



NATIONAL SOCIETY
DAUGHTERS
OF THE
AMERICAN REVOLUTION

**National Information Packet
(NIP)**

2023

June 12, 2023

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IMPORTANT INFORMATION

The complete version of the 2023 National Information Packet (NIP) is available in the DAR Members' Website at https://members.dar.org/publ_forms/?List=NIP. Starting July 2022, the NIP will not be mailed and will only be available for download in the Members' Website. If there is a change in Chapter Regent, please provide this information to the incoming Regent. Check the website regularly since the forms will be updated online and they are available in writeable and saveable formats.

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NIP PART II — List of Executive Officers and Committee Forms

The document (form) numbers are indicated across the title of each form for easy reference.
You may access these forms from the DAR Members' Website at https://members.dar.org/publ_forms/?List=NIP.

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National Division Vice Chairs Correspondent Docent Report Form CG-3005
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DAR Scholarship

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DAR Service for Veterans

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National Defense

Distinguished Citizen Medal Nomination Form ND-2004

Women's Issues

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NSDAR HEADQUARTERS

NSDAR Photo/Video Release Form NSDAR-1000



Greetings and Message From the President General

Pamela Edwards Rouse Wright

Dear Daughters,

Thank you to each of you for your renewed enthusiasm in carrying out the missions of historic preservation, education and patriotism during the first year of the Wright Administration. We are inspired and overwhelmed with gratitude to see the sparkling ideas from across the country to galvanize excitement in the runup to our nation's 250th!

The Administration theme of *Celebrate Stars & Stripes Forever — Rejoice in our DAR Ties of Service and Friendship* brings all Daughters together as we celebrate our nation's rich history and our communities. We hope that this National Information Packet (NIP), which provides updates from our Executive Officers and National Committee Chairs on new and ongoing initiatives, will help you—whether as an individual member, chapter, or State Society—seek out and find that niche area of passion where you can thrive.

It is so exciting to see that many chapters across the country are carrying out projects through the *Stars & Stripes America 250! Celebration Grants*. All chapters are eligible to apply for a \$500 grant to promote DAR within your own community during the nation's Semiquincentennial Celebration. These grants, funded by the President General's Project, can also be pooled together with those of other chapters to support larger projects such as an America 250 Patriots Marker. Be sure to read the America250! Committee's portion of the NIP for further information and ideas.

The President General's Project will also fund the restoration and conservation of Memorial Continental Hall, one of the country's finest examples of classical beaux-arts architecture. Memorial Continental Hall is our living monument to our Patriot ancestors, located in the center of our nation's capital and the heart of our House Beautiful. It is with love and care for this history, our DAR predecessors, and reverence for our Revolutionary War Patriots, that the Wright Administration is undertaking this project.

While the overall themes of many committees have remained the same since the 2022 NIP, we would encourage you to review this document closely as some committees have updated goals or points of emphasis for chapter- and state-level initiatives. Please pay particular attention to any changes to annual contests disseminated throughout our communities, such as the American History Essay Contest.

As individuals, we each have our own unique family history and life experiences; but as members of DAR, we each have proved lineal descent from an American Patriot. This common bond, and our commitment to the importance of historic preservation, education and patriotism, unite us as we *Rejoice in our DAR Ties Service and Friendship*. Let's see what we can do to sparkle together during the 2023–2024 year!

Celebrate Stars & Stripes Forever!

Pamela Edwards Rouse Wright

Pamela Edwards Rouse Wright
President General, 2022–2025



Wright Administration

2022–2025

RECOMMENDATIONS FROM THE EXECUTIVE OFFICERS AND THE NATIONAL CHAIRS

EXECUTIVE OFFICERS

FIRST VICE PRESIDENT GENERAL, VIRGINIA SEBASTIAN STORAGE

235 North Randolph Road, Fredericksburg, VA 22405-2926, (540) 207-5253, vstorage@dar.org

The First Vice President General assists the President General as requested, serves as the Chair of the Human Resources Committee and oversees the Human Resources Department at our National Headquarters. She also serves as Executive Liaison to several DAR national committees.

The First Vice President General prepares all revisions of the *DAR Handbook*, which is a valuable resource for every DAR member but especially for chapter and state officers. It is printed once per administration and updated continuously online. The current Handbook may be found at <https://www.dar.org/sites/default/files/members/darnet/forms/DHB-1000.pdf>. A new revision of the handbook will be published at the beginning of the second year of the Wright Administration. Copies will be available for purchase from The DAR Store.

Additional Resources:

- ❖ Visit the First Vice President General's Webpage: <https://members.dar.org/execs/1vpg.cfm>
- ❖ *DAR Handbook and National Bylaws* (DHB-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/DHB-1000.pdf>
- ❖ DAR Store/Chapter Supplies: <https://shop.dar.org/dar-store/kaw-chapter-supplies/>

CHAPLAIN GENERAL, VIRGINIA GRACE LINGELBACH

1658 Pine Valley Road, Milledgeville, GA 31061-2465, (478) 952-6145, vlingelbach@dar.org

The scripture selected by the President General for the 2022-2025 administration is: I Corinthians 13:4-7. "Love is patient and kind; love is not jealous or boastful; it is not arrogant or rude. Love does not insist on its own way; it is not irritable or resentful; it does not rejoice at wrong but rejoices in the right. Love bears all things, Hopes all things, Endures all things." May this scripture guide us as we celebrate the Stars and Stripes forever and rejoice in our DAR ties of service and friendship.

Instructions:

Read the Instructions for Chapter Chaplains (CHG-1000) before filling out Chapter Chaplain's Report Form (CHG-1003).

Member deaths: *The chapter is responsible for reporting all deaths through e-Membership.* For the deaths of current and past members of the National Board of Management, complete the Necrology Report section of the Chapter Chaplain's Report Form

(CHG-1003) and include the national office held including dates of service and the name and address of family member(s) to be sent a note of condolence from the Chaplain General. The information is essential in order to ensure recognition of deceased current or past members of the National Board of Management during the Continental Congress Memorial Service.

Birth day greetings: The Chaplain General sends birthday greetings only to those who are celebrating 90th, 100th, and 100+ birthdays. (State and chapter chaplains are encouraged to send birthday greetings for those celebrating 91–99 years of age.) Requests for birthday greetings on the Chapter Chaplain’s Report Form (CHG-1003) must be received by the Chaplain General on or before the tenth of the month preceding the member’s birthday. (e.g. If a birthday is October 13, please send your request by September 10.) You may email the request. If no response is received from the Chaplain General, please email again. *Please send the Chaplain General immediate notification of a recently deceased member whose name is on the 90th or 100th birthday acknowledgement request list so that the name may be removed.*

Chaplain supplies: Supplies needed for State and Chapter Chaplains may be ordered from The DAR Store. These supplies include the note cards “Thinking of You” and “With Sincere Sympathy” as well as “Donor Memorial Cards.” The Chapter Chaplain’s Report Form (CHG-1003) may be downloaded from the DAR Members’ Website. Please read the form and instructions very carefully. All existing copies of the *NSDAR Rituals and Missals* are available online in PDF format.

Special days of prayer: Public prayer and national days of prayer have a long-standing and significant history in American tradition. Days of prayer have been called for since 1775 when the Continental Congress designated a time for prayer in forming a new nation. The National Day of Prayer was established by an act of Congress in 1952. In 1988, the first Thursday of May each year was so designated. The NSDAR Day of Prayer is the Sunday closest to our founding date of October 11.

Dates of Special Events:

- National Day of Prayer.....Thursday, May 4, 2023
- National Memorial Service.....Sunday, July 2, 2023
- NSDAR Day of Prayer.....Sunday, October 8, 2023

Additional Resources:

- ❖ Visit the Chaplain General’s Webpage: <https://members.dar.org/execs/chapgen.cfm>
- ❖ Instructions for Chapter Chaplains (CHG-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/CHG-1000.pdf>
- ❖ Chapter Chaplain’s Report Form (CHG-1003): <https://www.dar.org/sites/default/files/members/darnet/forms/CHG-1003.pdf>
- ❖ Chaplain General’s Supplies/The DAR Store: <https://www.dar.org/dar-shopping/dar-online-store>
- ❖ NSDAR Ritual – Oath of Membership and Installation of Officers (CHG-2000): <https://www.members.dar.org/sites/default/files/members/congresspages/CHG-2000.PDF>
- ❖ Wishes Concerning DAR Membership (NSDAR-2000): <https://www.dar.org/sites/default/files/members/darnet/forms/NSDAR-2000.pdf>

RECORDING SECRETARY GENERAL, LANABETH LUNCEFORD HORGEN

10710 NE 10th Street, Apt. 904, Bellevue, WA 98004-1060, (425) 974–9117, lhorgen@dar.org

In any organization the Recording Secretary plays a very important role as she is the keeper of the historical record of the chapter or state society and ensures the accuracy of the minutes. Once approved, the minutes become the legal record of the meetings. *Robert’s Rules of Order Newly Revised* is the authority for the form of the minutes. Minutes need to include only what was done in the meeting (actions taken) and not what was said. The minutes should be written as soon as possible after the meeting to be precise and provide the most accurate record.

A suggested outline for the minutes follows:

- A. The first paragraph should state:
 1. The type of meeting: regular, special, executive, or board of management;
 2. The name of the organization (state/chapter);
 3. The date, time and location of the meeting;
 4. That the Regent and Recording Secretary were present, or in their absence, the names of their substitutes;
 5. Whether the previous meeting’s minutes were approved as read or distributed, or approved as corrected and the names of those approving the minutes, if a committee was appointed;
 6. The minutes should also indicate if a quorum was present, if voting occurred.

- B. The body of the minutes should contain a separate paragraph for each subject and should include:
1. All motions along with the name of the member making the motion, but not the name of the person who seconded the motion. If a motion or recommendation comes from a committee, it does not need a second;
 2. The final wording of the motion as adopted or disposed, and whether the motion was debated, amended, or temporarily disposed of, as well as any secondary motions;
 3. The disposition of each motion and any amendments to the motion that were pending, including whether the disposition was temporary;
 4. All points of order and appeals, whether sustained or lost, together with the reason given by the Regent for her ruling;
 5. When a count has been ordered or the vote is by ballot, the results of the vote should be recorded.
- C. Officer and committee reports may be filed with the minutes, summarized by the Recording Secretary in the minutes, or, if ordered by the assembly, entered in full into the minutes.
- D. The name and program topic of a guest speaker may be mentioned, but contents should not be summarized.
- E. The last paragraph should state the hour of adjournment.

NOTE: While preparing the minutes, if there are any questions, work directly with the Regent who provides clarification. A copy of the minutes should be sent to the Regent immediately upon completion to assist in preparing the agenda for the next meeting. Once approved, the word “Approved” should be written on the minutes along with the Secretary’s signature and date of approval. The words respectfully submitted are no longer necessary. At this point the minutes become a legal record for your chapter or state society.

The State Recording Secretary presents the recommendations from the Executive Board to the Board of Management and/or the state conference. The minutes book should be passed on to the new Recording Secretary after her election. A copy of all minutes should be given to the Regent who passes them onto her successor.

Items needed by the Recording Secretary for each meeting:

- Meeting agenda
- Minutes book
- Yearbook listing officers and Chairs
- Bylaws and standing rules-chapter, state and national
- *DAR Handbook and National Bylaws*, (a) online version if internet is available at the meeting location or (b) printed version supplemented with notations of any updates posted on the DAR Members’ Website
- *Robert’s Rules of Order Newly Revised*, latest edition
- The use of a recording device can be of great benefit when preparing the minutes.
- The use of motion cards is recommended for accuracy and is filed with the minutes.

NOTE: The online version of the *DAR Handbook and National Bylaws* is revised regularly to provide the most up-to-date information about the organization. The printed version, available from The DAR Store, is updated once every three years. A secretary preferring to use a printed copy should visit the DAR Members’ Website and add notations of any changes to her printed copy.

Additional Resources:

- ❖ Visit the Recording Secretary General’s Webpage: <https://members.dar.org/execs/recsecg.cfm>
- ❖ *DAR Handbook and National Bylaws* (DHB-1000) and most recently approved amendments: <https://www.dar.org/sites/default/files/members/darnet/forms/DHB-1000.pdf> — or printed version available from The DAR Store
- ❖ National Board of Management minutes: https://www.dar.org/members/forms-publication-category/rsg_nb_minutes

CORRESPONDING SECRETARY GENERAL, JANET CHAPIN MCFARLAND
 1307 Warrington Place Alexandria, VA 22307-2055, jmcfarland@dar.org

Through the DAR Store and the DAR Insignia Store, the Office of Corresponding Secretary General is your source for all your gifts, DAR supply and Insignia needs.

DAR Store

The DAR Store is your resource for all things DAR! The store has everything, whether you are looking for awards, medals, or

supplies to honor fellow Daughters, students, and community leaders for their work in supporting and promoting historic preservation, education and patriotism! Do you want to express your gratitude to someone that went the extra mile by purchasing them something special from the President General's collection or from Junior Membership? The DAR Store has the gifts to meet your every need, with the extra benefit of knowing that the proceeds of your purchases will support the work of our National Society.

- *President General's Collection* – For the latest *Celebrate Stars & Stripes Forever!* apparel and accessories, the DAR Store has exactly what you are looking for! Find that perfect gift to say thank you, to a special friend or someone who has gone above and beyond for you. All proceeds benefit the President General's Project.
- *Junior Membership Products* – The proceeds from the sale of Junior Membership products benefit the Helen Pouch Memorial Fund. Purchasing Junior Membership products whether through the DAR Store or through your state's Junior Shoppe is one way to support Junior Membership projects and to see "Junior Hearts Sparkle in Service."
- *Speakers Gifts or a Gift of Gratitude* – Need a gift for a speaker or something special to say thank you for someone? Check out some of the great *Novelties & Gifts* available through the DAR Store.
- *Awards & Supplies* – The DAR Store is your resource for DAR committee awards, medals, supplies and certificates to recognize members, students, and community leaders. Whether you are looking for ROTC/JROTC medals, American History or Patriots of the American Revolution Essay Contest medals, a blank certificate or more, the DAR Store is ready to assist you in acknowledging and celebrating the people in your community!
- *Chapter Supplies* – From stationery and a DAR Guest Book for chapter meetings to Pledge of Allegiance cards and U.S. Constitution booklets, the DAR Store has a variety of products to support the efficient operation of your chapter and to promote DAR in your community.

The DAR Store is here to assist Daughters and chapters in promoting historic preservation, education and patriotism within their communities by having the awards, supplies and products you need. Have a question?

- The DAR Store's friendly staff is available to answer your questions or to take orders over the phone. Toll-free number (888) 673-2732 or (202) 879-3217: Monday through Friday, between the hours of 8:30 a.m. and 3:30 p.m. eastern time. *Don't forget*, you can always order online any time day or night at the online DAR Store at ! The staff works quickly to ship your on-line and phone orders. Please allow 2-4 weeks for all deliveries.
- For email inquiries, you can reach the DAR Store staff at darstore@DAR.org.
- If you are at NSDAR Headquarters, be sure to visit the store found on the lower level of the Administration Building. We are open Monday through Friday from 8:30 a.m. to 4 p.m.

DAR Insignia Store

The DAR Insignia Store is now Daughters' one-stop shop for DAR Insignia, ribbons, sashes and accessories. The DAR Insignia Store was launched at the 129th Continental Congress in 2020, following the historic vote at the 128th Continental Congress authorizing the direct sale of DAR Insignia pins, ribbons, and sashes to Daughters. The proceeds from the DAR Insignia Store supports our National Society's mission of historic preservation, education, and patriotism. To learn more about DAR Insignia, check out the DAR Insignia Committee's webpage.

The DAR Insignia Store is here to assist Daughters in honoring their Patriot(s) and celebrating Daughters' service through their pins. For a complete listing of DAR Insignia pins check out the DAR Insignia Store and download the DAR Insignia Store catalog.

- To order online, check out the DAR Insignia Store at <https://shop.dar.org/dar-insignia-store/>
- To order over the phone or for inquiries or questions contact the DAR Insignia's knowledgeable staff toll-free number (888) 327-1890: Monday through Friday, between the hours of 8:30 a.m. and 3:30 p.m. eastern time.
- For email and customer service inquiries, you can reach the DAR Insignia staff at insigniastore@dar.org.

Additional Resources:

- ❖ Visit the Corresponding Secretary General's Webpage: <https://members.dar.org/execs/corsecg.cfm>
- ❖ The DAR Store Order Form online version (CSG-1002): <https://www.dar.org/sites/default/files/members/darnet/forms/CSG-1002.pdf>
- ❖ For all your DAR shopping needs: <https://shop.dar.org>

ORGANIZING SECRETARY GENERAL, NANCY SCHIRM WRIGHT

12 North High Street, Canal Winchester, OH 43110-1109, (614) 271-8983, nwright@dar.org

Society has changed since the founding of NSDAR in 1890. Women's lives, family structure, interests, outlooks, and daily schedules are all different.

It is important that we find new ways to include today's women and provide them with opportunities to express their dedicated service to historic preservation, education, and patriotism. By using different meeting styles and times, as well as different methods of communication, we can celebrate and use the diversity of experience our current and future members have.

Let us identify these unmet needs and coordinate the organization of new chapters, which will accommodate women's busy schedules and encourage new ways to serve our underserved communities. Let us share with them the experience of *Rejoicing in our DAR Ties of Service and Friendship*. The time is now and this officer and her dedicated staff are here to assist you in any way possible.

The primary task of the Organizing Secretary General is to provide information and direction for chapters who want to stimulate and refresh their chapters or form new chapters. Help is also available from the Chapter Development and Revitalization Commission (CDRC), Membership Committee, Lineage Research Committee, members of the National Board of Management, State Regents, State Organizing Secretaries, and Volunteer Genealogists. Please call on these members for their expertise and knowledge. The Office of the Organizing Secretary General looks forward to working with you and is available if you need assistance at (202) 879-3224.

The Office of the Organizing Secretary General assists existing chapters in a myriad of ways. The office is responsible for all chapter and membership services and is available to answer questions on weekdays. The office provides guidance for developing new chapters and for strengthening and maintaining existing ones.

In order to better serve our Daughters, the Office of the Organizing Secretary General has added six new email addresses. Please contact the appropriate email for assistance with your needs:

- Memberservices@dar.org: Name changes, Address changes, Transfers, Death Notices, Members-at-Large, eMembership passwords, Membership inquiries, Member for Member program, Resignations, Tenure certificates
- Chapterservices@dar.org: EIN Letters, Charters, Organizing, Disbandments, Mergers, Chapter officer changes, Lantern chapters
- Insigniaapproval@dar.org: Insignia approvals
- Dues@dar.org: Dues, Reinstatements, Life Membership
- NBMrequests@dar.org: National Board of Management Requests, National/State Officer/Chair updates
- Congressregcred@dar.org: Congress registration, Credentials

CHAPTER SERVICES: The office provides e-Membership passwords for eligible National, State, and Chapter Officers, and State Chairs. It prepares for the installation of incoming State Regents and State Vice Regents, and processes chapter charters.

STATE OFFICER AND CHAIR LISTS: These lists must be sent to this office immediately following election, appointment, or when changes occur. The State Officer or Chair changes should be emailed to the office using appropriate and current forms. This office also provides e-Membership passwords for eligible state officers and chairs.

CHAPTER OFFICER LISTS: All officer changes must be reported to the Office of the Organizing Secretary General when they occur. Changes should be made using the "UPDATES" function in e-Membership. ***If changes have been processed in e-Membership or there are no changes, it is not necessary to submit an annual Chapter Officers Report Form.***

MEMBERSHIP SERVICES: The Office of the Organizing Secretary General is responsible for all membership changes including reinstatements, transfers, resignations, notice of deaths, length of service certificates, processing of annual national dues, and receiving Continental Congress credentials and resignations.

FORMS: Forms for Membership changes, Chapter Officer changes, and reinstatements may be obtained from the DAR Members' Website <https://members.dar.org>.

MEMBERSHIP TRANSFERS: Transfers should be reported to the Office of the Organizing Secretary General by the receiving chapter. Please refer to the *DAR Handbook* (Chapter on Membership, Changes in Membership Status & Procedures, Transfer) concerning transfers that occur in the months of August through November.

LIFE MEMBERSHIP: The fee for life membership is \$1,300. At age 65 or older, a member must pay the entire amount to become a Life Member. Before age 65, a member may become a Life Member Pending and is responsible for paying annual national dues until all requirements are met. An installment plan may be available for an additional convenience fee.

LENGTH OF SERVICE CERTIFICATES: Chapters are urged to honor their members' years of membership and service milestones to the National Society by presenting them with a length of service certificate. Certificates are issued for 10, 20, 25, 30, 40, 50, 60, 65, 70, and 75 years and may be ordered from the Office of the Organizing Secretary General for \$10 each.

IMPORTANT REMINDERS:

1. **ANNUAL DUES must be sent to the Office of the Organizing Secretary General showing a federal postal service or other carrier cancellation date no later than December 1. Online dues payments must be received no later than December 1.** Early payment of dues is appreciated.
2. **THE CREDENTIALS packet for the 133rd Continental Congress** is emailed by the Office of the Organizing Secretary General in February. Credentials must be submitted electronically **no later than April 15, 2024.**

Additional Resources:

- ❖ Visit the Organizing Secretary General's Webpage: <https://members.dar.org/execs/orgsecg.cfm>
- ❖ Annual Chapter Officers Report Form (OSG-1001): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-1001.pdf>
- ❖ Membership Change Form (OSG-1002): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-1002.pdf>
- ❖ Set Up Direct Payments for Your Chapter (OSG-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-1000.pdf>
- ❖ Chapter Dues Remittance Form (OSG-1003): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-1003.pdf>
- ❖ Years of Membership Certificate Application Form (OSG-1006): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-1006.pdf>
- ❖ Chapter Regent's Manual and Parliamentary Procedure Guide (OSG-4000): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-4000.pdf>
- ❖ Instructions Concerning DAR Insignia to be Used on Official Documents (OSG-2003): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-2003.pdf>
- ❖ Life Member and Life Member Pending Application (OSG-1004): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-1004.pdf>
- ❖ Life Member Status Guidelines (OSG-1005): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-1005.pdf>
- ❖ Membership Interest Form (PR-MIF-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/PR-MIF-1000.pdf>
- ❖ Model for Chapter Bylaws (OSG-3000): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-3000.pdf>
- ❖ Sample Chapter Disbandment Letter(OSG-1009): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-1009.pdf>
- ❖ Sample Chapter Location Change Letter (OSG-1012): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-1012.pdf>
- ❖ Sample Chapter Merge Letter (OSG-1010): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-1010.pdf>
- ❖ Sample Chapter Merge Ballot (OSG-1011): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-1011.pdf>
- ❖ Sample Letter for Disposal of Insignia and Pins (OSG-2002): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-2002.pdf>
- ❖ Units Overseas Residence and Mailing Address Report Form (OSG-1015): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-1015.pdf>
- ❖ Repository of Used DAR Pins (OSG-1014): available from the Office of the Organizing Secretary General
- ❖ *DAR Handbook and National Bylaws* (DHB-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/DHB-1000.pdf>
- ❖ The DAR Store: <https://shop.dar.org/>

TREASURER GENERAL, CHERYL LYNN "SHERRY" EDWARDS

P.O. Box 74, Lovell, ME 04051-0074, (571) 217-6767, sedwards@dar.org

Sparkling greetings to State and Chapter Treasurers! The National Society sincerely appreciates your willingness to serve in the best jobs in DAR! The Treasurer General and her professional team at national headquarters look forward to working with each of you to *Celebrate Stars & Stripes Forever!* and *Rejoice in our DAR Ties of Service and Friendship*. We have many resources to help you have a stellar term in office. Please carefully read and use the *Guide for Chapter and State Treasurers* available on the DAR Members' Website. In addition, please check out additional resources relating to a Treasurer's duties by going to the DAR Members' Website, selecting Member Resources, and clicking on State & Chapter Finances. If you have a question not answered in these resources or those listed below, please contact the Office of the Treasurer General.

Chapter Treasurer Reminders About Dues and Donations

- Collect national dues from your chapter members and remit them **before the December 1 deadline**. This responsibility is very important! Ensure that you have a process in place to collect dues from chapter members in sufficient time to remit them before the deadline. Most chapters start the collection process in the late summer.
- Plan to remit your chapter's dues to the National Society before the Thanksgiving holiday to avoid last-minute stress from questions or problems arising while completing the process, membership changes, or mail delivery issues.

- Use the Online Dues Invoicer to determine the amount to remit to the National Society and to generate the invoice to accompany your chapter's payment. If you have questions, please review the process by viewing the Online Chapter Dues Invoicer webinar, which has a link under webinars at the bottom of the State & Chapter Finances landing page.
- Pay National dues by the **December 1 deadline**. Pay them electronically as a Chapter Direct Payment when using the Online Dues Invoicer or send them via U.S. Mail (or other carrier), with a postmark or ship date on or before December 1, to the Office of the Organizing Secretary General with a check payable to the Treasurer General NSDAR.
- Set up Chapter Direct Payments by following the instructions posted on the DAR Members' Website, Member Resources, State & Chapter Finances, Dues Remittance Process, Setting Up Direct Chapter Payments. Do not wait until the last minute to sign up for Chapter Direct Payments. **The deadline for signing up for Chapter Direct Payments is October 26 to meet the December 1 dues payment deadline.** There is a one-time \$0.50 fee charge for setting up the account. Chapter Direct Payment is a great way to avoid the uncertainty of mailing a paper check during the high-volume, holiday-related mailing season.
- Note that to earn Chapter Achievement Award (CAA) credit, you must pay at least 90% of the dues for your chapter in a single payment when remitting dues via Chapter Direct Payment.
- Have a member who pays her dues after you have already remitted your chapter's dues to NSDAR? Send a separate form, the Dues Remittance and Reinstatement Form (OSG-1003), for any late payments received from chapter members. This form can be found on the DAR Members' Website, Member Resources, State & Chapter Finances, Dues Remittance Process, third paragraph. Late chapter dues payments must be made by paper check. They CANNOT be remitted to NSDAR using Chapter Direct Payments.
- Send promptly, to NSDAR a check and dues remittance form for any dues received after December 1 to avoid having the member dropped for nonpayment. Late dues can only be paid by check. Chapter Direct Payment of late dues is *not* available.
- Send contributions from individual members and the chapter (except those for Chapter Achievement Award contributions and the President General's Project per member contribution of \$7.50 for the administration) directly to the NSDAR Office of Development using the Donations and Contributions Form (DEV-1003) form to ensure proper credit. Please do not send contributions, except those noted above, through your State Treasurer.
- Forward chapter monies for section 8 CAA credit as directed by your State Treasurer. An electronic process for making these payments directly to NSDAR will be announced in August.
- Discard all old blank forms from your State Treasurer or the National Society.
- Review chapter donations carefully for optimum points. Please refer to the information from the National Chair, Chapter Master Report Committee, for specific information.

State Treasurers Reminders

- Encourage chapters to send all individual and chapter donations for the National Society, except those for CAA section 8 contributions and the President General's Project per member contribution of \$7.50 for the administration, directly to the NSDAR Office of Development to ensure proper recognition and credit for the donor.
- Inform chapters of the new electronic process for submitting CAA section 8 contributions and President General's Project per member contributions of \$7.50 for the administration when the program is launched in August.

Chapter and State Treasurer Reminders about Financial Statements and IRS Filings

- Ensure that chapter and state financial statements audited annually. Additional information can be found on the DAR Members' Website (Member Resources, State & Chapter Finances, Internal Financial Practices, Annual Audit).
- File the required Form 990 return with the Internal Revenue Service (IRS) no later than the 15th day of the fifth month following the end of the fiscal year. If necessary, apply for an extension of time to file using Form 8868 found on the IRS Website <https://irs.gov/charities-and-nonprofits>.
- File Form 990-N annually with the Internal Revenue Service (IRS) if gross revenue is normally less than or equal to \$50,000. To determine the meaning of "normally," review "Instructions for Form 990 Return of Organization Exempt from Income Tax" on the IRS website: <https://www.irs.gov/pub/irs-pdf/i990.pdf>.
- File Form 990-EZ or Form 990 with the IRS if gross revenue is normally above \$50,000. Check the above publication for filing thresholds.
- Chapter Treasurers must send the chapter's audited annual financial statements, letter from the audit committee or outside audit firm, and a copy of the receipt of filing Form 990-N or copy of submitted Form 990-EZ or Form 990 (whichever is applicable) to the State Treasurer after filing with the IRS. Contact your State Treasurer with questions about maintaining tax-exempt status.

- State Treasurers must track chapter compliance with the above requirement. Work with chapters to be sure this obligation is fulfilled so chapters do not lose their tax-exempt status. Once lost, regaining tax-exempt status is time consuming and costly.
- State Treasurers must send the state organization's audited annual financial statements, letter from the audit committee or outside audit firm, and a copy of the receipt of filing Form 990-N or copy of submitted Form 990-EZ or Form 990 (whichever is applicable) to the Office of the Treasurer General after filing with the IRS. Electronic submission to tgaccounting@dar.org is acceptable. Questions can be directed to the Treasurer General.

Questions

- Direct inquiries about the membership status of individual members to the Member Services team in the Office of the Organizing Secretary at memberservices@dar.org.
- Direct requests for tax exemption letters, also called determination letters, that prove your chapter or state organization's nonprofit status to the Chapter Services team in the Office of the Organizing Secretary General at chapterservices@dar.org.

Resources:

The Treasurer General's webpage on the DAR Members' Website (<https://members.dar.org/execs/treasg.cfm>) contains links to valuable resources for Chapter and State Treasurers, including a comprehensive financial resource area as well as forms and instructions.

The State & Chapter Finance section also contains detailed information on the dues remittance process, internal financial practices and controls, conflict of interest information, contributions to other non-profits, and compliance with the IRS. There are also links to specific forms posted on the forms and publications page, such as those for remitting the chapter's \$7.50 per member contribution and the NSDAR State Treasurer's Master Report 2022. There are links to webinars of interest to Treasurers.

Another valuable resource is the "Guide for Chapter and State Treasurers" located in the State & Chapter Finance section of the DAR Members' Website. This guide contains general guidance, information on remittances, dues, reports, calendar and much more.

Use the e-Membership Website! This site is an essential tool for Chapter and State Treasurers, provides membership reports, members' information, magazine subscription data, Chapter Master Report (CMR) information and much more. Eligible individuals may obtain their login and password to the website from the Office of the Organizing Secretary General.

Additional Resources:

- ❖ Treasurer General's Webpage with links to financial resources area: <https://www.dar.org/members/executive-offices-nbm/treasurer-general>
- ❖ Organizing Secretary General's Webpage: <https://www.dar.org/members/executive-offices-nbm/organizing-secretary-general>
- ❖ National Information Packet 2023: <https://www.dar.org/members/forms-publication-keyword/NIP%20Form>
- ❖ Dues Remittance and Reinstatement Form (OSG-1003): <https://www.members.dar.org/sites/default/files/members/darnet/forms/OSG-1003.pdf>
- ❖ Guide for Chapter and State Treasurers (TG-3000): <https://www.members.dar.org/sites/default/files/members/darnet/forms/TG-3000.pdf>
- ❖ Online Chapter Dues Invoicer can be found at: <https://www.youtube.com/watch?v=Z8Cd90Brnoc>
- ❖ Direct Payments Instructions (OSG-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-1000.pdf>
- ❖ NSDAR State Treasurer's Master Report (TG-1000): <https://www.members.dar.org/sites/default/files/members/darnet/forms/TG-1000.pdf>
- ❖ Units Overseas Chapter Treasurer's Master Report (TG-1000-UO): <https://www.dar.org/sites/default/files/members/darnet/forms/TG-1000-UO.pdf>
- ❖ President General's Project Collection Form (TG-1006): <https://www.members.dar.org/sites/default/files/members/darnet/forms/TG-1006.pdf>

REGISTRAR GENERAL, RHONDA CRAWFORD KREN

916 W Sherington Drive, Eagle, ID 83616-7162, (208) 870-4871, rkren@dar.org

Be a Star for DAR is the goal of the Office of the Registrar General. As Chapter and State Registrars, Lineage Researchers and Volunteer Genealogists, each of you are the shiny STARS of your chapter and state. You are important to the growth of our Society, assisting with new member applications, connecting the dots, finding those missing pieces, and breaking down the brick walls.

It is important that we prepare and submit accurate applications and further your DAR Registrar Training by taking the GEP courses available. The GEP6 Registrars Training course remains free for new Chapter and State Registrars. It contains a sampling of lessons from each of the GEP 1,2,3 courses. By taking the full courses, you will increase your understanding and skills. Knowledgeable Registrars increase the efficiency for our valued staff and ensures a quicker approval process for each correctly filled out application. On the Registrar General's webpage, there is a plethora of resources, tips and forms available for your use.

Updates from the Office of the Registrar General:

- *State Application Team (SAT)* – each State is encouraged to create their own State Application Team for the purpose of instruction, assistance and a resource for their state and Chapter Registrars. State Regent's may request Image Access for their team members by making a request to the Office of the Organizing Secretary General.
- *Volunteer Genealogists Committee* – at the request of the State Regent, a volunteer genealogist (VG) may be assigned to a chapter, both new or struggling, for the purpose of training, to prepare and assist prospective members where there is no Chapter Registrar. Balcony Volunteers and Lineage Research Volunteers will continue to assist Daughters with their questions on their genealogy at the DAR Library balcony or at the Congress hotel when space is available.
- *DAR DNA Network* – all things pertaining to DNA will be directed by this committee. This committee will update and maintain the databases, special projects, and communications. Members are encouraged to register for the GEP4, "DNA and the DAR" to broaden their knowledge on how to use DNA within the first three generations.
- *Lineage Research Committee* was established by Continental Congress in 1961 for the purpose of assisting prospective members. This important committee will assist State Registrars and State Lineage Research Committee Chairs to resolve Additional Information Request (AIR's). Communication from this committee through the Prospective Members Database (PMD) will assist with applications needing lineage support. The committee will also assist with Lineage Regional Support.
- *Specialty Research Committee* – Their task is to educate and investigate new avenues for DAR membership by locating and identifying unrecognized Patriots and their contributions to the American Revolution.
- *Application Task Force (ATF)*, will be solely responsible for finding a solution for the very difficult AIR's at the request of Lineage Research Committee. These highly skilled genealogists have the abilities to write analysis, answer service studies issues and investigate areas in question. Please note that it became necessary to change the name of the committee. Two similarly named committees caused a great deal of confusion and with the realignment of the genealogical committees the Application Task Force has been returned to its original focus.
- *DAR Genealogy Preservation*, the goal of this committee is to index DAR genealogical, organizational, and membership information into searchable databases. The Descendants Project and Supporting Documentation Project is ongoing. New projects for transcribing and indexing are being explored.

Additional Resources:

- ❖ Visit the Registrar General's Webpage: <https://members.dar.org/execs/regg.cfm>
- ❖ Step by Step Instructions for Completing DAR Applications Papers (RGG-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/RGG-1000.pdf>
- ❖ Application Checklist (RGG-1006): <https://www.dar.org/sites/default/files/members/darnet/forms/RGG-1006.pdf>
- ❖ Supplemental Application Checklist (RGG-1007): <https://www.dar.org/sites/default/files/members/darnet/forms/RGG-1007.pdf>
- ❖ DAR Worksheet/Documentation Checklist (RGG-LRC-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/RGG-LRC-1000.pdf>
- ❖ Genealogy Worksheet (RGG-WP-1001): <https://www.dar.org/sites/default/files/members/darnet/forms/RGG-1001.pdf>
- ❖ Pedigree Chart (RGG-WP-1003): <https://www.dar.org/sites/default/files/members/darnet/forms/RGG-1003.pdf>
- ❖ Request for Membership Certificate (RGG-1008): <https://www.dar.org/sites/default/files/members/darnet/forms/RGG-1008.pdf>
- ❖ Request for Supplemental Certificate (RGG-WP-1004): <https://www.dar.org/sites/default/files/members/darnet/forms/RGG-1004.pdf>
- ❖ DAR Application PDF for Macintosh and Windows: <https://www.dar.org/members/applications-supplementals/dar-application-software>
- ❖ Hot Tips from Lineage Research Committee (RGG-WP-1002): <https://www.dar.org/sites/default/files/members/darnet/forms/RGG-1002.pdf>
- ❖ DAR Genealogy Guidelines Part One—Guide for Chapter Registrars: <https://www.dar.org/sites/default/files/members/darnet/forms/RGG-4000.pdf>

HISTORIAN GENERAL, SUZANNE MARIE HESKE

1105 Camino de Chavez Place, Bosque Farms, NM 87068-8947, (505) 453-2987, sheske@dar.org

Encouraging interest in American history and historic preservation; honoring individuals, groups or teachers who have contributed in a significant way to the education, literary contributions, study and promotion of American history; and informing the public about noteworthy historic and commemorative markers/sites; are all ways in which the Historian General's Office works with chapters and states.

State and Chapter Historians and members are encouraged to honor outstanding achievement in the study and promotion of American history; commemorate important historical buildings and sites; mark the graves of Revolutionary War Patriots, wives, daughters and Real Daughters; promote and assist with maintaining manuscripts, rare imprints and archival collections at NSDAR Headquarters; honor outstanding achievements in historic preservation; and recognize outstanding teachers and authors of American history. To help accomplish these goals, please review resources available in the *DAR Handbook* and on the DAR Members' Website at <https://www.dar.org/members/executive-offices-nbm/historiangeneral>.

This administration will continue to emphasize and celebrate "Our Patriots" and "Revolutionary America 1775–1783," as part of the America 250! celebration. Let's rejoice by raising visibility of, and appreciation for, the men and women who achieved American independence and commemorate points of interest significant to Revolutionary America. Chapters are encouraged to seek out opportunities to honor Our Patriots and points of interest in their communities, within their meetings and via social media.

Collections

- The Office of the Historian General maintains the Americana Collection, the NSDAR Archives and the DAR Historical Research Library. Financial donations to these collections are welcomed and enable the purchase of meaningful documents and/or archival supplies and equipment to preserve the collections. Donations of manuscripts, books and other items are appreciated. Please consult the office before making any donation to determine the suitability of the item for the collection.
- A PowerPoint presentation about the Americana Collection highlights early American manuscripts and imprints. Write the Office of the Historian General or email historian@dar.org to reserve this program for chapter use.
- Chapters and state societies are strongly encouraged to preserve their official records in a safe and appropriate location. A suggested DAR Chapter Property Agreement form is available on the DAR Members' Website. When completed it will provide a file of what records your chapter maintains, where they are located, and who is responsible for them. The completed form should remain a permanent part of the Regent's file.
- Additional information, forms and instruction sheets are available on the DAR Members' Website <https://www.dar.org/members/forms-publication-category/hist>.

Awards

Four award programs help your chapter honor outstanding men and women who have contributed to the study and promotion of American history: the Outstanding Teacher of American History Contest; the DAR History Award Medal; the NSDAR Excellence in American History Book Award; and the NSDAR Excellence in American History Children's Book Award.

- **The Outstanding Teacher of American History Contest** honors full-time teachers of American history or related fields for grades 5–12. The application form and instruction sheet are available on the DAR Members' Website.
- **The DAR History Award Medal** honors an individual or group whose study and promotion of American history on the state, regional, or national level has significantly advanced the understanding of America's past. The criteria for this award are strict. Nominees must demonstrate significant contributions beyond those required for any paid employment. Not all nominations will be successful.
- **The NSDAR Excellence in American History Book Award** recognizes distinguished literary works of historical non-fiction or biographies (possibly historically accurate fiction). The focus of the book must be on American History from the Early Colonial Period (1607) through the Federalist Period (1801). The award is administered by the Office of the Historian General and awarded at the national level only. Nomination guidelines and official application are available on the DAR Members' Website.
- **The NSDAR Excellence in American History Children's Book Award** recognizes distinguished literary works of historical non-fiction or biographies (possibly historically accurate fiction) for which children are the main audience (persons of ages up to and including 14). The focus of the book must be on American History from the Early Colonial Period (1607) through the Federalist Period (1801). The award is administered by the Office of the Historian General and awarded at the national level only. Nomination guidelines and official application are available on the DAR Members' Website.

Markers

This office grants approval of, and permission for, markers for graves of Revolutionary War Patriots, wives, daughters and Real Daughters and for historical or commemorative markers. Full documentation is required for each statement requested in a marker's text.

This office also grants approval of "America 250 Patriots Marker" application and the NEW "Revolutionary America 1775-1783" marker. Forms for the newest marker can be obtained by emailing the Office of the Historian General at RevolutionaryAmerica@dar.org.

Additional Resources:

- ❖ Visit the Historian General's Web page: <https://www.dar.org/members/executive-offices-nbm/historian-general>
- ❖ America 250! Patriots Marker Form (HG-7003): <https://www.dar.org/sites/default/files/members/darnet/forms/HG-7003.pdf>
- ❖ DAR Insignia to Mark Member Graves Procedure for Granting Permission to Purchase (HG-7000): <https://www.dar.org/sites/default/files/members/darnet/forms/HG-7000.pdf>
- ❖ Permission for a DAR Member to Obtain a DAR Insignia to be Placed at Site of Her Interment (HG-7001): <https://www.dar.org/sites/default/files/members/darnet/forms/HG-7001.pdf>
- ❖ Revised List of Firms Authorized by the NSDAR to Reproduce the DAR Insignia on Historical and Commemorative Markers and on Member Markers (HG-1001): <https://www.dar.org/sites/default/files/members/darnet/forms/HG-1001.pdf>
- ❖ DAR Member Grave Marker Report Form (HG-1008): <https://www.dar.org/sites/default/files/members/darnet/forms/HG-1008.pdf>
- ❖ DAR Historical or Commemorative Marker and Application and Instructions for Permission (HG-7002): <https://www.dar.org/sites/default/files/members/darnet/forms/HG-7002.pdf>
- ❖ DAR Chapter Property Agreement (HG-5000): <https://www.dar.org/sites/default/files/members/darnet/forms/HG-5000.pdf>
- ❖ Revolutionary War Soldier/Patriot, Wife, Daughter, or Real Daughter Application and Instructions for Permission (HG-1005): <https://www.dar.org/sites/default/files/members/darnet/forms/HG-1005.pdf>
- ❖ NSDAR Outstanding Teacher of American History Contest Instructions for Nominating a Teacher (HG-4000): <https://www.dar.org/sites/default/files/members/darnet/forms/HG-4000.pdf>
- ❖ Instructions for the DAR History Award Medal (HG-4002): <https://www.dar.org/sites/default/files/members/darnet/forms/HG-4002.pdf>
- ❖ NSDAR Excellence in American History Book Award, Nomination Guidelines and Official Application (HG-8000): <https://www.dar.org/sites/default/files/members/darnet/forms/HG-8000.pdf>
- ❖ NSDAR Excellence in American History Children's Book Award, Nomination Guidelines and Official Application (HG-8001): <https://www.dar.org/sites/default/files/members/darnet/forms/HG-WP-8001.pdf>

LIBRARIAN GENERAL, CYNTHIA CLEVELAND MCNAMARA

11 Village Green Ct., Jackson, MS 29211-2932, (601) 573-5036, cmcnamara@dar.org

The DAR Library is one of our society's greatest treasures. Located in historic Memorial Continental Hall, it's the repository of our genealogical histories, from family documents to histories of our communities, churches and many other unpublished primary sources, such as family diaries, court records and even cemetery inscriptions. These histories would not be available were it not for the generosity of our Dazzling Daughters, chapters and/or state societies who gifted items or donated funds for them to be purchased.

Our DAR Library is the primary source which can be used to assist us in achieving our goal of propelling membership growth by welcoming all descendants of Patriots of the American Revolution, whether foreign or native born, general or a flag bearer carrying our *Stars & Stripes*. It is possible that here their descendants might find the resource materials needed to obtain their membership into DAR. To do so, we must continue to contribute resources and make them available, in printed and/or digital format.

Daughters can become shining stars by helping to meet the challenge of maintaining the DAR Library's standard of excellence. The Acquisitions Department continues to handle all donations and appreciates being informed of publications of merit. Daughters and/or chapters, can contribute to this effort by sharing any newly released publication(s) or by contributing funds to purchase these items. Please use the Gift Approval and Donation Form (LG-1002) to verify the library's need of a specific donation. Once donation approval has been given, extra paperwork can be eliminated by simply ordering or sending the actual book directly to the DAR Library.

The support of our Dazzling Daughters is essential to the continued success of our DAR Library. Join us as we preserve the memories and histories of our Patriots of the American Revolution from whom we are descended as we *Celebrate Stars & Stripes Forever!*

To contact the Office of the Librarian General, email library@dar.org.

Additional Resources:

- ❖ Library Gift Approval and Donation Form (LG-1002): <https://www.dar.org/sites/default/files/members/darnet/forms/LG-1002.pdf>
- ❖ Instructions and Request Form for Ordering Application Record Copies (LGL-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/LGL-1000.pdf>
- ❖ Instructions for Ordering Online Record Copies (LGL-2000): <https://www.dar.org/sites/default/files/members/darnet/forms/LGL-2000.pdf>
- ❖ Instructions for Copying Source Records and Their Preparation for Library Use (LG-GRC-WP-2000): <https://www.dar.org/sites/default/files/members/darnet/forms/LG-GRC-2000.pdf>
- ❖ NSDAR Library Genealogical Records Collection Indexing Program (LG-GRC-WP-2001): <https://www.dar.org/sites/default/files/members/darnet/forms/LG-GRC-2001.pdf>
- ❖ GRC Pin Authorization Form (GRC-WP-4000): <https://www.dar.org/sites/default/files/members/committees/GRC/pdf/GRC-WP-4000.pdf>
- ❖ GRC Pin Instructions and How to Track Personal Credit (GRC-WP-4001): <https://www.dar.org/sites/default/files/members/committees/GRC/pdf/GRC-WP-4001.pdf>

CURATOR GENERAL, SUSAN LEE METZGER

201 Starlight Lane, Manhattan, KS, (785) 341-5432, smetzger@dar.org

Your DAR Museum is poised to *Celebrate Stars & Stripes Forever!* Both technologically advanced and aesthetically beautiful, this vital part of the NSDAR's total program of historic preservation, education and patriotism truly sparkles among the many exhibits available to be viewed in the federal district. The focus of our museum, described by its mission statement as "collecting, preserving, exhibiting and interpreting the material culture and social history of pre-industrial America" is unique in the Washington area.

The DAR Museum is home to one of the finest collections of American decorative arts in the country. Our collection of more than 30,000 items includes toys and dolls, costume, textiles and needlework (especially quilts and samplers), glass, ceramics, silver, base metals, furniture, paintings and scientific and medical instruments (especially clocks). This collection is housed and interpreted in 31 period rooms and three galleries over four levels in Memorial Continental Hall. Each period room presents a vignette of American home decor in a specific time and place. The careful presentation of these rooms provides not only information about the objects within, but also gives the visitor a unique perspective on American life. The Museum galleries also have been planned carefully to provide a wide range of types of display and study areas that showcase our collection. With recent renovations of the main gallery initiated during the Dillon Administration, the DAR Museum is truly state-of-the-art. Visitors can now explore the DAR Museum virtually through Smartify, a web app available for smartphones.

Our professional staff manages the museum, providing a framework for acquisition, conservation and interpretation that has earned the DAR Museum accreditation from the highly respected American Alliance of Museums. Visitors from across the country and around the world enjoy our exhibits each year. They can explore our halls at leisure, or enjoy a tour led by one of our dedicated DAR Museum docents. These highly trained volunteers enrich the museum experience through their extensive knowledge of the objects and meaning of our collection. Across the country, DAR Museum Correspondent Docents provide valuable outreach for our museum, speaking to DAR chapters and members of the public alike.

From the Museum's inception, the generosity of Daughters has been vital to its success. Many of the first items added to the Museum were donated by DAR members from their family treasures. This tradition of support is no less important today. Seventy-five percent of the objects in the DAR Museum collection have been given by members.

The DAR Museum collects decorative arts made or used in this country prior to 1850. Toys (dating prior to 1890) and jewelry and costumes (dating prior to 1930) are also collected. Eligible items are of particular interest when accompanied by family histories. Due to space considerations, the DAR Museum unfortunately cannot accept every item offered as a gift. The DAR Museum Director and the DAR Museum staff are available to discuss potential donations; contact them at (202) 879-3241 or museum@dar.org.

There are also opportunities for financial support. The Museum Keeper Fund accepts contributions of any amount to be used for the acquisition of a significant artifact during each administration. A one-time donation of \$500 will permit the donor to purchase the elegant DAR Museum Keeper pin from the DAR Insignia Store. Donations to the Friends of the DAR Museum fund support many of the Museum's initiatives, including educational outreach and programming. While all donations are gratefully accepted, a one-time donation of \$200 is required to purchase the Friends pin. Donations to the Adopt-an-Object fund ensure the preservation of DAR Museum's collection so future generations will continue to enjoy our beautiful objects. A one-time contribution of \$100 is required to purchase the Adopt-an-Object pin, and the list of available objects is listed on-line.

The Curator General's Forms site makes additional information available for you and your chapter. Print and share these valuable information resources:

- Adopt-an-Object List
- Collecting Policy and Wish List
- Correspondent Docent Application Form
- DAR Museum Internship Application
- Donations and Contributions for Special Committees and Funds
- Gift shop Mail-in Order Form
- Give-a-Book List

The entire DAR Museum, including staff, docents, correspondent docents and your Curator General, encourage you to take advantage of the wealth of educational information available at the DAR Museum website at www.dar.org/museum. Consider how you and your chapter could contribute to the future of your museum. You can help ensure the DAR Museum continues to continue to *Rejoice in our ties of DAR Friendship and Service*.

Additional Resources:

- ❖ Visit the Curator General's Webpage: <https://members.dar.org/execs/curatorg.cfm>
- ❖ DAR Museum Outreach Webpage: <https://members.dar.org/committees/museum/index.htm>
- ❖ Giving to the DAR Museum Brochure (CG-1004): <https://www.dar.org/sites/default/files/members/darnet/forms/CG-1004.pdf>
- ❖ Collecting Policy and Wish List (CG-2001): <https://www.dar.org/sites/default/files/members/darnet/forms/CG-2001.pdf>
- ❖ Adopt-an-Object Wish List (CG-2002): <https://www.dar.org/sites/default/files/members/darnet/forms/CG-2002.pdf>
- ❖ Period Room Tours: https://www.dar.org/museum/room_tour.cfm
- ❖ DAR Museum Shop: <https://www.dar.org/dar-shopping/dar-online-store/museum-shop>
- ❖ Donating to the Museum: <https://www.dar.org/giving/support-special-iniative/special-gift-opportunities#musfriend>
- ❖ Give-a-Book to the DAR Museum (CG-2003): <https://www.dar.org/sites/default/files/members/darnet/forms/CG-2003.pdf> and <https://www.dar.org/giving/dar-wishlist/books-and-resources>
- ❖ Summer Camp Brochure (CG-2009): <https://www.dar.org/sites/default/files/members/darnet/forms/CG-2009.pdf>
- ❖ Correspondent Docent Programs (CG-3000): <https://www.dar.org/sites/default/files/members/darnet/forms/CG-3000.pdf>
- ❖ Correspondent Docent Requirements and Application (CG-2006): <https://www.dar.org/sites/default/files/members/darnet/forms/CG-2006.pdf>
- ❖ Donations and Contributions Form (DEV-1003): <https://www.dar.org/sites/default/files/members/darnet/forms/DEV-1003.pdf>

REPORTER GENERAL, JUNELLE LINKE MONGNO

17 Westhaven Place, Cabot, AR 72023-2991, (501) 804-8777, jmongno@dar.org

The Office of the Reporter General is responsible for committee services. The majority of the work of the National Society is accomplished under a committee system. The office provides information, support and certificates for the following national committees: American Heritage, American Indians, Americanism, Master Reports, Commemorative Events, Community Service Awards, Conservation, Constitution Week, DAR Good Citizens, DAR Scholarship, DAR School, DAR Service for Veterans, Junior American Citizens, Junior Membership, Literacy Promotion, National Defense, and The Flag of the United States of America. This office administers the DAR Scholarship and Historic Preservation Grant application platform, maintains a library of chapter program materials, handles Veterans Affairs Voluntary Service (VAVS) appointments and coordinates Founders Medal nominations and judging.

- **The Founders Medals:** The judging for the four Founders Medals (below) is done monthly.
- **The Eugenia Washington Medal for Heroism:** Honors an individual who has displayed the exemplary qualities of courage and valor, recognizing outstanding bravery and self-sacrifice in the face of imminent danger. This medal is intended for acts by civilians not to exclude police, firemen, or any other non-military uniformed professionals.

- **Mary Desha Medal for Youth** – Honors a youth (under the age of 21) for exemplary service to the community, state, or nation, through participation and/or leadership. This individual will have exceeded expectations for the nominee’s age. Academic achievement is not a consideration for this award.
- **Ellen Hardin Walworth Medal for Patriotism** – Honors an adult who has displayed exemplary patriotism in the promotion of our American ideals of God, Home, and Country through faithful and meritorious service to community, state, or nation. The nominee’s project or service should rise above and beyond that of the average patriotic citizen.
- **Mary Smith Lockwood Medal for Education** – Honors an adult who has shown exemplary achievement through service and leadership in promoting education outside the formal educational process.

Additional Resources:

- ❖ Visit the Reporter General’s Webpage: <https://www.members.dar.org/members/executive-offices-nbm/reporter-general>
- ❖ Founders Medal Nomination Form and Checklist (RPG-FM-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/RPG-FM-1000.pdf>
- ❖ Programs List Available for Download from the Office of the Reporter General (RPG-5000): <https://www.dar.org/sites/default/files/members/darnet/forms/RPG-5000.pdf>

NATIONAL PARLIAMENTARIAN, BEVERLY PRZYBYLSKI, PRP

820 NE 29th Way, Battle Ground WA 98604-8277, (360) 687-1954, bprzybylski@dar.org

When most people hear the words “parliamentary procedure” or “Robert’s Rules” they either run or their eyes glaze over. But parliamentary procedure is a good thing – it gives members the tools they need and want to properly and cordially, make a motion, debate, and make a decision. Who doesn’t want an efficient meeting? We need to have business, but the meeting doesn’t have to be long or boring or leave members feeling that nothing was accomplished.

There are tools. Unless the chapter or state is incorporated, the first go-to place is the bylaws, then special rules of order, and standing rules. When the answer isn’t there, *Robert’s Rules of Order Newly Revised* (12th ed.) and *Robert’s Rules of Order Newly Revised In Brief* (3rd ed.) are where you will usually find answers. Both are available for purchase in the DAR Store.

If a chapter or state needs training in the proper way to seek recognition, make motions, and debate, talk to your state parliamentarian. If she can’t provide the training herself, she may know someone who can. Learning parliamentary procedure can be fun!

Members are requested to seek assistance from within their chapter and state before contacting the national parliamentarian.

Additional Resources:

- ❖ National Parliamentarian Webpage: <https://www.dar.org/members/executive-offices-nbm/national-parliamentarian>
- ❖ *DAR Handbook and National Bylaws* (DHB-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/DHB-1000.pdf>
- ❖ National Association of Parliamentarians: <https://parliamentarians.org>
- ❖ American Institute of Parliamentarians: <https://aipparl.org>

COMMITTEES

SERVICE COMMITTEES

AMERICAN HERITAGE, KIMBERLY L. ZEMAN, National Chair

1023 SE 15th Avenue Deerfield Beach, FL 33441-7123, (954) 614-1715, amheritagechair@nsdar.org

The American Heritage Committee was established to preserve our rich American heritage in the fields of art and sculpture, crafts, fiber arts, literature and drama, music and starting in 2022, jewelry and photography. There are many ways Daughters can participate in the American Heritage Committee as we Celebrate Stars and Stripes Forever and Rejoice in our DAR Ties of Service and Friendship!

The theme for 2024 is “Celebrating Stars & Stripes – Forever in Our Hearts Through the Arts.” The historic clothing era is the Belle Epoch era of 1890-1899 in commemoration of the Spanish-American War.

Suggestions for incorporating the theme:

How do your artistic pursuits using the Stars & Stripes promote patriotism? How do you show your love of country and its symbols through your creative endeavors? How do your talents in your chosen art form create heartfelt gratitude for America and all she stands for? How do the Stars & Stripes embody our American cultural arts and crafts traditions? How do the Stars & Stripes keep the memory of our patriot ancestors alive? Your personal, creative interpretation of the theme is an important part of the contest so be sure to express it in your narrative.

The Women in the Arts Recognition Award may be presented to honor a woman who has made significant achievements in her artistic field. This is a non-competitive, non-performance art award. States and chapters are invited to honor women (DAR members or non-members) with this award throughout the year.

The Evelyn Cole Peters Award may be awarded, at the discretion of the judges, for excellence in any of the contest categories when an exceptional entry is presented. Prior to entering the contest, please take the time to review instructions on the American Heritage Committee Webpage of the DAR Members’ Website.

Need a program for American Heritage? Please find them at the DAR Members’ Website under the Member Resources tab at the top – click on Chapter Programs. There are over 100 programs that can be presented to help your chapter experience our rich heritage.

American Heritage Committee Contest Instructions:

To enter the contest, please fill out an American Heritage Committee Contest Entry Form (AHE-1004) available on the American Heritage Committee webpage on the DAR Members’ Website. This form is a pdf fillable form and must be completed, signed, and accompany all entries.

- By signing the contest entry form, you are affirming that you created this entry in its entirety while an active, current member of the NSDAR and grant permission for the NSDAR and American Heritage Committee to reproduce the work.
- All entries and photos are to be sent to the appropriate American Heritage National Vice Chair via email.

Art & Sculpture:	amheritagecartsculp@nsdar.org
Crafts:	amheritageccrafts@nsdar.org
Fiber Arts:	amheritagevcfiberarts@nsdar.org
	<i>(State Chairs and members at large ONLY, see below)</i>
Jewelry:	amheritagevcjewelry@nsdar.org
Literature & Drama:	amheritagevcclitdrama@nsdar.org
Music:	amheritagevcmusic@nsdar.org
Photography:	amheritagevcphoto@nsdar.org
Women in the Arts Recognition Award:	amheritagevcwiara@nsdar.org

(Please see the Women in the Arts Recognition Award instructions on page 24.)

- Your entire entry package must contain the entry form (page one of the form), narrative (page two of the form) and six photos. If you are entering a Group entry your package will contain one additional page with printed names, signatures, national numbers of all members of the group and how each of them contributed to the project. Group entries are not judged separately from individual entries. There is no “group” category. Please note the narrative is extremely important as it has been used to break a tie.
- Never send your artwork. You will be judged exclusively by the photos sent of your entry. **Photos do NOT need to be sent for Literature & Drama, or Music. For Photography, only send the photo to be judged.** Photos must be of good quality, but not too large to send by email. Photos must be clearly labeled. Please do not use ZIP files to send photos. One photo **MUST** show the entire entry, with four showing details and one photo of item construction. Please do not use children or models in the photos. If you are sending photos of Historic Dress, please use a mannequin; if using a model, only show from the neck down.
- Music must have 4 items: the entry form, the narrative, a manuscript or computer-generated copy of the composition, and an mp3 or similar recording capable of being played on the computer.
- As a courtesy, please send a duplicate of your signed, completed contest entry form (page one and two of the entry form) to your State Chair.
- Every entry must incorporate the theme for the contest. All entries must be the original work of the person(s) entering the contest while a DAR member.

- Patterns and kits may NOT be used. Please see Fiber Arts for their specific information.
- Only one entry per member may be submitted in our American Heritage contest as an individual entry. (For example, you cannot enter something in Literature & Drama and also in Fiber Arts. Choose one contest only.) You may enter one item as an individual AND one item as part of a Group. An entry is one item or collection of not more than three. Entries will not be returned.
- A past national winning piece (1st, 2nd, or 3rd place) may not be reentered into future contests.
- Posthumous entries are not eligible, even if the deceased member was part of a group.
- Submit entries by email ONLY for the following contests directly to the appropriate National Vice Chairs. Entries will only be accepted between **January 2 and February 15** of each year. Postal entries will NOT be accepted. DO NOT send entries to the National Chair of the American Heritage Committee. It is imperative for you to follow the instructions for each contest.
 1. Art and Sculpture – amheritagecartsculp@nsdar.org
 2. Crafts – amheritagevccrafts@nsdar.org
 3. Literature and Drama – amheritagevclitdrama@nsdar.org
 4. Jewelry – amheritagevcjewelry@nsdar.org
 5. Music – amheritagevcmusic@nsdar.org
 6. Photography – amheritagevcphoto@nsdar.org

Fiber Arts Entry Submissions:

Due to the high volume of Fiber Arts Entries, ALL Fiber Arts entries are first judged at the STATE LEVEL. Each entry must be emailed to your STATE CHAIR (*See exception.) Please reach out to your State Chair for her deadline information regarding fiber art entries. State Chairs will send ONLY the best entry to the National Vice Chair **by February 15**. State Chairs should check that all entries being sent to the National Vice Chair are complete, filled out properly, and all attachments are included.

* **Exception:** All members-at-large are to send their Fiber Art entries directly to the National Vice Chair of Fiber Arts.

Group Entries

Group entries must be the original work of the family, chapter, or state group members. Groups consist of two or more individuals who were all members of DAR at the time the work was created and finished. Every person within the group must be involved in the planning, creation and execution of the entry. Only one person needs to sign the entry form as a contact person. On a separate page, print all group member names and national numbers and have them sign next to their printed name. Also tell how each person contributed to the entry. By signing the contest entry form, or next to their name, each group member affirms that they have contributed to creating the correlating entry in its entirety while an active member of the NSDAR and grant the NSDAR and American Heritage Committee permission to reproduce the work. The members of a group are to create ONE work for their entry, NOT many separate works. Group entries are not judged separately from individual entries.

Minor Child Release Form

If there is a minor child in any entry that is used in any of the contests, permission must be granted in writing by his/her parent/guardian using the official NSDAR Photo/video of Minor Children Release Form, NSDAR-1000 (found on the DAR Members' Website under Public Relations & Media Committee) for the photograph to be submitted to the contest. This form must be signed and submitted with the contest entry packet.

Reporting Deadlines for State Chairs and National Division Chairs:

- State Chairs report to National Division Vice Chairs using CMR data and information submitted from chapters **by February 15**
- National Division Vice Chairs report to the National Chair—**March 15**

Detailed instructions for American Heritage Committee contests:

ART AND SCULPTURE, CAROLE LOWE, National Vice Chair

(972) 839-3084, amheritagecartsculp@nsdar.org

Art and Sculpture Competition Categories:

1. **Acrylic**
2. **Oil**
3. **Pastels**
4. **Watercolor**

5. **China Painting**
6. **Drawing** (*art pencils—graphite or colored pencil, inks, scratch board*)
7. **Multi-Media** (*involves mixing different creative mediums to create work that incorporates two or more art forms such as painting and magazine images, assembled memorabilia, ink and watercolor, etc.*)
8. **Sculpture** (*any one material that is molded, carved or cast to create a non-functional, purely aesthetic art piece.*)
9. **Digital Art**
 - a. **Computer-Generated Painting**
A computer-generated painting is an artwork in which the artist gives instructions to the computer on how to “paint” a desired piece. Keep in mind that the term does not mean the computer creates a painting by itself. The artist is still fully involved in planning the concept, subject and color combination.
 - b. **Data-Moshing**
Data-moshing can be termed as a process whereby media files can be manipulated or combined to produce the desired visual image.
 - c. **Digital Collage**
We are all familiar with the concept of a collage, perhaps with photos to create a memory – digital collage is slightly different. Using a computer, instead of putting several whole pictures together, different textures, colors and photos are collaborated under one complete picture.
 - d. **Dynamic Painting**
Dynamic painting developed as a form of digital art, where the art or picture was painted by an autonomous system, namely a computer.
 - e. **Fractal/Algorithmic Art**
Fractal Art is a form of digital art including the use of mathematics. Fractal art cannot be developed with hand, but only with the use of computers can the mathematics be solved to produce the desired images.
 - f. **Photo-Painting**
This form of digital art was invented with the use of computers where editing and photoshopping came into the picture. Photo-painting is done in succession to digital photography where the digital picture is painted on the computer itself with tools specifically for photo-painting.
 - g. **2D Computer Graphics**
2D computer graphics are derived from 2D dimensional models like texts and digital images. It works on transforming the traditional forms of art into digital art which can be used and applied to the modern world. 2D graphics has recently taken the world by storm because of its usefulness in every aspect of digital art.
 - h. **Miscellaneous Digital Art**
10. **Other Art and Sculpture**

Additional instructions for Art and Sculpture contest entries:

Please include photos that show different angles and dimensions plus good, close details. List the dimensions of the artwork on the entry form narrative/paragraph (page 2 of the entry form.)

Judging criteria: (*subjective to judges*)

- 50 points – Overall artistic merit
- 20 points – Technical quality
- 20 points – Expression of theme
- 10 points – Uniqueness/Overall impact

CRAFTS, MARGARET RUSSO , National Vice Chair

(808) 443-8032, amheritagevccrafts@nsdar.org

Crafts competition categories:

1. **Clay** – *maybe fired or cold cast, thrown or hand shaped, pottery or figurines.*
2. **Basketry and Caning** – *may be made of splints, vines, reed, rush, or any combination. Basket liners will not be judged. May be woven or solid and incorporate some fibers. Items that are mostly or completely fiber should be submitted in the Fiber Arts category. In caning, the Chair will not be judged, only the caning. If the Chair is to be judged, the entry should be submitted in the Miscellaneous Crafts category.*
3. **Dolls** – *categorized on the construction of a doll's head.*

- a. **Cloth or Fiber Dolls** – fabric, wool, felt, yarn, etc.
- b. **Other Doll** – wood, porcelain, cornhusk, Paper Mache, bisque, composition, etc.
4. **Paper Crafts** – characterized by how paper is used and manipulated to create something new.
 - a. **Handmade Books** – The books should be entirely handmade. Artist books are a work of art in the form of a book. Get creative and see where your imagination takes you. This category is not for work that is digitally created.
 - b. **Paper Dolls** – imagine you are creating a historically based paper doll as a gift for a child or friend. Create a paper doll based on the contest theme, give the doll a name, create 5 period costumes, including lingerie, plus accessories such as hats, jewelry, shoes, etc. Write a 1-2 page fictional or biographical story about your doll's character. Story is to be printed as 12 pt. type, double spaced with 1" borders. Paper dolls may be female, male, adult, child or animal. They are to be created on 8.5" x 11" paper. The doll and her/his costumes are to be left on the full sheet of paper; they are NOT to be cut out. Presentation of the doll and her accessories are part of the contest.
 - c. **Other Paper** – quilling, stamping art, poster art, paper collages, greeting cards, etc. Greeting cards must be submitted as a collection of 6 or more, each one being different. Collage is a piece formed primarily by images that are adhered down to a substrate to form a new image.
5. **Other Crafts** – includes metal work, floral art, stained glass, woodworking, beadwork, etc. or any other medium not included in above categories. Beadwork is any object not constituting jewelry. Examples: purse, beaded sculpture, beading on clothing, wall decoration, tree ornament, etc. If the clothing that beading is created on is quilted, then it would be entered in fiber arts.

Additional Instructions for Crafts contest entries:

- a. Please note that digital books, such as Shutterfly, are NOT accepted as a Paper Craft art form.
- b. In your narrative (page 2 of entry form) list the materials and explaining the technique used.
- c. **Doll specifics:** If submitting a doll entry, required photos are to include construction of body, garments, face and hair, finished doll, and detail of finished face. The entire doll is expected to be made/created by the member, including the body, garments, and face of the doll.

Judging criteria for Clay, Basketry and Caning, Jewelry, Paper Crafts and Other Crafts: (subjective to judges)

- 40 points – Quality of work/workmanship
- 30 points – Design/uniqueness and incorporation of the theme
- 20 points – Written expression of theme and information on material used and construction process
- 10 points – Quality of material

Judging criteria for Dolls: (subjective to judges)

- 30 points – Workmanship and construction of body, face, and hair.
- 25 points – Costume: workmanship and construction of the clothing, shoes, and hats. Is the doll dressed suitably for the style of the period/era and are the materials and scale of the items appropriate?
- 25 points – Originality of overall design and incorporation of the theme.
- 20 points – Written expression of theme and description of doll information on material used and construction.

FIBER ARTS, ANN KELLER, National Vice Chair

(417) 298-9006, amheritagevcfiberarts@nsdar.org

All Fiber Arts entries must be emailed to your State Chair. (Members at Large may submit their entries directly to the National Vice Chair.)

Fiber Arts competition categories:

1. Cross-stitch
2. Crochet
3. Embroidery
4. Hand Quilted Quilt (no machine quilting)
5. Hand Quilted Wall Hanging (no machine quilting)
6. Historic Costume (either man's, woman's, or child's)
7. Knitting
8. Needlepoint
9. Quilt Top (not quilted or bound, may be machine or hand pieced)

10. Rug Making (*hooked, woven, or any other technique*)
11. Weaving (*any size or type of loom*)
12. Other Fiber Arts (*any techniques not included above*).

The entrant shall incorporate the theme, including that of historic dress. The historic dress era for 2023-2024 will be the Belle Epoch era of 1890-1899 to commemorate the Spanish-American War. Send all Fiber Arts contest entries to your State Chair. DO NOT SEND YOUR ENTRIES DIRECTLY TO THE NATIONAL VICE CHAIR. **Exception:** *All Members at Large will submit their entries directly to the National Vice Chair of Fiber Arts.*

- Contact your State Chair for her deadline; DO NOT contact the National Vice Chair to ask about your state deadline. Each State Chair establishes her own deadline and the National Vice Chair will not know your state deadline.
- Each State Chair will email only the best entry in each Fiber Arts category to National Vice Chair **by February 15.**

Creativity is an important consideration in the judging process. However, some patterns may be used in the Fiber Arts contest. The entrant is expected to have selected the fabrics, yarns, trim, colors, etc. herself. Kits may NOT be used. Your entry will be a one-of-a-kind, heirloom piece. Photographs are to be of good quality with proper lighting—remember the judges will evaluate your entry with photographs only. Include close-up photos of stylistic details and ensure you include at least one picture that shows the complete entry. If possible, please show the back of your needlework or the inside of your costume, and the details of the front and the back of the artwork. Please do NOT put your entry under glass.

Needlepoint, Cross-Stitch, Embroidery criteria:

- a. *Construction:* stitches are firm and uniform in size, corners are square, knots are secure and hidden, and smooth transition from color to color.
- b. *Color and Design:* colors work together to express design, color and design work together to support a feeling, and design reflects title of the piece.
- c. *Finishing:* clean and neat, outside edges are straight, and blocked and finished.

Knitting and Crocheting criteria:

- a. *Construction:* stitches are uniform, edges are flat, knots are hidden, and there is smooth transition from color to color.
- b. *Color and Design:* colors work together to express design, color and design work together to support a feeling, and design reflects the title of the work.
- c. *Finishing:* clean and neat, and outside edges are smooth.

Specific instructions for quilting entries:

- a. The Quilt Top category allows Daughters who have their quilts commercially quilted to enter their quilt tops prior to having them quilted.
- b. Hand Quilted Quilts and Hand Quilted Wall Hanging entries may be piecework, appliqué, block, embroidery, or any combination of these but will be judged mainly for the quilting. They must be finished and bound. All sizes of quilts will be accepted.
- c. Entries that are quilted by a non-DAR member will be disqualified.

Hand Quilted Quilts, Quilt Tops, and Hand Quilted Wall Hangings criteria:

- a. *Construction:* appliqué is firmly attached, appliqué pieces have smooth edges, corners are square, and opposite borders are equal.
- b. *Color and Design:* colors and shapes of border frame the quilt, colors work together to express the design, colors and design work together to support a feeling, and design reflects the title of the work.
- c. *Finishing:* clean and neat, outside edges are straight, and outside corners are square.

Weaving and Rug Making criteria:

- a. *Construction:* tension is even and consistent, weaving is even and consistent, yarns straight, joining and raw edges are hidden, pattern is consistent, and ends are securely finished.
- b. *Color and Design:* colors work together to express the design, colors and design work together to support a feeling, and color, design, and texture are harmonious and uniform.
- c. *Finishing:* clean and neat with straight, even selvages.
- d. Wavy edges and undulating twills are allowed if using yarns or other materials of differing thicknesses and they lend themselves to the artistic nature of the design, and the weaver shows skill in execution.

Historic Dress Information:

The era for historic dress for the 2023-2024 contest will be the Belle Epoch era of 1890-1899 to commemorate the Spanish-American War. This differs from the theme of the other contests.

Historic Costume criteria:

- a. Garment constructed for an adult or child, male or female.
- b. Must be a heritage period costume of the historical period specified for the contest.
- c. May be hand or machine sewn.
- d. Must exhibit correct construction; i.e., zippers were not used in garments prior to 1930
- e. Fabric used must be correct for the period, i.e., wool, cotton, linen, leather, silk. Fabric prints must be correct for the period.
- f. Notions and accessories shall be of the closest available substitutes when the original materials are not available (e.g., plastic boning substituted for whale bone). A statement explaining why the substituted item was used must be included with the entry.
- g. Entrants are encouraged to properly reference and include detailed descriptions of their historical research, as well as pictures and descriptions of their garment's construction in progress.

Judging criteria: (*subjective to judges*)

- 40 points – Quality of work
- 30 points – Uniqueness of design
- 20 points – Expression of theme
- 10 points – Originality

JEWELRY, ANNALISA LAUER-HANSING, National Vice Chair

(619) 709-4638, amheritagevcjewelry@nsdar.org

Jewelry is defined as “personal adornment.” Example: necklace, ring, earring set, bracelet, anklet, barrette, tiara, belt buckle, money clip, tie clasp, cufflinks, or brooch. Beaded jewelry is included in this category. All work must be done by the entrant, with minor exceptions that are industry standards. Examples: gemstone faceting, cabochon cutting, stone setting, and metal findings. Jewelry is limited to a single piece or a matching set. For example, a set would consist of two cufflinks with or without tie tack, necklace and matching earrings, matching couples’ bracelets, wedding rings, mother/daughter set, etc.

Jewelry Categories:

1. Constructed fine jewelry, with or without stones
2. Cast fine jewelry, with or without stones
3. Wire worked jewelry
 - a. May include a mixtures of wire wrapping, wire weaving, crocheting, wire-on wire wrapping, soldering, fusing and other techniques.
4. Sterling Jewelry
5. Beaded Jewelry
6. Other types of jewelry (anything that does not fall into the above categories)
 - a. Jewelry items created with CAD (computer aided design,)
 - b. Metal (sculpted or molded)
 - c. Clay (sculpted or molded)
 - d. Paper
 - e. Fiber or thread based
 - f. Jewelry made from premade components
 - g. Dichroic glass and synthetic stones are allowed in this class
 - h. Any other jewelry that does not fall into the categories listed above

Notes for Jewelry:

- Constructed means jewelry that is made using jeweler’s tools. Examples: saw, files, torch, pliers, buffer, etc.
- Materials: Stones, natural crystals, natural or cultured pearls, coral and pieces of shell.
- Synthetic materials are only allowed in Other Jewelry and Wire Worked Jewelry categories. (“Synthetic” means laboratory-

grown material that is identical to natural stones chemically and physically.)

- Fabricated stones such as; doublets, triplets and sandwiches made of all-natural materials, are permitted in all classes that allow stones.

Additional Information for Jewelry:

- In your narrative list the materials and explain the technique used.
- Your photos should show both the front and the back of the piece, any settings or fine details as well as the piece in its entirety.

Judging criteria for Jewelry: (*subjective to judges*)

- 40 points – Quality of work/workmanship
- 30 points – Design/uniqueness and incorporation of the theme
- 20 points – Written expression of theme and information on material used and construction process
- 10 points – Quality of material

LITERATURE AND DRAMA, PAM DOVER, National Vice Chair

(770) 479-6885, amheritagevclitdrama@nsdar.org

There are five Literature and Drama competition categories:

1. **Poetry**—*a pattern of free or rhyming verse, one to fifteen (1–15) lines.*
2. **Poetry**—*a pattern of free or rhyming verse, sixteen or more, but not to exceed thirty (16–30) lines.*
3. **Fiction Short Story or Narrative**—*not to exceed eight (8) pages, double spaced, 12 point, Times New Roman font, one-inch margins.*
4. **Non-Fiction Short Story or Narrative**—*not to exceed eight (8) pages, double spaced, 12 point, Times New Roman font, one-inch margins.*

Since Non-Fiction is based in some type of factual information, it is important to note that the factual information be referenced using the most recent edition of the MLA Handbook for Writers of Research Papers. MLA format is a reference tool used by scholars and writers in the Humanities field as the preferred way to document research. It addresses areas such as punctuation and technical aspects of writing and also explores the subjects of plagiarism, evaluating sources, and determining the reliability of web sources. MLA guidelines may be found online or in various bookstores. **(Please note: Works Cited, or footnote, or citation or a bibliography page is NOT counted in the 8 pages)**

5. **Drama**—*a monologue, duet scene, or short play, not to exceed eight (8) pages, double spaced, 12 point, Times New Roman font, one-inch margins.*

Additional instructions for Literature and Drama entries:

In addition to the Contest Entry Form, include your name, national number, and page number on the upper right-hand corner of each piece of paper of your submission if it is more than one page. Please send your files as a pdf (preferred) or word file.

Judging criteria: (*subjective to judges*)

- 45 points – Quality of work
- 20 points – Originality
- 20 points – Incorporation of theme
- 15 points – Written expression of theme

MUSIC, SUE ELLEN ADAMS, National Vice Chair

(256) 883-2877, amheritagevcmusic@nsdar.org

Each music composition entry must be the original work created by an individual DAR member or group of DAR members. The music should not have been performed except at a DAR meeting.

Vocal

- Entry must be a titled musical manuscript for female voices (Solo, Unison, SA or SSA) and must have a relatively simple accompaniment.

- Lyrics must follow the stated theme.
- Form is important. Suggested forms include multiple stanzas, multiple stanzas and refrain, ABA or ABAA.

Instrumental

- Must be a Concert March which must be suitable for use as a processional or recessional.
- Composition must be submitted as a keyboard arrangement.
- Title may be descriptive or technical (i.e. "Martha's March" or "Processional for State Conference 2013")
- Composition must follow standard Concert March form. (Introduction, Section A, Section B, Breakup strain, Trio; (the Intro and breakup strain are optional.) Sections may repeat as long as entire piece fits within the time limit.

Additional instructions for music entries:

- Music must have 4 items: the entry form, the narrative, a manuscript or computer-generated copy of the composition, and an mp3 or similar recording capable of being played on the computer
- In addition to the Contest Entry Form, include your name, address, phone number, and chapter name and location on the manuscript.
- Composition must be composed while a DAR member.
- Manuscript may be handwritten (black ink) or computer generated. If handwritten, please submit a high-quality photocopy rather than the original. Number all pages of the manuscript.
- A recording must be included, but only the composition will be judged. Neither vocal nor instrumental quality of the recording will affect the judging.
- If using voice-mail, MP3 player, or iTunes to record your composition, save it to your computer and submit it with your notation. Garage Band app will notate your composition.
- Include the following statement on your manuscript: "Permission is granted to copy and perform by and for the DAR."
- Length of composition should not exceed four (4) minutes when performed.

Judging criteria: *(subjective to judges)*

- 60 points – Form and quality of work
- 25 points – Expression of theme
- 15 points – Written expression of theme

PHOTOGRAPHY, STEPHANIE CHASEZ, National Vice Chair

(770) 296-6862, amheritagenvcphoto@nsdar.org

Photography categories:

1. **Photography, Black & White** *(unenhanced, natural photo)*
2. **Photography, Color** *(unenhanced, natural photo)*
3. **Photography, Black and White** *(computer enhanced photo, and state how the photo was enhanced)*
4. **Photography, Color** *(computer enhanced photo, and state how the photo was enhanced)*

Additional Instructions for Photography contest entries:

- Include a copy of the original photo
- Submissions should NOT be matted and/or under glass and frame.

Minor Child Release Form

If there is a minor child in your photo, permission must be granted in writing by his/her parent/guardian using the official NSDAR Photo/Video of Minor Child Release Form NSDAR-1000 (found under the Public Relations and Media committee forms.) This form must be signed and submitted with the contest entry packet for the photograph to be submitted to the contest.

Judging criteria: *(subjective to judges)*

- 50 points – Overall artistic merit
- 20 points – Technical quality
- 20 points – Expression of theme
- 10 points – Uniqueness/Overall impact

AMERICA250! QUILT PROJECT, VICKIE CANHAM, *National Vice Chair*

(859) 486-3586, vcanham@aol.com

As we celebrate Stars and Stripes and rejoice in our DAR ties of service and friendship, all of our states worked together to create our beautiful America250! Quilt. The Theme for the Quilt was: *As each state became part of our country beginning 250 years ago, each state block of our quilt will unite with all, to become a tapestry of our country's heritage.*

State winners were selected in May 2022 and completed their quilt squares by October. The members of the quilt team assembled the quilt and presented it a Congress 2023. The quilt will be on display at our headquarters building and will also be able to travel to various locations throughout the country for our celebrations leading up to the semiquincentennial.

Thank you to everyone who participated to make our America250! Quilt a reality! It truly sparkles!

WOMEN IN THE ARTS RECOGNITION AWARD, VICKI SMITH, *National Vice Chair*

(816) 616-5751, amheritagevcwiara@nsdar.org

All Women in the Arts Recognition Award entries must be sent via email to this National Vice Chair. The purpose of the Women in the Arts Recognition Award is to recognize and honor a woman who has exhibited excellence in her chosen genre. This award is an art award; designed to recognize worthy women for outstanding achievements in the non-performance arts including fiber arts design and creation, fine arts, sculpture design and creation, music composition, literature and drama authorship, artisan design and creation including, but not limited to, jewelry, metalwork, decorative painting, pottery, jewelry and photography.

- The American Heritage Committee may present the award, comprising a certificate and lapel pin, to DAR members and non-members. The recipient is expected to have contributed to her artistic field in an outstanding manner beyond mastery of technique. This may include innovative design work, featured exhibitions, publication, research, and technique development. The criteria for this award are strict, and not all nominations are successful.
- Your application packet should contain 2 letters of recommendation, written or typed on letterhead identifying why the writer is professionally qualified to evaluate the candidate; 1 page description of reasons for recommending individual; 1-2 articles discussing the accomplishments of the applicant; up to 5 photos, or scores for music compositions verifying the applicant's achievements. Your packet for WIARA should contain no more than 10 attachments and should NOT include any links to other information or photos. Send your packet to the WIARA National Vice Chair, amheritagevcwiara@nsdar.org
- Professional women in the arts are eligible for this award as long as they have demonstrated outstanding contributions to their field as outlined above. This is a non-competitive recognition award with no timeline for applications.
- This award may NOT be given posthumously.
- Once the National Vice Chair has approved the applicant, she will send a letter of approval for the purchase from The DAR Store of a pin and certificate, which may be issued by the chapter or state society.
 - a. Instructions for ordering the WIARA pin & certificate: the certificate and pin may be purchased at the DAR Store on the DAR Website, "Committees-Awards and Supplies", Women in the Arts Pin/Cert. for \$10. The purchase is a two-step process and requires preauthorization before it can be shipped. Orders placed for the certificate/pin without pre-authorization will be immediately canceled and refunded.
 - b. Step 1: Place your order.
 - c. Step 2: Email customerservice@dar.org a copy of your approved application or authorization form along with your order number.
 - d. Once your email has been received and verified with your order number, your order will be shipped.
 - e. Since your application is approved under the Wright Administration, it is important that you request the certificate and pin at least 8 weeks prior to the end of the administration as the certificate will not be available after that date.
- Instructions and application forms may be found on the DAR Members' Website.

Additional Resources:

- ❖ Visit the American Heritage Committee Webpage: <https://members.dar.org/committees/amerher/index.htm>
- ❖ American Heritage Contest Entry Form (AHE-1004): <https://www.dar.org/sites/default/files/members/darnet/forms/AHE-1004.pdf>
- ❖ Women in the Arts Recognition Award Application (AHE-1005): <https://www.dar.org/sites/default/files/members/darnet/forms/AHE-1005.pdf>
- ❖ NSDAR Photo/Video Release Form (NSDAR-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/NSDAR-1000.pdf>
- ❖ The DAR Store: <https://shop.dar.org/dar-store/>

AMERICAN HISTORY, JANET BICKETT WESTBROOK, National Chair
6398 Green Oaks Drive, Stanfield, NC 28163-7681, (704) 608-2544, AmerianHistory@nsdar.org

The American History Committee promotes American History throughout the year by honoring significant historical people, places, dates, and events. Chapters will find opportunities to *Celebrate Stars & Stripes Forever!* as they promote the American History Essay Contest, the Patriots of the American Revolution DAR High School Essay Contest, Women in American History, the Excellence in American History DAR Award, and by contributing to the Stars & Stripes newsletter.

AMERICAN HISTORY ESSAY CONTEST, HELEN S. DITTO, National Vice Chair
648 W. Ashton Drive, Meridian, ID 83646-4082, (208) 695-8931, amhist.essaycontest@nsdar.org

Chapters are encouraged to conduct the American History Essay Contest. All grade 5, 6, 7, and 8 students in a public, private, or parochial school, or those who are home schooled are eligible. An individual may submit an entry directly to a DAR chapter within their state if their class or school is not participating. This contest is conducted without regard to race, religion, sex, or national origin. The American History State Chair sets the deadline date for essays from her state. A national winner is selected for each grade level from the division winners.

Please note that the entire essay must be the student's original work. This includes all research writing, and editing, which must be done by the student only and not by a parent, teacher, tutor, or other helper. Essays not following these guidelines will be disqualified.

The American History Essay Contest Topic: "On May 14, 1897, John Philip Sousa played his new march, "The Stars and Stripes Forever." This song would become the national march of the United States on December 11, 1987. Imagine it is 1897 and you are a newspaper reporter for "The Philadelphia Times." Your newspaper editor has asked you to write an article about the song being performed that day. Your article needs to tell us about Sousa's life and the story behind the song. It is the first performance of the song, so make sure your article includes thoughts about the music and how the audience reacts to what was seen and heard that day."

PATRIOTS OF THE AMERICAN REVOLUTION DAR HIGH SCHOOL ESSAY CONTEST
CATHY W. HYER, National Vice Chair
615 Stonepark Lane, Suwanee, GA 30024-3060, (770) 655-8377, amhist.patriotessay@nsdar.org

NEW THIS YEAR – ESSAYS TO BE SUBMITTED ELECTRONICALLY

Chapters are encouraged to promote the Patriots of the American Revolution DAR High School Essay Contest. All grade 9, 10, 11, and 12 students in a public, private, or parochial school, or those who are home schooled are eligible. This contest is conducted without regard to race, religion, sex, or national origin. The State American History Chair sets the deadline date for essays from her state. Nationally, all grades will be judged together, with a first, second, and third place winner chosen from division winners.

The Patriots of the American Revolution DAR High School Essay Contest topic is: "Select a figure from the era of the American Revolution (1773-1783). Discuss how he or she influenced the course of the American Revolution, who he or she was and his/her contribution to the founding of a new nation. Figures may be any person, whether a well-known figure or an everyday man, woman, or child who supported the American Revolution in ways large or small." The title of the essay should be the name of the Patriot.

WOMEN IN AMERICAN HISTORY, KAY ALPAUGH, National Vice Chair
716 Eleonore Street, New Orleans, LA 70115-3249, (504) 908-3053, amhist.womeninhistory@nsdar.org

The emphasis of Women in American History is on the role of women, past and present, in American History. Chapters are encouraged to select a notable woman from their state or community to honor. March is officially "Women's History Month," so chapters may wish to use this occasion to acknowledge the outstanding contributions of the woman of their choice. Choose a woman to honor for this recognition by taking into consideration women who have made a contribution or a difference in their communities. She could be a historical entity or currently alive and worthy of recognition. Look for women who are, or have been, intellectual, educational, social, religious, political, scientific, or cultural innovators. The woman or women being honored may be DAR members, prospective DAR members, or non-members. You may select more than one woman to honor.

Keep in mind the President General's theme of *Celebrate Stars & Stripes Forever!* when recognizing notable women. These women should serve as an example to us all and make sure she sparkles!

EXCELLENCE IN AMERICAN HISTORY DAR AWARD

Chapters may recognize an outstanding student of American History (separate from the participation in one of the American history Essay Contest or the Patriots of the American Revolution DAR Essay Contest) through the presentation of a certificate of award and/or a bronze medal. The Chapter may determine eligibility and criteria for this award for any student in any grade.

Additional Resources:

- ❖ American History Essay Contest Information (AHC-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/AHC-1000.pdf>
- ❖ American History Essay Contest Judges Scoring Sheet (AHC-1001): <https://www.dar.org/sites/default/files/members/darnet/forms/AHC-1001.pdf>
- ❖ American History Essay Contest Flyer (AHC-1004): <https://www.dar.org/sites/default/files/members/darnet/forms/AHC-1004.pdf>
- ❖ Patriots of the American Revolution DAR High School Essay Contest Information (AHC-1002): <https://www.dar.org/sites/default/files/members/darnet/forms/AHC-1002.pdf>
- ❖ Patriots of the American Revolution DAR High School Essay Contest Judge's Scoring Sheet (AHC-1003): <https://www.dar.org/sites/default/files/members/darnet/forms/AHC-1003.pdf>
- ❖ Patriots of the American Revolution DAR High School Essay Contest Flyer (AHC-1005): <https://www.dar.org/sites/default/files/members/darnet/forms/AHC-1005.pdf>
- ❖ Women in American History Report Form (AHC-1006): <https://www.dar.org/sites/default/files/members/darnet/forms/AHC-1006.pdf>
- ❖ American History Essay Contest Submission Form AHC-1008): <https://www.dar.org/sites/default/files/members/darnet/forms/AHC-1008.pdf>
- ❖ Essay Contests – Electronic Cover Sheet and Signature Form: Chapter/State/Division (AHC-1009): <https://www.dar.org/sites/default/files/members/darnet/forms/AHC-1009.pdf>

AMERICAN INDIANS, ELIZABETH "BETH" STEWARD GARNER *National Chair*

121 Davidsen Shores Drive, Cadillac, MI 49601-7000, (231) 878-2949, AmerIndians@nsdar.org

Let us *Celebrate Stars & Stripes Forever!* through the American Indians Committee! This committee strives to:

- educate DAR members regarding issues facing American Indians and Indigenous people today and into the future,
- celebrate Native American history and culture, and support educational opportunities for American Indian Youth.

Scholarships and financial assistance are available for the Indian Youth of America Summer Camp, Chemawa Indian School, and Bacone College, as well as other worthy educational projects through a grant program.

These objectives are met by:

- Expanding members knowledge about Native American and Indigenous people's history and contemporary issues.
- Educating members about Native American history and contemporary issues.
- Supporting local Native American Indian tribes including reservation schools, tribal colleges, their language and culture, the elderly and the underserved of all ages.
- Commemorating National American Indian Heritage Month in November by signing proclamations, having spot announcements, special programs and projects. A writable proclamation is available on the committee webpage.
- Presenting an American Indian Minute at chapter meetings. 2023–2024 minutes are located on the committee webpage, members may wish to create their own minutes, or utilized the many resources available on the internet.
- Donating to the American Indians Fund or the Friends of American Indians Scholarship through the DAR Office of Development.
- Sending direct donations of gift cards or other goods from the current "Want Lists" found on the committee webpage for Bacone College and Chemawa Indian School.
- Adopting a Camper at Indian Youth of America Summer Camp.
- Supporting local Native American Indian tribes including reservation schools, tribal colleges, their language and culture, the elderly and the underserved of all ages.

- Informing the community, local schools, and students about scholarship opportunities using the direct Academic Works website.
- Reporting all activities, programs, and monetary support on the Chapter Master Report.

DAR is pleased to offer three different scholarships for graduating high school seniors, and college students.

PLEASE NOTE: American Indian scholarships are processed thru DAR Academic Works.

- The direct URL link for the online submission portal is: <https://dar.academicworks.com/scholarships>
- Scholarship applications are accepted: November 1, 2023 through January 31, 2024 at 11:59 p.m. (Hawaii Time)

Finally, **Let Our Spirit Sparkle** as we celebrate the 100th Anniversary of the American Indian Citizenship Act of June 24, 1924. In partnership with the Commemorative Events Committee, let us discover what inspired this act.

Celebrate Stars & Stripes Forever!, please remember the First Americans by participating in the programs and activities of this committee.

Additional Resources:

- ❖ American Indians Committee Webpage: <https://members.dar.org/committees/Indians/index.htm>
- ❖ American Indian Minutes (AI-1006): <https://www.dar.org/sites/default/files/members/darnet/forms/AI-1006.pdf>
- ❖ American Indians Committee Grant Application Cover Page (AI-1007): <https://www.dar.org/sites/default/files/members/darnet/forms/AI-1007.pdf>
- ❖ Commemorative Events Committee Webpage: <https://www.dar.org/members/committees/service-committees/commemorative-events/resources-events>
- ❖ Donations and Contributions Form (DEV-1003): <https://www.dar.org/sites/default/files/members/darnet/forms/DEV-1003.pdf>
- ❖ Access to the DAR's online URL link and scholarship application process is found at: <https://dar.academicworks.com/scholarships>

AMERICANISM, YVONNE LISER, *National Chair*

3618 28th Street NE, Washington, DC 20018, (202) 257-4608, americanism@nsdar.org

Grab your sparklers and flags and turn up your favorite patriotic song. This committee is celebrating Americanism!

The Americanism Committee was established in 1919 with a goal of developing better citizenship training for all persons residing in the United States. The objective is to promote knowledge, loyalty and love of country in the hearts and minds of American citizens, whether naturalized or citizens by birth. Today, the Americanism committee oversees the approval process for the DAR Medal of Honor and the DAR Americanism Medal. This committee also encourages DAR members to participate in the naturalization process, support new citizens in naturalization ceremonies, become involved in patriotic events and activities, and to share, practice, and celebrate citizenship within DAR and the surrounding communities.

Awards

The DAR Medal of Honor is one of the most prestigious honors awarded by DAR. It is presented to an individual adult who is a United States citizen by birth and has shown the extraordinary qualities of leadership, trustworthiness, patriotism, and charitable service far beyond employment obligations or normal duties (including military service). The recipient must have made unusual and lasting contributions to our American heritage by truly giving of himself or herself to the four areas of community, state, country and fellow man.

The DAR Americanism Medal is presented to an individual adult who has been a naturalized citizen for at least five years and has met the required qualifications following naturalization. Medal recipients must have shown outstanding qualities of leadership, trustworthiness, patriotism, and charitable service far beyond employment obligations or normal duties (including military service). The recipient must have actively assisted other immigrants to become American citizens or displayed outstanding abilities in community affairs, preferably with emphasis on the foreign-born community.

DAR members are not eligible to receive either medal.

No past recipient of the following awards at the chapter, state, or national levels is eligible to be considered for another award from this list: DAR Medal of Honor; DAR Americanism Medal; Founders Medal(s); Historic Preservation Medal; Historic Preservation Recognition Award; DAR History Award Medal; NSDAR Conservation Medal; DAR Distinguished Citizen.

The chapter sponsoring the nominee must follow instructions and guidelines. Recommendation forms and instructions may be obtained from the Americanism Committee webpage on the DAR Members' Website.

DAR Manual for Citizenship

NSDAR encourages all chapters to cooperate with the Office of Citizenship (part of the Department of Homeland Security) in its efforts to assist immigrants on their path to American citizenship. A chapter may fulfill this directive by assisting English as a Second Language (ESL) classes for children and adults, participating in a naturalization ceremony volunteering at a local USCIS Office of Citizenship, or volunteering to help individuals prepare for American history and citizenship exams at local citizenship classes.

The DAR Manual for Citizenship continues to be a useful study guide for those preparing for naturalization. A current version of the manual is available online on the NSDAR Public Website and the Americanism Committee webpage on the DAR Members' Website. It is a great resource to share with interested parties as well as those studying to become naturalized citizens.

Promote Patriotism and Good Citizenship

Knowing what it means to be a good citizen, or civics, is important to all American regardless of where he or she is born. The Americanism Committee encourages members to practice, promote, and celebrate patriotism, good citizenship, and civics in their chapter, state, and local communities. It can make for a good program in DAR settings as well as in schools and community gatherings!

Additional Resources:

- ❖ Americanism Committee Webpage: <https://members.dar.org/committees/americanism/index.htm>
- ❖ *DAR Manual for Citizenship* (AMC-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/AMC%20-%201000.pdf>
- ❖ DAR Medal of Honor Instructions and Guidelines for Completing Recommendation (ADMFC-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/ADMFC-1000.pdf>
- ❖ Recommendation for Award of DAR Medal of Honor (ADMFC-1001): <https://www.dar.org/sites/default/files/members/darnet/forms/ADMFC-1001.pdf>
- ❖ Americanism Medal Instructions and Guidelines for Completing Recommendation (ADMFC-2000): <https://www.dar.org/sites/default/files/members/darnet/forms/ADMFC-2000.pdf>
- ❖ Recommendation for Award of Americanism Medal (ADMFC-2001): <https://www.dar.org/sites/default/files/members/darnet/forms/ADMFC-2001.pdf>
- ❖ USCIS Civics (History and Government) Questions for the Naturalization Test: <https://www.uscis.gov/sites/default/files/document/questions-and-answers/100q.pdf>

CHILDREN OF THE AMERICAN REVOLUTION, VICTORIA L. VORIS, *National Chair*

703 Fenster Court, Indianapolis, IN 46234-2226, (317) 416-8348, ChildrenofAmerRev@nsdar.org

Established at the 63rd Continental Congress of NSDAR, the Children of the American Revolution Committee's purpose is to encourage DAR support of C.A.R. work and principles, N.S.C.A.R. was founded on April 5, 1895, and continues its mission which "trains good citizens, develops leaders, and promotes love of the United States of America and its heritage among young people."

State Chairs are encouraged to promote C.A.R. within their states by participating in joint projects and activities, offering programs about C.A.R. to chapters, requesting committee tables at workshops and conferences, and educating DAR members on the value of C.A.R. training to our young people. Support C.A.R. by participating in the third annual C.A.R. Day of Service on or around April 5, 2024!

Celebrate Stars & Stripes Forever! — Sparkle with DAR and C.A.R.! together

- Spark an interest for C.A.R. within the chapter.
- Participate jointly with C.A.R. Societies at DAR and C.A.R. programs and events.
- Achieve excellence by using the NIP and CMR to develop ways to be involved.
- Remind members that active C.A.R. membership leads to future DAR members.
- Keep C.A.R. and DAR members involved by inviting entire families of all ages to participate.
- Lead and develop a strong base for chapter growth.
- Encourage other DAR members to help grow future leaders!

Tips for successful C.A.R. support by chapters:

1. Hours spent in support of C.A.R. count as Service to America volunteer hours.

2. Encourage C.A.R. members to enter the many DAR-sponsored contests.
3. Work with C.A.R. leadership to add young ladies as dual DAR-C.A.R. members at the age of 18.
4. Provide a C.A.R. membership brochure (found on the committee page) to your prospective members – encourage families to complete both DAR and C.A.R. applications at the same time.
5. Support local, state, and national events with monetary donations – all amounts are appreciated!
6. Become a National or Life Promoter of C.A.R. Donations are vital for C.A.R. to fulfill its mission.
7. Complete the C.A.R. Committee portion of the Chapter Master Report (Additional material about your chapter’s interaction with C.A.R. should be sent to the appropriate State Chair).
8. Invite C.A.R. members to speak at Chapter meetings and events!

Reporting Deadlines for State Chairs and National Division Vice Chairs:

- State Chairs report to National Division Vice Chairs using CMR data and information submitted from chapters **by February 25**
- National Division Vice Chairs report to the National Chair – **March 15**

Awards and Recognitions:

- Awards will be given to a chapter and a state in each division which exemplify the best overall C.A.R. program as reported on the CMR and other information reported by the State Chair.
- Chapters who complete every section “YES” on the C.A.R. Committee CMR report will qualify for a chance to receive a **SPARKLE** pack full of bright surprises to include promotional items as well as additional resources and information on C.A.R.
- Chapters who have at least one member donate \$100 or more to the Friends of C.A.R. Fund in 2023 will receive recognition as Charter donors with a “Sparkling Friend of C.A.R.” Certificate!
- A **Special Award** will be presented by the C.A.R. National President on Opening Night of Continental Congress to the DAR state society with the largest percentage increase in dual C.A.R.-DAR membership verified between January 1 and December 31.

Additional Resources:

- ❖ Visit the C.A.R. Committee Webpage: <https://www.dar.org/members/committees/service-committees/children-american-revolution/children-american-revolution-car>
- ❖ Visit the DAR Online Community – C.A.R. Committee Community: <https://community.dar.org/communities/community-home?CommunityKey=d17707a0-d712-43f3-98d0-018573810dc4>
- ❖ Visit the N.S.C.A.R. Website: www.nscar.org

COMMEMORATIVE EVENTS, LESLIE R. MILLER, *National Chair*

840 Lake Forest Parkway, Louisville, KY 40245-5180, (502) 551-9626, CommemorativeEvents@nsdar.org

The Commemorative Events Committee encourages chapters and communities to get involved in at least one program each year to recognize major events in American history. The Wright Administration has selected the following milestone events for members to commemorate through significant programs and/or events:

- **Independence Day:** Approaching our semiquincentennial, individual members and chapters should plan ways to incorporate the America 250! flag and information as we celebrate the Fourth of July, honoring our Patriots and signing of the Declaration of Independence. As we celebrate these events, strive to make these events more visible. Let’s all join community events, fly flags, enjoy picnics, watch fireworks. Set a goal now to be in Washington, D.C., and march with your DAR sisters in our nation’s Independence Day Parade.
- **50th Anniversary of the Vietnam War:** “The Nation Called-They Answered.” They served us and now the opportunity continues for Daughters to honor and thank all Vietnam Veterans and their families for their service and sacrifices. All chapters and states are encouraged to renew their commitment and partnership through 2025 with the Vietnam War Commemoration sponsored by the Department of Defense. <http://www.vietnamwar50th.com>
- **50th Anniversary of the NASA Space Shuttle Program:** The Space Shuttle was the first reusable spacecraft used by the United States to take humans into space.
- **80th Anniversary of D-Day:** June 6, 1944

- **100th Anniversary of President signs American Indian Citizenship Act (June 2, 1924):** U.S. Congress passes the Indian Citizenship Act, granting citizenship to all Native Americans born in the territorial limits of the country. Previously, citizenship had been limited, depending on what percentage Native American ancestry a person had, whether they were veterans, or, if they were women, whether they were married to a U.S. citizen.
- **125th Anniversary, DAR Hospital Corps** Chapters are encouraged to educate and celebrate on the founding of the DAR Hospital Corps. (April 28, 1898) At the onset of the Spanish-American War, the Surgeon General requested and promptly received congressional authority to appoint women nurses under contract. Dr. Anita Newcomb McGee, VP NSDAR, was placed in charge of selecting graduate nurses for the Army.
- **125th Anniversary of the premiere of John Philip Sousa's march, The Stars & Stripes Forever**
- **125th Anniversary, Spanish-American War (April 21-August 13, 1898):** The Spanish–American War was an armed conflict between Spain and the United States. Hostilities began in the aftermath of the explosion of USS Maine in Havana Harbor in Cuba, leading to U.S. intervention in the Cuban War of Independence. The war led to the U.S. emerging predominant in the Caribbean region, and resulted in U.S. acquisition of Spain's Pacific possessions.
- **125th Anniversary of DAR Participation in the Paris Exposition of 1900:** The women of the United States offered an equestrian statue of Washington to Paris in memory of the friendship and brotherly support of France during the War of Independence.
- **150th Anniversary, Yellowstone National Park (March 1, 1872):** Yellowstone National Park became the first national park in the U.S. on March 1, 1872, when President Ulysses S. Grant signed the Yellowstone National Park Protection Act into law.
- **200th Anniversary, Lafayette Farewell Tour (1824–1825):** From August 15, 1824 to September 9, 1825, Lafayette covered over 6,000 miles by carriage, stagecoach, canal barge, and steamboat, traveling to all 24 existing states and “Washington City.” Everywhere he went and with a renewed patriotism, Lafayette was met with adoration and accolades as the American hero he was.
- **250th Anniversary of the Boston Tea Party, Edenton Tea Party, and other historic tea parties:** The Boston Tea Party of December 16, 1773, famously set the torch of more protests, whose flames spread to other colonies. Colonists in faraway towns rallied behind the Massachusetts Sons of Liberty and followed suit by dumping, burning, and boycotting imported tea. On October 25, 1774, in North Carolina, 51 women of the Edenton Ladies Patriotic Guild signed their names to a resolution, now known as the Edenton Resolves, to protest the British Empire's tax policies. Many more such tea parties tell stories of how colonists banded together to make their voices heard. Protests of this magnitude had never happened before, in the history of the American colonies.
- **Celebrate the Legacy of Bernardo de Galvez:** Bernardo de Galvez was appointed Governor of Spanish Louisiana and Cuba in 1776. He aided the Colonists in their quest for freedom by supplying cattle, funds and transport on the Mississippi River and the Gulf of Mexico. He became an American Revolutionary War hero mustering culturally diverse troops to battle in Baton Rouge, Natchez, Mobile and he led the Spanish ships that won the important Battle of Pensacola Bay. Bernardo de Galvez embodies Spain's contributions to the American Revolution.
- **250th Birthday of the U.S. Navy (October 13, 1775):** The United States Navy traces its origins back to the Continental Navy. Rooted in the colonial seafaring tradition, the maritime component of the United States Armed Forces was established on 13 October 1775 during the American Revolutionary War. The U.S. Navy has played a strategic role in every major conflict since and continues to be the largest and most powerful navy in the world. The 250th Anniversary of the U.S. Navy celebrates the rich founding of this historic institution and the selfless men and women who have dedicated their lives and service to this great country.

The National Vice Chair for each event may be found on the DAR Members' Website at <https://www.dar.org/members/committees/service-committees/commemorative-events/commemorative-events>. Do not hesitate to contact them concerning information about these commemorations; questions about other commemorative events and reports should be sent to the National Chair.

Chapters are encouraged to submit their programs to their State Chair for commendation at the state, division and national levels. Chapters and states will be recognized for presenting the best commemorative events programs. Information should include type of event, details of the program and publicity and sent to your State Chair, who will forward to the appropriate National Vice Chair.

COMMUNITY CLASSROOM, JEANNIE PANTON DEAKYNE, National Chair

1102 Greenbriar Lane, Arlington, TX 76013-1012, (817) 789-0572, CommunityClassroom@nsdar.org

As we Celebrate Stars & Stripes Forever, it's the connection of our members to our nation's classrooms that truly "Spark the Love of Learning!" The Community Classroom Committee's purpose is three-fold:

1. To encourage Daughters to volunteer and provide additional support to children and teachers in classrooms and schools in their own communities, including promotion of National Teacher Appreciation Week events;
2. To provide sound lesson plans rich in historical facts, enabling teachers to relay the story of the development of the United States; and
3. To provide administrative oversight of the DAR American Revolution Legacy grant program.

State Regents should appoint a Community Classroom State Chair and ask their chapters to appoint a Community Classroom Chair. The Community Classroom State Chair will provide encouragement, support and ideas for the Chapter Chairs.

Community Classroom Chapter Chairs are encouraged to assist their chapters adopt a classroom or school to provide time and/or financial support. Begin with a teacher in your chapter or a teacher or principal you know. Chapter JAC Chairs, DAR Good Citizen Chairs and American History Chairs also have contacts within your community schools. Ask the teacher or principal what assistance would be helpful in their classroom or school setting. Encourage an educator in your community to apply for a DAR American Revolution Legacy Grant. Suggestions and ideas for assistance your chapter might provide, tips on how to get started to volunteer, and a place for success stories are listed in the Daughters Online Community (Community Classroom Committee community).

Additional Resources:

- ❖ Community Classroom Committee Webpage: <https://www.dar.org/members/committees/special-committees/community-classroom/community-classroom-committee-home>
- ❖ Lesson Plan Cover Page (ERC-1001): <https://www.members.dar.org/sites/default/files/members/darnet/forms/ERC-1001.pdf>
- ❖ Lesson Plan Template (ERC-1002): <https://www.members.dar.org/sites/default/files/members/darnet/forms/ERC-1002.pdf>

COMMUNITY SERVICE AWARDS, MICHELLE WHERRY, *National Chair*

815 Ludlow Avenue, Cincinnati, OH 45220-1420, (304) 615-1124, CommunityServiceAwards@nsdar.org

The DAR Community Service Award is a non-competitive award opportunity for chapters and states to provide a recognition to individuals and organizations for performing outstanding voluntary service. Examples of previously recognized service include unpaid achievements in cultural, educational, humanitarian, patriotic, historical, citizenship, or environmental conservation endeavors. More specific qualification criteria and the ordering process are described below.

A chapter or state may make two Community Service Award presentations per year (January 1 – December 31). Group awards presented for the same purpose (e.g., co-coordinators of an event, a Girl Scout Troop who planned a project together) are considered one presentation. DAR members are eligible if their service is not related to their DAR activities.

You might find noteworthy recipients from local social media groups or persons highlighted in the news. If a potential award recipient is identified in another state, please notify the State Regent in that state rather than initiate the award yourself.

Capture your recognition presentation in pictures or video and send those pictures to your National Division Vice Chair. Send pictures and videos not only of your award recipients but also of your nominees so that your Community Service Awards TEAM can upload these Sparkling Gems to the CSA Facebook page. Send them to Michelle Cousins Wherry at communityserviceawards@nsdar.org. Consider using these pictures to send a detailed press release to local media outlets to further honor the recipient's work and to promote the service work of NSDAR.

The State Chair of the Community Service Awards Committee administers the award process. The recipient should not be recognized until approval has been received from the State Chair.

Qualifications for the Award

- A contribution to the community in an outstanding manner through voluntary heroic, civic, benevolent service, or by organizing or participating in community activities.
- The activity must have taken place within the past five years with no compensation.
- Members of DAR are eligible for this award if the service is unrelated to their DAR activities.
- The award may not be presented to a recipient more than one time for the same achievement and may not be initiated or approved posthumously. Approved awards may be presented posthumously.
- A nominee may not receive more than one NSDAR award for the same accomplishment.

Recommendations for Award in Community Service

The Chapter/State Recommendation Form for Community Service Award (CSA-1000) may be printed from the DAR Members' Website on the Forms page. Please use the most current form and electronically complete this form.

Nomination and Community Service Award Ordering Process

This process has changed so that State Chairs no longer handle monetary transactions. The cost of the award, tax, and shipping are calculated through the DAR Store ordering process. Allow 6-8 weeks for processing and receipt.

1. **A chapter or state initiates the award nomination by sending the STATE CHAIR the following:**
 - a. One copy of the completed recommendation form that is completed and signed. Please verify that email addresses on the form are accurate.
 - b. One copy of a comprehensive service description, 2 letters of recommendation and/or supporting evidence such as newspaper articles with publication date and title or internet documentation with web address and retrieval date. Letters of recommendation should be on letterhead and identify how the writer is acquainted with the recipient.
2. **If approved, the State Chair will send a scan or photo of the signed approval to the email addresses provided on the Recommendation Form.**
3. **Upon receiving State Chair approval, the CHAPTER takes the following actions:**
 - a. Order your Community Service Award certificate and pin from the DAR Store <https://shop.dar.org/community-service-award/>
 - b. Before adding to your cart, upload the State Chair's approval (PDF or photo) to the DAR Store link. Then click "Add to Cart" and complete your order through the DAR Store process.
4. **State Chairs, each January your National Division Vice Chair will provide you with a spreadsheet listing your chapters.** This spreadsheet will enable you to track your state's progress quarterly and quickly give you end of year results.

State Chair Responsibilities

The State Chair is the award administrator for her state's Community Service Awards. She encourages chapters to make two presentations annually, and she is responsible for tracking the number of presentations for each chapter. She also encourages chapters to provide photos of Community Service Award presentations to the National Division Vice Chair and National Chair.

The State Chair notifies both the National Division Vice Chair and National Chair of Community Service Award approvals, giving name of recipient, specific service for which the recipient is being recognized, and the sponsoring chapter or state. This information is sent at the time the award is approved.

The State Chair provides an annual report, preferably in Excel format, to the National Division Vice Chair and National Chair **by February 25**. This form is available on the National Committee Webpage.

Celebrate Stars & Stripes Forever! Rejoice in our DAR ties of Service and Friendship

Additional Resources:

- ❖ Visit the Community Service Awards Committee Webpage: <https://www.dar.org/members/committees/national-committees/community-service-awards/committee-overview>
- ❖ Recommendation Form for Community Service Awards (CSA-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/CSA-1000.pdf>

CONSERVATION, LYNNE M. STALLCOP, *National Chair*

P.O. Box 226, Kapowsin, WA 98344-0226, (253) 318-6579, Conservation@nsdar.org

OBJECTIVE: Where do you go, when you need respite from daily demands, or when you and your family want to do something together? In today's busy environment, many of us find what they need in the quiet of a rain forest, or at a lake or ocean beach. Some enjoy hiking or even mountain climbing. And some are calmed by the song of a bird, or the scent of a flower. As the population of the world increases, it has become more and more important that we save those places to go, birds to watch, and flowers to enjoy. The mission of your Conservation Committee is to provide and encourage good stewardship practices for a more sustainable future for all those who will follow us.

Established in 1909 by the 18th Continental Congress, our members have known for over 100 years how important our natural resources are. Let's all work together to continue their vision of a healthy environment.

Conservation Minute

Chapters should present a Conservation Minute at every meeting. Minutes are available on the DAR Members' Website.

Chapter Challenge

Put the Sparkle Back in Your Community! Participate in a Local Community Clean Up. Organize a group from your chapter, or perhaps get multiple chapters together, and identify a place that needs some clean up. This could be a national, state,

city, or local park, a local beach, or even a cemetery. Pick up trash, remove weeds or non-native invasive plants, plant a tree, or do some trail maintenance. More details are available on the DAR Members' Website.

Arbor Day

Plan to observe Arbor Day, on Friday, April 28, 2023. For ideas on how to celebrate, read the Arbor Day information on the DAR Members' Website.

Member Challenge

Plant a Pollinator Friendly Garden. Planting a pollinator garden, even a small one on a balcony, can make a huge difference as pollinators have suffered from loss of habitat, misuse of chemicals and the spread of invasive plant and animal species. Read more details and ideas on the DAR Members' Website.

Never Forget Gardens

The Society of the Honor Guard Tomb of the Unknown Soldier Never Forget Garden is a nationwide invitation to all Americans and freedom loving people to plant gardens as a visual way to represent America's unwavering commitment to our sacred duty to recognize, remember, and honor our veterans and their families now and for many years to come.

Chapters and members are encouraged to work with local government agencies, cemeteries, parks, garden clubs and service organizations to promote and plant the gardens. This is a wonderful conservation opportunity to plant gardens as a visual way to honor veterans.

These gardens can contain some, or all, of the suggested plants, or you can use native plants. There is no restriction on the plants or the design, and native plants generally require less water and care. Read more details and helpful tips on the DAR Members' Website.

DAR Conservation Award

The NSDAR Conservation Medal is to recognize adult and youth volunteers, including DAR members, with distinguished conservation records; businesses that exhibit sustained efforts to improve the environment or to educate the public on conservation issues; and compensated individuals who go above and beyond the requirements of their jobs. The criteria for issuance include outstanding efforts in wildlife and nature centers, resource management, park establishment; youth leadership; conservation-related media and education. Medals will be presented to each person in the group receiving the award. The nominee must be sponsored by a chapter or state organization. This award may be presented at any time during the year. There is no deadline. Applications should be sent no less than 8 weeks in advance of a proposed presentation date. This committee issues the NSDAR Conservation Medal. For additional information, see Chapter XV of the *DAR Handbook*.

Stay current with Committee news by joining the NSDAR Conservation Facebook Private Facebook Group and visiting the DAR Members' Website. Together, we can have a positive impact on the environment as we *Rejoice in our DAR ties of Service and Friendship*.

Additional Resources:

- ❖ Please visit the Conservation Committee Webpage: <https://www.dar.org/members/committees/service-committees/conservation/committee-overview>
- ❖ Instructions for NSDAR Conservation Award (CON-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/CON-1000.pdf>
- ❖ Recommendation for Presentation of NSDAR Conservation Award (CON-1001): <https://www.dar.org/sites/default/files/members/darnet/forms/CON-1001.pdf>

CONSTITUTION WEEK, ADELE LANCASTER, *National Chair*

10750 Gabacho Drive, San Diego, CA 92124, (858) 292-0503, ConstitutionWeek@nsdar.org

Celebrating our Constitution is a year-long proposition. Constitution Week simply gives us the opportunity to focus celebration on specific activities, events, and the people who founded our Nation.

How did Constitution Week come to be, you want to know? In 1955, then President General Gertrude S. Carraway (1953–1956), acting on behalf of the NSDAR, petitioned Congress for an annual official observance from September 17–23. The purposes were clear:

- Emphasize citizen's responsibilities for protecting and defending the Constitution.

- Inform people that the Constitution is the basis for America's great heritage and the foundation for our way of life.
- Encourage the study of the historical events which led to the framing of the Constitution in September 1787.

Acting on a Congressional Resolution, President Dwight D. Eisenhower signed the week-long observance into law August 2, 1956.

There are many things Daughters, chapters, and states can do to mark the observance:

- Spread the word about the Constitution Week Committee's poster contest. Purchase several of last year's winning poster from the DAR Store and place them wherever people gather: library, stores, churches, city halls, schools, as reminders of the Week's significance. Secure electronic billboard space in communities; used yard signs and garden flags as visual reminders of this important week.
- Participate in Bells Across America, September 17 at 4:00 EDT, to celebrate with one minute of simultaneous bell ringing. Involve Daughters, friends, school children, churches, veterans groups, senior centers, C.A.R., and JAC groups. Remind all that in the 1700's, the reading of anything of importance to the populous was heralded with the ringing of bells. Follow your bell ringing by reciting the Preamble to the Constitution.
- Schedule and present a Constitution program. Invite a judge, political science professor, or constitutional lawyer to speak on the Constitution at your September meeting. Invite community members to the meeting.
- Chapter committee chairs should ask local, city, and county officials to sign Constitution Week proclamations. (Sample proclamations can be found on the committee website.) Ask that the presentation of the proclamations done in a public forum to bring greater attention to the celebration.
- State Chairs should secure Proclamations from their Governors. Share them at any state-level DAR meetings during September. Try to attend the signing with a group of DAR members. Share the document with your state's chapters via email or social media.
- Issue media announcements and send letters to news editors highlighting the importance of the annual observation.
- Create Constitution Week displays for local libraries, schools, and/or civic centers. Search the DAR Store for supplies that inform for your display.

Year-long, Daughters are and can be more engaged in furthering our focus on the U.S. Constitution. Notice how often we reference this document. Each new member inducted or officer installed is asked if she will **"promise to faithfully uphold the Constitution of the United States."** (2011 NSDAR Ritual and Missal) When we recite "The American's Creed" we begin with a testament: "I believe in the United States of America, a government of the people, by the people, for the people." And we close affirming that we have a "duty to my country to love it, **to support its Constitution**, to obey its laws, to respect its flag, and to defend it against all enemies." When we vote, we can think upon the women who sacrificed much to secure our place in the voting process through the 19th Amendment to the Constitution. This year, commit to "Constitution Minutes" at your meetings; articles in your newsletters that give the back-story to our Constitution. Adopt a classroom or school. Share the meaning of the Preamble with the students and challenge them to learn it. Have them learn it using hand signs. Take an online course to increase your understanding. Share copies of the Constitution in new-member packets and with others as you engage in conversation.

You will find many ideas and material to support your work on the Constitution Week Committee webpages and the CMR. Use these resources. **Great is our Constitution! Sparkle in your celebration of Constitution Week and beyond!**

DAR GOOD CITIZENS, CINDI NEWBOLD, National Chair
 968 Fall River Drive, Hayward, CA 94544, (510) 331-4704, dargoodcitizens@nsdar.org

The DAR Good Citizens Committee recognizes and rewards male and female high school seniors exemplifying by demonstration, the qualities of a good citizen: dependability, service, leadership and patriotism! This program, includes an optional Essay Scholarship contest, and is open to senior-class students enrolled in accredited public or private secondary schools that are in good standing with their state boards of education.

Students choosing to enter the optional Essay Scholarship Contest, and who are the Chapter's first place winner, advance through the District, State, and Division levels, where the process repeats, before arriving at the National level. This process will result in a national winner, along with multiple opportunities to promote these valued characteristics while celebrating these spectacular students, their educators, and their families!

Forms, resources to support Committee Chairs, and the latest information is available in the DAR Members' Website at www.members.dar.org.

Additional Resources:

- ❖ Program Overview (DGC-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/DGC-1000.pdf>
- ❖ Student Information Sheet (DGC-1001): <https://www.dar.org/sites/default/files/members/darnet/forms/DGC-1000.pdf>
- ❖ Scholarship Contest Instructions (DGC-1002): <https://www.dar.org/sites/default/files/members/darnet/forms/DGC-1002.pdf>
- ❖ Scholarship Essay Instructions (DGC-1003): <https://www.dar.org/sites/default/files/members/darnet/forms/DGC-1003.pdf>
- ❖ Committee Chairs Instructions (DGC-1004): <https://www.dar.org/sites/default/files/members/darnet/forms/DGC-1004.pdf>
- ❖ School Cover Letter (DGC-1005): <https://www.dar.org/sites/default/files/members/darnet/forms/DGC-1005.pdf>
- ❖ Judge's Evaluation Form (DGC-1006): <https://www.dar.org/sites/default/files/members/darnet/forms/DGC-1006.pdf>

DAR LIBRARY OUTREACH, HOLLY STONE BLAIR, *National Chair*

48 Magnolia Terrace, Springfield, MA 01108-2512, (413) 478-5748, darlibraryoutreach@nsdar.org

The Library Outreach Committee was formally established in 2022, to encourage members to promote and support the goals of not only our renowned DAR Library, but the libraries in their own states and local communities. One of the Wright Administration's named goals is "... to highlight historic preservation, education and patriotism in unique, local and impactful ways." What better way to do that than by supporting libraries where our *Stars & Stripes* are forever flying!

All Daughters know the value of our renowned DAR Library; however, we also know the value of our local libraries as well, which often offer meeting spaces, computer facilities and histories of our local communities. It will be a team effort, beginning with our State Librarians who will strive to engage chapter librarians and members to discover, support and promote our state and local libraries as well as our DAR Library.

We are on the threshold of America's 250th Anniversary and now is the time to share our histories housed in our nation's libraries! Visit the committee website to learn more about this new committee and how you can be a part of the excitement of promoting our nation's libraries, as we continue to promote our beloved DAR Library.

DAR MAGAZINE, LISA MELLAND, *National Chair*

417 Silvermine Road, New Canaan, CT 06840, (203) 966-5016, DARMagazine@nsdar.org

- During the Wright Administration, *American Spirit* magazine is shifting its focus to energize, inspire, delight and support members in their DAR volunteer efforts with shorter helpful articles, ample color photos and uplifting graphics.
- We will endeavor to use members' reading time more efficiently and creating content that reflects the diversity of our membership while uniting and rejoicing in our common bonds of DAR membership and friendship.
- Daughters will find inspiring and energizing project ideas to assist them as they plan their response to important DAR initiatives such as their chapter's Day of Service. This reimagined magazine will delve into subjects of interest to Daughters not previously covered, with graphics that condense complex concepts into clear, concise forms.

Subscribe Today! — Two Periodicals in One

Our DAR Magazine Committee encourages every DAR member to subscribe to this repurposed magazine that includes the companion Daughters newsletter, designed to keep every member up-to-date on the official business of the NSDAR. We are incredibly grateful for our relationships with supporters of the *American Spirit* magazine and the Daughters newsletter. We understand that keeping subscription rates affordable contributes significantly to the success of our readership. Following extensive research, it was determined that an increase in subscription rates is necessary to help cover the cost of production of our publications. **The new subscription rates were effective as of March 10, 2023.**

Six editions each of *American Spirit* magazine and the *Daughters* newsletter cost just \$24 per year or \$48 for a two-year subscription. The easiest way to subscribe or renew is by scanning the QR code available in any issue of either periodical during the Pamela Wright Administration.

Chapters and state organizations are encouraged to strive for having at least 30% of members subscribe with a goal of 40%. Chapters and members are heartily encouraged to provide gift subscriptions to new members and DAR friends and family members. You will find the DAR Magazine Committee 2023 Guidelines and Instructions and the committee webpage on our DAR Members' Website at <https://www.dar.org/members/committees/national-committees/dar-magazine/american-spiritdaughters-newsletter> contain important information and forms for:

- The "Spread the American Spirit" annual subscription contest for chapters
- Submissions for "With the Chapters" and "State Activities" sections in the *Daughters* newsletter
- *Daughters* newsletter advertising

- Friends of American Spirit pin
- Relevant forms including subscription form, media kit, etc.
- Additional resources for chapters to encourage subscriptions and gifting
- *American Spirit* digital magazine archive
- Contact information for the committee (including the National Division Vice Chairs)

Daughters Newsletter Submissions

Beginning with the July/August 2023 issue of the *Daughters* newsletter, there will be a nominal fee of **\$30** for each submission to the “With the Chapters” and “State Activities” sections. Each chapter or state may publish one article per calendar year. Articles are limited to 200 words and only one photo may accompany the article, and will be edited for length and content. Submissions via email are highly recommended and should include two attachments in one email transmission only: a Word document containing the article with a photo caption and a high-resolution digital photo (300 dpi or greater) in .jpg or .tiff format. Please send the materials via email to: newsletter@dar.org (live link). The subject line in the email should indicate the following: “With the Chapters submission — Name of Chapter, City and State” or “State Activities submission — Name of State.” If the submitted article is not published in the desired issue due to space limitations, the article will be published in a future edition. Form DNL-1003 must be completed, signed and submitted along with payment. The payment must be received by the DAR Magazine Office before any submission is printed.

Make check payable to the Treasurer General, NSDAR.
Mail to check and Form DNL-1003 to:
DAR Magazine Office
National Society Daughters of the American Revolution
1776 D Street NW, Washington, DC 20006-5303

Sparkle & Shine for America! by subscribing to our very own award-winning magazine!

Additional Resources:

- ❖ DAR Magazine Guidelines and Instructions (MAG-2001): <https://www.dar.org/sites/default/files/members/darnet/forms/MAG-2001.pdf>
- ❖ Friends of American Spirit Gift Subscription Form (MAG-2000): <https://www.dar.org/sites/default/files/members/darnet/forms/MAG-2000.pdf>
- ❖ American Spirit Subscription Contest Information (MAG-1008): <https://www.dar.org/sites/default/files/members/darnet/forms/MAG-1008.pdf>
- ❖ Chapter Subscription (Long) Form (MAG-1003): <https://www.dar.org/sites/default/files/members/darnet/forms/MAG-1003.pdf>
- ❖ Daughters Newsletter Advertising Media Kit (DNL-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/DNL-1000.pdf>
- ❖ Daughters Newsletter Chapter/State Advertising Agreement (DNL-1001): <https://www.dar.org/sites/default/files/members/darnet/forms/DNL-1001.pdf>
- ❖ Daughters Newsletter Commercial Advertising Agreement (DNL-1002): <https://www.dar.org/sites/default/files/members/darnet/forms/DNL-1002.pdf>
- ❖ Daughters Newsletter Article Submission (DNL-1003): <https://www.dar.org/sites/default/files/members/darnet/forms/DNL-1003.pdf>

DAR MUSEUM OUTREACH, MERNIE CRANE, *National Chair*

1605 Old Mill Bottom Run, Annapolis, MD 21409-5556, (410) 725-5913, DARMuseumOutreach@nsdar.org

KIMBERLY SURINGA, *National Vice Chair – Museum Docents*

S2084 Grace Manor Court, McLean, VA 22101-4900, (703) 533-7715, DARMuseumDocents@nsdar.org

BEVERLY GENTRY, *National Vice Chair – Museum Correspondent Docents*

3801 East Arbor Lakes Drive, Hernando, FL 34442-5503, (352) 212-2363, correspondentdocent@nsdar.org

The DAR Museum supports the National Society’s goals of preservation, education and patriotism by collecting, preserving, exhibiting and interpreting the material culture and social history of pre-industrial America. The collection and preservation of objects was an original component of the NSDAR vision when the Society began in 1890. The founders imagined “a place for the collection of historical relics, portraits, pictures, etc. ... in a fireproof building.” With the unveiling of Memorial Continental

Hall in 1910, the DAR Museum officially opened its doors to the public. We encourage all members, chapter and state organizations to become involved with the DAR Museum and learn more about the historical significance of the objects in the DAR Museum, as we *Celebrate Stars & Stripes Forever!*

How Do I Get Involved?

- Join the Docent Program
- Become a Correspondent Docent
- Order a Portable Education Program (PEP) for your chapter meeting or another local event
- Donate funds to support DAR Museum education programs and the conservation/restoration of the collection
- Follow the DAR Museum on Facebook, YouTube and online at www.dar.org/museum.

DAR Museum Docent Program

The DAR Museum Docent Program is a volunteer group under the direction of the Curator General, National Chair, National Vice Chair and DAR Museum staff. As a participant of the program, the docent's mission is to support the goals of the museum by providing the public with tours of the DAR Museum in an educated, well-trained and professional manner. Docents must complete the training course provided by DAR Museum staff and are expected to volunteer on-site at least twice a month. For more information, please e-mail museum@dar.org.

Correspondent Docent Program

The DAR Museum Correspondent Docents are members who, under the direction of the Curator General, National Chair, National Vice Chair and DAR Museum staff, volunteer to promote the DAR Museum and its collections by providing public outreach programs to DAR chapters, community organizations and schools in an educated and professional manner. Interested members may apply by submitting the Correspondent Docent Application Form (CG-2006) per instructions to the DAR Museum Outreach State Chair. This form is available on the DAR Members' Website under "Committee Forms."

Bring the museum to you by ordering one of our Portable Education Programs (PEPs)! The DAR Museum PEPs travel across the country to visit schools and groups of all ages. The museum offers three programs for children and schools: School & Play, Money & Jobs and Food & Clothing. Curriculum is designed for the fourth and fifth grades, though teachers of other grades have successfully used the materials as well. For DAR chapters and other adult audiences, we offer the PEP called Colonial Household. You can learn more about the PEP programs and book yours at <https://www.dar.org/museum/education/pep>.

Donations

The DAR Museum relies on the generous support of members for exhibitions, educational programs and publications, as well as the acquisition and conservation of objects. Participation by state organizations, chapters and individuals in the programs guarantees the preservation of the DAR Museum's artifacts and the implementation of DAR Museum programs. All contributors to any of the DAR Museum funds must complete the Donations and Contributions Form (DEV-1003). The completed form, along with a check made payable to the Treasurer General, NSDAR should be included with each contribution. Donations may be made in honor or in memory of loved ones. Call the Office of Development if you have any question or would like to make a donation over the phone (800) 449-1776.

- **Friends of DAR Museum:** Donations to the Friends of DAR Museum fund support many of the Museum's initiatives, including educational outreach and programming. While we accept donations of any amount, in order to be eligible to purchase the Friends of DAR Museum pin, a one-time donation of at least \$200 is required.
- **Adopt-an-Object Program:** Donations to the Adopt-an-Object fund ensure the preservation of DAR Museum's collection for future generations. Please check the online wish list to see the current objects available for adoption. Objects from the wish list must be adopted directly from the website. While donations of any amount are welcome, in order to be eligible to purchase the Adopt-an Object pin, a one-time donation of at least \$100 is required. You can access the wish list at <https://www.dar.org/giving/dar-wishlist/conservation>.
- **Museum Keeper Fund:** Donations to the Museum Keeper fund go toward the acquisition and conservation of DAR Museum collections. While we accept donations of any amount, in order to be eligible to purchase the Museum Keeper pin, a one-time donation of at least \$500 is required.
- **Give-a-Book-Program:** Donations to the Give-A-Book program support the Museum Library, a reference library available to museum staff and docents, DAR members, students and the general public. Please check the online wish list to see the current list of books requested by our curators and educators: <https://www.dar.org/giving/dar-wishlist/books-and-resources>.
- **Object Donations:** We encourage DAR members to submit potential donations to the DAR Museum curatorial staff for consideration. If you have an object you would like to donate, please send a photograph and description of the object to

museum@dar.org. You will be contacted once your item has been reviewed. If you have any questions regarding donations or the online wish list, please contact the Office of Development at (800) 449-1776.

For more information:

- Like the DAR Museum on Facebook and subscribe on YouTube.
- See a full list of our upcoming programs at <https://www.dar.org/museum/education/calendar-events> (includes Girl Scout programs, family events, school programs, lectures and more!)
- Sign up for our monthly newsletter: <https://vr2.verticalresponse.com/s/darmuseum-events>

Additional Resources:

- ❖ Forms: https://www.dar.org/members/forms-publication-category/dar_museum
- ❖ Donating to the Museum: <https://www.dar.org/members/committees/national-committees/dar-museum-outreach/donating-museum>
- ❖ Wishlist for museum object conservation and books: <https://www.dar.org/giving/dar-wishlist/dar-museum>
- ❖ Correspondent Docent Programs: <https://www.dar.org/members/committees/national-committees/dar-museum-outreach/correspondent-docent-programs>

DAR PROJECT PATRIOT, PEGGY WHITCOMB, *National Chair*

2727 Norma Street, Cuyahoga Falls, OH 55223, (330) 962-5149, DARProjectPatriot@nsdar.org

The DAR Project Patriot Committee supports America's actively serving military personnel and their families. Actively serving military includes active-duty, reservists and National Guard troops. Today, with military troops serving in the United States and overseas, DAR members can show ties of service and friendship to the military community by continuing to serve these actively serving men and women following in the footsteps of those who achieved our nation's independence by providing comfort items from "home."

At the national level, DAR support is focused on these seven groups:

- Landstuhl Regional Medical Center, Landstuhl, Germany
- Brooke Army Medical Center, San Antonio, Texas
- Walter Reed National Military Medical Center, Bethesda, Maryland
- Mobilization Training Site Camp at Camp Atterbury, Indiana
- Marine Corps Base Camp Pendleton, California
- Units Overseas
- Fort Belvoir, Virginia

Additional projects promoted by this committee are:

- Contact National Vice Chairs from each location above for information about volunteering or ways to support the mission.
- DAR Women Supporting Women in Military Service.
- Support Military Children especially during Month of the Military Child each April.
- Support Military Spouses on Military Souse Appreciation Day each May.
- Reach out to USO facilities in your area to volunteer or support a location.
- Members are encouraged to join in the Wear RED Movement, which asks Americans to show solidarity and support for our deployed service members until they return safely home to their families. By wearing red every Friday it shows that they "Remember Everyone Deployed."
- Look for more Sparkling projects on the DAR Project Patriot Committee web page under the What Can You Do tab

Monetary donations from chapters and individuals to DAR Project Patriot Committee are to be sent to the NSDAR Office of Development on Form DEV-1003, designated for DAR Project Patriot. These donations enable this committee to provide requested items in bulk. A minimum donation of \$100 will qualify one to purchase the DAR Project Patriot Pin from the DAR Insignia Store to wear on the official ribbon.

Each State Chair is encouraged to promote and support the nationally approved projects of the DAR Project Patriot Committee within her state. While individual state projects may be undertaken, these dilute the effect of the National DAR Project Patriot. If a state project is proposed, it must be approved by the State Regent and the State Board of Management with

funding through a state project fund managed by the State Treasurer. While supportive of state initiatives, NSDAR does not endorse separate state projects.

For more information about this committee and supporting our military, please go to the DAR Project Patriot Committee webpage on the Members' Website at <https://www.dar.org/members/committees/service-committees/dar-project-patriot/committee-overview> or visit the committee at the Daughters Online Community (DOC).

Please email the National Chair at DARProjectPatriot@nsdar.org with any questions.

Additional Resources:

- ❖ Please visit the DAR Project Patriot Committee Webpage: <https://www.dar.org/members/committees/special-committees/dar-project-patriot/committee-overview>
- ❖ What You Can Do: <https://www.members.dar.org/committees/projectpatriot/programs.htm>

DAR/SAR/S.R. RELATIONS, BRENDA DAVISON JESSEL, *National Chair*

10 College Street, Newnan, GA 30263-2006, (713) 452-9220, dar-sar-s.r.relations@nsdar.org

JANE WATKINS COHEN, *National Vice Chair*

3655 McCullough Road, College Station, TX 77845-6889, (979) 690-3500, JaneC.NVC.dar.sar.sr.relations@gmail.com

BILLIE SHECKLER BROCK, *National Vice Chair*

2567 Karatas Ct., Jacksonville, FL 32246-5538, (904) 251-9226, billie.brock@comcast.net

The DAR/DAR/S.R. Relations Committee was established July 8, 2022 as a Service Committee with a National Chair, National Vice Chairs, and National Division Vice Chairs. State Chairs are appointed by the respective State Regents. This committee promotes congenial and harmonious working relationships with SAR and S.R. for the betterment of our shared objectives; renders support and assistance in the area of community-centered events and mutual membership growth; and fosters shared goals of historic preservation, education and patriotism.

This committee encourages and documents projects and activities participated in by DAR chapters at the state, national or community levels in cooperation with SAR and S.R.; assists in enrolling new SAR/S.R. members, presents programs to SAR/S.R. chapters, and supports the SAR/S.R. Ladies Auxiliary. Reporting will extend to documenting the number of SAR/S.R. Medals of Distinction awarded and to whom and the names of the Medals. Additional reporting will include medals received from the SAR/S.R. to DAR members. The DAR Finders Form is provided by the SAR to acknowledge SAR member referrals by Daughters.

The form as well as SAR medal award parameters is available through the Committee webpages.

- What if I don't have an SAR/S.R. Chapter near me? Go to sar.org; look for your state; contact state president; or with S.R., go to sr1776.org; go to societies to find either society nearest you.
- How do I earn one of the SAR Medals? Go to the link for SAR/DAR Finder Form and follow instructions.
- "Is my son/grandson eligible for the SAR? He's ten." Contact the Chair or any National Division Vice Chair. The answer is YES!
- How do I award one of the Medals of Distinction? See website for details.

We are Shooting for the Stars as we Celebrate the Stars & Stripes Forever! and Rejoice in our DAR and the SAR/S.R. – Ties of Service and Friendship: <https://www.dar.org/members/committees/darsarsr-relations-overview>.

DAR SCHOLARSHIP, BARBARA L. GRANT, *National Chair*

9286 W. Avalanche Drive, Boise, ID 83709-5797, scholarships@nsdar.org

The DAR Scholarship Committee was established in 1923 as the Student Loan and Scholarship Committee. In 1979, it was renamed the DAR Scholarship Committee.

The purpose of the committee is to provide a means to help students attain higher education. DAR is pleased to offer over 26 different scholarships for graduating high school seniors, and college undergraduates, graduate students, and medical students through our online application portal for the upcoming academic year.

Scholarship applications are accepted: **November 1 through January 31** of each year at 11:59 p.m. (Hawaii Time). All information must be uploaded into the application by the deadline, no exceptions.

DAR Scholarship Committee – General Eligibility Criteria:

- DAR Scholarships are awarded and judged without regard to gender, race, color, religion, national origin, or disability.

- Applicants must be citizens of the United States. Proof of citizenship includes a photocopy of the applicant's birth certificate or naturalization papers or the information page of the U.S. Passport (with the photograph covered).
- Applicants must attend or plan to attend an accredited college or university in the United States.
- All multi-year scholarships, typically renewable up to four years, must be for consecutive years of attendance at an accredited college or university in the United States.
- Applicants should carefully review the criteria for each scholarship, as some have special stipulations.
- Inclusion of personal photographs in any section of the application will result in disqualification.
- After the approval of the national Executive Committee, recipients will be contacted directly by email notification by the DAR Scholarship Committee National Chair **no later than May 15 of each year**. Scholarship payments will be mailed out during the first week in August.
- All scholarship recipients will be asked to provide an official transcript, which should be provided to NSDAR headquarters and the Office of the Reporter General. In addition, multi-year scholarship recipients must send their transcripts to the Office of the Reporter General-Committee Services, NSDAR, 1776 D Street NW, Washington, DC 20006-5303 **by August 1 of each year**.

DAR Scholarship Committee's Scholarships

The DAR scholarships are funded by endowments from wills or outright gifts of individuals or families which stipulate certain conditions. NSDAR honors those wishes and is required to do so. The DAR Scholarship Committee's webpages found on www.dar.org provide specific information and outline the eligibility criteria for each scholarship. The President General appoints a National Vice Chair to administer each DAR Scholarships:

How Your Chapter and State Organization Can Help the DAR Scholarship Committee:

- Chapters and state organizations are encouraged to share information about DAR Scholarships in their communities and provide website links to the DAR Scholarship Committee's public website pages.
- Create DAR Scholarship information packets or informational emails and make them available to student resource centers and guidance counselors at local high schools, charter schools, community colleges, colleges, and universities.
- Post DAR Scholarship information on bulletin boards at your local library, community centers, or youth centers.

Reporting Deadlines for State and National Division Vice Chairs

- State Chairs report to National Division Vice Chairs – **February 25** of each year
- National Division Vice Chairs/National Vice Chairs report to National Chair – **March 15** of each year

Friends of DAR Scholarships Fund

The DAR Scholarship Committee program grows through your contributions (use Form DEV-1003). A Friends of DAR Scholarship Pin to wear on your official DAR Insignia Ribbon is available to celebrate your support.

Additional Resources:

- ❖ Visit the DAR Scholarship Webpage: <https://members.dar.org/committees/scholarship/index.htm>
- ❖ DAR Scholarship Committee Webpage content includes: Access to the DAR online URL link and scholarship application process
- ❖ Visit the DAR Scholarship Website: <https://dar.academicworks.com>

DAR SCHOOL, DAWN CRUMLY LEMONGELLO, National Chair

11860 Sanbourn Court, West Palm Beach, FL 33412-1600, (561) 351-1136, DARSchools@nsdar.org

Schools are the Jewels of DAR

The Daughters have fully supported the DAR Schools since their inception. Two hearts, DAR and DAR Schools, intertwined and tied together in service and friendship, Schools truly are the Jewels of DAR. Members, chapters and states dedicate their time, talent and resources to supporting the work of this committee. For NSDAR, educational giving is part of our most important work and we hope that you will support the Friends of DAR Schools Fund in order to fulfill our mission of education. With your help, the Daughters will continue to make a difference in the lives of students.

- Wear the special “Schools are the Jewels of DAR” pin, available during the Wright Administration, 2022-2025. The cost of the pin is \$30 and can be purchased through the DAR Store. All funds from the sale of the pins will be allocated to special projects identified at the approved schools.
- Ensure every member of your chapter has a copy of the school newsletter, DAR School Sparkler. Provide them a link to the newsletter on the Members Only Website and have hard copies available at your chapter meetings.
- Tie in your chapter members by learning more about the work and mission of each DAR School by planning a chapter program or by creating your own “DAR School minute.” School minutes can be found in the DAR School Sparkler.
- Have members join the DAR Online Community (DOC) and visit the DAR School committee community page to keep up with the latest school news.
- View the comprehensive school video at <https://youtu.be/pARYLoUWQ-U> and visit each of the DAR School websites for more information on the mission and scope of each school. The individual school videos and website addresses can be located on the DAR School Committee Webpage at: <https://members.dar.org/committees/school/index.htm>
- Celebrate at your state conference with a DAR School event.
- Have a special chapter fundraiser for the Friends of DAR Schools Fund. Chapters that share the details of their successful events in the CMR will be considered for special recognition. Funds collected by chapters and states for the Friends of DAR Schools Fund may be submitted through your State Treasurer to the Treasurer General to be deposited in the Friends of DAR Schools Fund.
- By contributing \$200 to the Friends of DAR Schools Fund, individuals may purchase the “Friends of DAR Schools” pin to wear on the official DAR ribbon. Use the Donations and Contributions form DEV-1003 to make this contribution.
- DAR Schools participate in a variety of consumer rewards programs including Box Tops for Education and Coca-Cola Give. Visit the DAR School Committee Webpage for more information.
- Show your ties of service and friendship by attending the DAR Education Awards Luncheon during Continental Congress to learn more about the DAR Schools and to meet the school administrators and representatives.
Let’s show our ties of service and friendship to DAR Schools during the Wright Administration!

Additional Resources:

- ❖ Visit the DAR School Committee Webpage: <https://www.dar.org/members/committees/national-committees/dar-school/committee-overview>
- ❖ Visit the DOC DAR School Committee Community Page: <https://community.dar.org/communities/community-home?CommunityKey=80de1dd7-e7c5-463d-8235-018573975fba>
- ❖ Contact Information for DAR Schools and Approved Schools: <https://members.dar.org/committees/school/schools.htm>
- ❖ Donations and Contributions Form (DEV-1003): <https://www.dar.org/sites/default/files/members/darnet/forms/DEV-1003-DON.pdf>

DAR SERVICE FOR VETERANS, DANA L. CAPALDI, *National Chair*

Wolfsdell 31, Bruchmuhlbach-Miesau, Germany 66892, Cell: (781) 571-1388, DARServiceforVeterans@nsdar.org

The DAR’s commitment to supporting America’s veterans dates back to its founding in 1890. DAR has provided assistance to veterans from the Civil War, Spanish-American War, World War I, World War II, Korean War, Vietnam War, Desert Storm, Persian Gulf War and the Global War on Terrorism.

The DAR Service for Veterans Committee includes the Veterans Affairs Voluntary Services (VAVS) Representatives who serve three-year terms at the invitation of the President General. As the liaison between VA Hospitals and local chapters, they allow members to effectively serve the needs of their local hospitals.

The DAR Service for Veterans Committee also provides members and chapters with many opportunities to support veterans:

- Recognizing outstanding volunteers. Your chapter input enables us to find the:
 1. Outstanding Veteran Volunteer Award
 2. Outstanding Youth Volunteer Award
 3. Outstanding DAR Service for Veterans Award.
- Registering with Wreaths Across America to sponsor wreaths and participate by attending and laying wreaths at local ceremonies.
- Assisting veterans by supporting local Honor Flight opportunities and activities.
- Preserving veterans’ history by collecting and conserving audio/video and oral history through the Veteran History Project of the Library of Congress.

- Assisting female veterans in particular. Women veterans have very specific needs. Seek out and support women veterans, organize projects to collect items, host baby showers and provide additional support as needed. “Don’t forget the ladies.”

Our veterans deserve our full support. Did you know that today’s veterans are 50% more likely to take their own lives than the general population? The challenges of adjustment and transition, post-traumatic stress, military sexual trauma, traumatic brain injury and physical disabilities are issues facing many of today’s veterans. Remember: A veteran is someone who wrote a blank check made payable to the United States of America for an amount up to, and including, their life.

Stars & Stripes are forever for our Veterans so let’s show them how much we appreciate their service!

Additional Resources:

- ❖ Visit the DAR Service for Veterans Committee Webpage: <https://www.dar.org/members/committees/national-committees/dar-service-veterans/committee-purpose>
- ❖ General Instructions (DSFV-1009): <https://www.dar.org/sites/default/files/members/darnet/forms/DSFV-1009.pdf>
- ❖ Awards Information for Chapter Chairs (DSFV-1007): <https://www.dar.org/sites/default/files/members/darnet/forms/DSFV-1007.pdf>
- ❖ Nomination Form (DSFV-1001): <https://www.dar.org/sites/default/files/members/darnet/forms/DSFV-1001.pdf>
- ❖ Publicity Release Form (DSFV-1006): <https://www.dar.org/sites/default/files/members/darnet/forms/DSFV-1006.pdf>
- ❖ Judge’s Form (DSFV-1004): <https://www.dar.org/sites/default/files/members/darnet/forms/DSFV-1004.pdf>
- ❖ Verification Form (DSFV-1005): <https://www.dar.org/sites/default/files/members/darnet/forms/DSFV-1005.pdf>
- ❖ VAVS Representative and Deputy Representative Recommendation Sheet (DSFV-1010): <https://www.dar.org/sites/default/files/members/darnet/forms/DSFV-1010.pdf>
- ❖ Judge’s Evaluation Form (DSFV-1011): <https://www.dar.org/sites/default/files/members/darnet/forms/DSFV-1011.pdf>
- ❖ Wreaths Across America: <https://wreathscrossamerica.org/fundraising>
- ❖ Honor Flight: <https://www.honorflight.org>
- ❖ Veteran History Project: <https://www.loc.gov/vets/>

DAR TODAY PODCAST, BROOKE BULLMASTER STEWART, *National Chair*

P.O. Box 664, Huntington Beach, CA 92648, (714) 412-3932, DARPodcast@nsdar.org

“If you don’t tell your story, someone else will.” — Anonymous

Beginning its inaugural year, the DAR Podcast Committee will be rejoicing in DAR ties of friendship and service with something new and exciting: the DAR Today Podcast!

The DAR Today Podcast is a monthly broadcast that will seek to enlighten and educate the public and our membership on exactly who we are in the DAR today in a fun and easy to understand way, celebrating the Stars and Stripes Forever through our patriotic activities! This will be accomplished by:

- **Highlighting DAR activities** on all levels of our organization, from local chapters to national events to our Units Overseas chapters.
- **Educating our listeners** about historic patriotic events & holidays, their significance and how they might get more involved in their local communities.
- **Interviewing our DAR service committee Chairs**, allowing them to highlight the work of their committees, celebrating any contest winners they might have.
- **Sharing stories** of our Patriot ancestors, of significant women in our American history and other historic American stories of interest to all of us.
- **Interviews with our national Executive Officers**, getting to know them as fellow Daughters and friends, learning more about their roles and responsibilities within our organization.

The DAR Today Podcast will be available for no charge on most popular podcast streaming platforms:

- Apple Podcasts
- Spotify
- YouTube
- Google Podcasts

- Amazon Music
- Pandora
- iHeartRadio
- Overcast
- and many more

These platforms are available on your smartphone, tablet and computers. Listen on the go, in your home or at your desk!

Our goal is to create both audio and video content with episodes released on the 15th of each month and additional 'special episodes' each year. Subscribe today and be the first to receive fresh content alerts!

What You Can Do

- Chapter Regents should encourage every member to subscribe to the podcast. Increased subscriptions allow our podcast to be rated higher, thus increasing its visibility.
- Promote the podcast by sharing news and stories from the podcast at your meetings.
- All members are encouraged to share the latest episodes with their family/friends and on their social media accounts.
- If your chapter has had a noteworthy event that you would like to be considered as a featured segment on the podcast, send the following information via email to DARPodcast@nsdar.org:
 1. A brief write-up of your event
 2. Four to six photos of your event
 3. Event Chair or Chapter Regent's contact information (for internal committee purposes only; not to be given to the public)
 4. The email subject line should read: **CHAPTER ACTIVITY: "Your Chapter Name Here", City, State**

THE FLAG OF THE UNITED STATES OF AMERICA, MARRIA ELLIOTT BLINN, *National Chair*

18028 Arthur Drive, Orland Park, IL 60467-8429, FlagoftheUSA@nsdar.org

This committee, established more than a century ago in 1909, continues to support the original purpose to encourage a patriotic sense of reverence for our flag. Its principle objective is to keep the flag flying, to protect it continuously under all conditions and to educate our citizens regarding its purpose.

Your chapter may support these objectives in the following ways:

1. Present a Flag of the United States of America, flown over DAR Constitution Hall in Washington, D.C., along with a commemorative certificate. Proceeds benefit the President General's Project. Flags will be flown in honor or memory of an individual, group or organization four times a year. These may be purchased through the DAR Store.
 - April in honor of the start of the Revolutionary War in 1775. Order by March 1.
 - June in honor of Flag Day. Order by May 1.
 - September in honor of Constitution Day. Order by August 1.
 - November in honor of Veterans Day. Order by October 1.
2. Distribute Flag Code leaflets, table-size flags and flag pins to schools, veterans' facilities, retirement homes, etc. This leaflet may be presented at patriotic events such as Flag Day, Veteran's Day and Fourth of July.
3. Encourage members to become familiar with the leaflet called "The Flag Code", which is published by the DAR and has excerpts from the official United States Flag Code. These may be purchased through the DAR Store.
4. Present a Braille flag to a blind or vision-impaired veteran or community leader. These may be ordered through the DAR Store.
5. Promote flag information to our young people through schools and other youth organizations.
6. Always include a "flag minute" at each chapter meeting. This information may be found on the committee webpage.
7. Present flag certificates in your community to individuals and/or groups who fly the flag continually and fly it correctly.
8. Have a chapter celebration on Flag Day, June 14. *Celebrate Stars & Stripes Forever!* – Fly the Flag of the United States every day!

Additional Resources:

- ❖ Visit The Flag of the United States of America Committee Webpage: <https://www.members.dar.org/members/committees/national-committees/flag-united-states-america/about-committee>
- ❖ The DAR Store: <https://www.dar.org/dar-shopping/dar-online-store>

HISTORIC PRESERVATION, ELIZABETH HOTCHKISS, *National Chair*

121 Harborside Road, Harborside, ME 04642-3004, (207) 944-2873, historicpreservation@nsdar.org

Let us *Rejoice in our DAR ties of Service and Friendship* in our chapters and state societies by demonstrating our commitment to Historic Preservation. Let us set an example in our communities with our preservation efforts. Let us encourage others by recognizing those who share a passion for preserving local history. Let us *Celebrate Stars & Stripes Forever!* while engaging the public with our mission.

The Historic Preservation Committee's overall objectives are to provide grants to support historic preservation projects; encourage best practices; recognize significant volunteer efforts; and maintain a database of historic sites and properties that are owned, maintained, or operated by DAR chapters and state societies. The following awards and projects are available:

1. Historic Preservation Grants
2. Historic Preservation Medals
3. Historic Preservation Recognition Award
4. Excellence in Historic Preservation Certificate
5. Historic Preservation Project Contest
6. Historic Sites and Property Preservation

State Regents are requested to appoint a State Chair for Historic Preservation, who should educate members by presenting workshops and programs, conducted in cooperation with the State Historian. That Chair should familiarize members with the DAR Historic Preservation Grant process, the medal/contest requirements and application/nomination forms, as well as encourage them to complete/update the NSDAR Historic Sites and Property Report Form and stay current with committee initiatives via <https://www.dar.org/members/committees/service-committees/historic-preservation/our-mission>.

DAR HISTORIC PRESERVATION GRANTS, LINDA B. JONES, *National Vice Chair*

8227 Wrenfield Drive, Williamsburg, VA 23188-9333, (757) 229-3833, hpgrants@nsdar.org

Through the DAR Historic Preservation Grants program, the National Society provides financial support for local community projects which exemplify the Society's historic preservation mission. This is the only funding mechanism that DAR offers to support historic preservation in local communities, and it provides excellent public relations potential for sharing the valuable mission of DAR. Examples of projects considered for grant funding include restoration of historic buildings; digitization or preservation of historic documents and records; preservation of historical artifacts/items; erection of new or rededication or relocation or restoration of existing historical sites' markers; cemetery headstone and monument conservation. Projects representing all eras and chapters of American history are eligible to apply.

Your chapter or state organization has an opportunity to sponsor a grant proposal and thereby:

- Create local awareness of NSDAR, its mission areas and its support of community projects
- Generate visibility for your local chapter and a reputation for involvement in your community
- Participate in a worthy local program through sponsorship, thus creating a source of pride and achievement for your chapter members
- Attract local women who are interested in the NSDAR mission areas to membership and active participation in your chapter
- Earn DAR Chapter Achievement Award points

The required application form is available through this portal: https://dar.academicworks.com/users/flexible/sign_in. The application must be accompanied by an IRS **501(c)(3) public charity** determination letter, an NSDAR chapter or state organization sponsorship letter signed by the Regent and the project manager's resume.

The 2023–2024 Historic Preservation Grants Application Instruction Sheet contains current instructions and requirements. Application requirements, information and guidance are available on the NSDAR Public Website at www.dar.org/grants and on the DAR Members' Website at <https://www.dar.org/members/committees/service-committees/historic-preservation/dar-historic-preservation-grants>.

Only grant applications strictly conforming to the application requirements will be judged. Requisites to apply for a Historic Preservation Grant include an IRS determination letter designating the applicant as a **501(c)(3) public charity** organization and a project completion time frame of one year from the date of NSDAR grant funding (June). Applications from organizations sponsored by an overseas DAR chapter (e.g., a Units Overseas chapter) will be evaluated for comparable public charity status on a case-

by-case basis. Projects, or phases of large projects, may not begin before May 1, 2024. Grants are restricted to a maximum of \$10,000; applications under \$2,000 are encouraged. DAR state organizations and chapters are eligible to apply for grants associated with properties/sites that are owned or operated by the DAR entity and included in the NSDAR Historic Sites database. No more than 20% of grants will be awarded to DAR chapters or state organizations in a given cycle. Funding will not be approved for State Regent Projects or digitizing chapter records. Applicants must have secured funds for completion of the entire project, less the amount of the grant application, in order to assure DAR of the completion of the total project. 1:1 matching funds are required for all DAR grants. For example, in the case of a \$100,000 project (regardless) secured funding of \$90,000 is required in order for the entity to apply for a grant of \$10,000. A grant proposal must provide direct support for a project. Annual conferences, events, trips, camps or workshop expenses are not eligible. Administrative or operating costs are disallowed; examples include travel, food, printing, postage, office expenses, signage and employees' salaries or benefits. Work performed by paid staff allocated to the project is not allowed. New construction improvements to building property such as ADA-compliant restrooms, elevators, electrical, plumbing, or security systems, handicapped ramps or sidewalks are not accepted since they have no historical value. Also not approved are expenses such as archeological excavations, inspections, permits, architectural drawings, plans, research, etc. This year's grant applications must be submitted online between **August 1 – October 31, 2023**. Early submissions may be reviewed by the National Vice Chair for compliance with the grant requirements and changes allowed if corrected **by October 31**.

Successful grantees will be notified by **May 1, 2024**, and, following receipt of the signed Grant Agreement and documentation of matching funds, payment of the first half of the grant amount will be disbursed by NSDAR. Following the project completion date and receipt by the National Vice Chair of the final project report from the grantee, the remaining grant balance will be remitted to the grantee. Only one grant will be awarded to an entity within any DAR National administration (Example: July 2019–June 2022, July 2022–June 2025, etc.).

The following awards may not be presented to a recipient more than one time and may not be initiated or approved posthumously. Awards that have been approved may be presented posthumously.

HISTORIC PRESERVATION MEDAL, ELIZABETH HOTCHKISS, National Chair

121 Harborside Road, Harborside, ME 04642-3004, (207) 944-2873, historicpreservation@nsdar.org

The purpose of the prestigious Historic Preservation Medal is to recognize and honor a person who has done **extraordinary volunteer work** over a long period of time in establishing a historic district, preserving a local landmark, restoring, or preserving objects of historic cultural significance, or establishing or participating in oral history projects, youth leadership and education as it pertains to historic preservation at the regional, state and/or national level. This non-competitive award is administered by the National Chair, with no timeline for applications. If the application is successful, the National Chair will send a letter of approval to notify the chapter or state society it may purchase a Historic Preservation Medal directly from the DAR Store, and a certificate will be sent by the Office of the Reporter General. Instructions and application forms can be found on the DAR Members' Website. Note: This award is for volunteer service.

HISTORIC PRESERVATION RECOGNITION AWARD, BARBARA H. CHESNEY, National Vice Chair

135 Pressey Village Rd, Deer Isle, ME 04627-3804, (207) 348-6494, Cell (865) 742-8698, HPaward@nsdar.org

The purpose of the Historic Preservation Recognition Award is to acknowledge and honor an individual or group that has done remarkable work at the community level in the area of historic preservation. The award may be presented to DAR members and non-members and is designed to recognize worthy local individuals and groups for outstanding achievements in all areas of historic preservation, including buildings, landmarks, monuments, cemeteries, historic districts, statues, museum collections, manuscripts, documents and archival materials; writing or compiling and publishing books on historic preservation projects, historical properties, genealogical and courthouse records and photography collections; compiling oral histories; and serving as historical guides, interpreters, or docents. The recipient/recipients are expected to have contributed to their community in an **outstanding volunteer manner**. This award may be presented by state societies or chapters and is administered by the National Vice Chair. This is a non-competitive recognition award with no timeline for applications. Applicants will not be judged against other applicants. Once the applicant has been approved by the National Vice Chair, she will send a letter of approval for the purchase from the DAR Store of a pin and certificate which may be issued by the chapter or state society. **Note:** one pin and certificate issued per award. Instructions and application forms can be found on the DAR Members' Website. Allow 10 weeks for processing. The work must be of a volunteer nature and proceeds from the sale of books should be for the benefit of the organization for or about which they are written.

Excellence in Historic Preservation Certificate

The Excellence in Historic Preservation Certificate and its companion medal recognizes outstanding individuals and organizations that promote historic preservation in a myriad of ways.

The recognition honors individuals and groups that have saved and/or preserved their local history, including the restoration of buildings, collections, significant objects, monuments, cemeteries, and other important artifacts. It may be presented to a group of businesses that rescues a historic structure in order to establish it as their headquarters. It may be presented to DAR members and non-members by chapters and state societies, and it does not require any formal application/approval. It is a non-competitive recognition that has no deadline. The Chapter or State Regent wishing to present the certificate may purchase the NSDAR Excellence in Historic Preservation Certificate and its companion medal from the DAR Store. <https://shop.dar.org/historic-pres-medal/>.

HISTORIC PRESERVATION PROJECT CONTEST, JEANIE HORNUNG, *National Vice Chair*

4632 W. 1120 N., New Palestine, IN 46163-9415, (317) 861-5966, Cell: (317) 432-2532, HPcontest@nsdar.org

The purpose of this contest is to recognize and honor a DAR chapter or state society that has completed an outstanding project in historic preservation. Projects could involve preserving a historic site, landmark, historic district, or property, all of which may be publicly, privately, or DAR-owned. The project must be sponsored by a NSDAR chapter or state society and have been completed in the last two years. The State Chair will forward their chapter and state Project Contest first-place winners to their National Division Vice Chair for the divisional level contest. The National Division Vice Chair will forward their chapter and state Project Contest first-place winners to the Historic Preservation Project Contest National Vice Chair. The National Vice Chair will award national chapter and state first-, second- and third-place winners' certificates during the Historic Preservation Luncheon at Continental Congress. Certificates will be delivered to the State Regents at Continental Congress for distribution within the state if recipients are not in attendance. Instructions and application forms can be found on the DAR Members' Website. All State Chairs, National Division Vice Chairs and the National Vice Chairs will use the Historic Preservation Rating Sheet for Judges (HP-1003) for their contests. Non-DAR Judges are required at each level. State Chairs may award certificates for first-, second- and third-place to the chapter and state winners after judging has been completed.

HISTORIC SITES AND PROPERTY DATABASE WEBMASTER, SUSAN GILLETTE MEER, *National Vice Chair*

813 Hillaire Drive, Pittsburgh, PA 15243-1703, (412) 320-3138, HPwebsite@nsdar.org

The Historic Sites and Property Database is maintained by the committee's National Vice Chair/Webmaster. Her responsibilities include evaluating and managing information about DAR owned property as it is approved by the Historic Sites and Property Preservation National Vice Chair. Chapter and state societies, please submit this information as completely as possible by using the NSDAR Historic Sites and Property Report Form, which can be found on the DAR Members' Website. Please submit quality digital photos, not prints.

All NSDAR sites and properties are reviewed by the National Vice Chair to determine the location, historical significance, historical designations, historical markers, funding, physical condition, type of building/rooms, and tourism/promotional materials availability of each. These properties may include buildings, individual rooms, cemeteries, individual graves, landmarks, forests, and so forth, which NSDAR owns and/or maintains.

HISTORIC SITES AND PROPERTY PRESERVATION, GINGER PASTRANO, *National Vice Chair*

1632 Mason King, San Antonio, TX 78260-2447, (210) 606-4880, HPsites@nsdar.org

The Historic Sites and Property Preservation project is charged with finding and cataloging all NSDAR sites and properties and determining the condition and tourism availability of each. These properties may include cemeteries, landmarks, forests, buildings, rooms and so forth, which NSDAR owns and/or maintains. Location, funding, historical significance, historical designations, promotional material, and availability information are all needed for each property. The National Vice Chair evaluates and administers this information and includes it in an NSDAR database as it arrives from chapters and state societies. All state societies and chapters are asked to complete the NSDAR Historic Sites and Property Report Form, which can be found on the DAR Members' Website. Please submit digital photos, not prints.

Additional Resources:

- ❖ Visit the Historic Preservation Committee Webpage: <https://www.dar.org/members/committees/service-committees/historic-preservation/our-mission>

- ❖ DAR Historic Preservation Grant Application Instruction Sheet (HP-1010): <https://www.dar.org/sites/default/files/members/darnet/forms/HP-1010.pdf>
- ❖ DAR Historic Preservation Grants Flyer (HP-1012): <https://www.dar.org/sites/default/files/members/darnet/forms/HP-1012.pdf>
- ❖ Instructions for DAR Historic Preservation Medal (HP-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/HP-1000.pdf>
- ❖ Historic Preservation Medal Application (HP-1001): <https://www.dar.org/sites/default/files/members/darnet/forms/HP-1001.pdf>
- ❖ Application Checklist for Historic Preservation Medal (HP-1009): <https://www.dar.org/sites/default/files/members/darnet/forms/HP-1009.pdf>
- ❖ Historic Preservation Recognition Award Application (HP-1006): <https://www.dar.org/sites/default/files/members/darnet/forms/HP-1006.pdf>
- ❖ Application Checklist for Historic Preservation Recognition Award: (HP-1008): <https://www.dar.org/sites/default/files/members/darnet/forms/HP-1008.pdf>
- ❖ Instructions for Historic Preservation Project Contest (HP-1005): <https://www.dar.org/sites/default/files/members/darnet/forms/HP-1005.pdf>
- ❖ Historic Preservation Project Contest Application (HP-1002): <https://www.dar.org/sites/default/files/members/darnet/forms/HP-1002.pdf>
- ❖ Rating Sheet for Judges (HP-1003): <https://www.dar.org/sites/default/files/members/darnet/forms/HP-1003.pdf>
- ❖ Historic Sites and Property Report Form (HP-1004): <https://www.dar.org/sites/default/files/members/darnet/forms/HP-1004.pdf>
- ❖ Historic Sites and Properties Database: <https://www.dar.org/members/committees/national-committees/historic-preservation/historic-sites-and-properties>
- ❖ *DAR Handbook and National Bylaws* (DHB-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/DHB-1000.pdf>

JUNIOR AMERICAN CITIZENS, JULIA A. HOOD, *National Chair*
 5106 Silverton Lane, Louisville, KY 40241-1794, (757) 209-7282, JAC@nsdar.org

The Junior American Citizens (JAC) Committee teaches America's school children, through JAC clubs and contests, the principles of our democratic government and an appreciation for our country's history and heritage. Through these opportunities and recognition of students' work, we hope to encourage today's children, our Junior American Citizens, to sparkle to become the future leaders of our country.

The origins of the JAC Committee can be traced to October 1901, when the Cincinnati, Ohio Chapter organized a club "to teach ... children some knowledge of the underlying principles of our government, of American sentiment, and of all that will go toward making them good citizens." Junior American Citizens is the National Society's second oldest youth-oriented committee, preceded only by the Children of the American Revolution. All chapters are encouraged to assist schools and youth groups, such as scout troops, C.A.R. societies and service organizations in forming JAC clubs. Through the sponsoring DAR chapter, clubs can meet daily, yearly, or somewhere in between.

Chapters are also encouraged to promote the JAC contests. The contests are open to all children, ages preschool to 12th grade, in the areas of art (stamp, poster, photo essay, group banner and NEW digital art), creative expression and community service. **Any child is eligible to participate in the contest.** A child does not have to be a JAC club member or CAR member to enter.

2023-2024 Contest Theme:
"Sparkling in the Stars with the 50th Anniversary of the NASA Space Shuttle Program"

The JAC Committee awards the Thatcher Award to mature JAC members and adults who have shown outstanding leadership, dedication, and service to the JAC program. It is a very prestigious and special award and should not be awarded lightly by the presenting chapter or state society.

Please see the committee website for additional information including forming a JAC club, contest guidelines, the Thatcher Award and all required forms.

Additional Resources:

- ❖ Visit the Junior American Citizens Committee Webpage: <https://www.dar.org/members/committees/national-committees/junior-american-citizens/committee-home>

- ❖ General Information for DAR Members and Current Theme (JAC-1001): <https://www.dar.org/sites/default/files/members/darnet/forms/JAC-1001.pdf>
- ❖ Publicity, Scrapbook and Thatcher Award For DAR Members (JAC-1005): <https://www.dar.org/sites/default/files/members/darnet/forms/JAC-1005.pdf>
- ❖ Information for Judges and Teachers/Leaders and Contest Entry Form (JAC-1007): <https://www.dar.org/sites/default/files/members/darnet/forms/JAC-1007.pdf>
- ❖ Contest Guidelines for Teachers/Leaders and Theme (JAC-1009): <https://www.dar.org/sites/default/files/members/darnet/forms/JAC-1009.pdf>
- ❖ Contest Categories (JAC-1010): <https://www.dar.org/sites/default/files/members/darnet/forms/JAC-1010.pdf>
- ❖ JAC Cover Letter (JAC-1011): <https://www.dar.org/sites/default/files/members/darnet/forms/JAC-1011.pdf>
- ❖ Junior American Citizens—Educational Programs (JAC-1012): <https://www.dar.org/sites/default/files/members/darnet/forms/JAC-1012.pdf>

LITERACY PROMOTION, ALLISON DENMAN HOLLAND, *National Chair*

61 Sherrill Road, Little Rock, AR 72202-1516, (501) 993-4056, LiteracyPromotion@nsdar.org

In 2007, the Literacy Challenge Committee, founded in 1989, changed its name to the Literacy Promotion Committee to focus on promoting adult literacy and actively engage in literacy programs for children and adults. The committee's goal is *Wave the Stars & Stripes Forever! For Literacy* as we explore the root causes of illiteracy and what DAR members, chapters, and states can do to help improve literacy in their communities, states, and the nation.

Reading and literacy are the gateways to true freedom and the American Dream, but statistics show many individuals struggle to achieve their goals because of literacy issues. The committee encourages DAR members to consider how their efforts can help change America's literacy problems.

“Once you learn to read, you will be forever free.” — Frederick Douglass

- More than 25 million children cannot read proficiently.
- 1 in 4 children in American grow up without learning to read.
- Students who don't read proficiently by the 3rd grade are 4 times likelier to drop out of school.
- 2/3 of students who cannot read proficiently by the end of the 4th grade statistically end up in jail or on welfare.
- 53% of 4th graders admitted to reading recreationally “almost every day,” while only 20% of 8th graders could say the same.
- As of 2011, America was the only free market OECD [Org. for Economic Cooperation & Development] where the current generation is less educated than the previous one.
- Not having a high school diploma means workers have the lowest average median weekly earnings (\$592), three times less than the highest level of education.
- 75% of state incarcerated individuals did not complete high school or can be classified as low literate.
- 43% of incarcerated individuals who participate in correctional education programs are 43% less likely to recidivate than inmates who do not.
- A mother's reading skill is the greatest determinant of her children's future academic success, outweighing other factors, such as neighborhood and family income.
- The U.S. has the world's largest immigrant population, holding one-in-five of the world's immigrants. Among immigrants, only half (53%) are proficient English speakers.
- By 2065, immigrants and their descendants are projected to increase the U.S. population by 103 million people.
- Bringing all adults to the equivalent of a 6th grade reading level would generate an additional \$2.2 trillion in annual income for the country.
- It is estimated between \$106-\$238 billion in health care costs a year are linked to low adult literacy skills. SOURCES: www.dosomething.org/us/facts, www.proliteracy.org

And even more shocking –

- More than 43 million adults in the U.S. cannot read, write, or do basic math above a 3rd grade level.

Literacy Promotion Goals for Members, Chapters, and States

- Identify and implement literacy projects for both children and adults.

- Support projects for second language learners
- Focus on literacy skills: reading, writing, vocabulary, spelling, and comprehension.
- Learn the root causes of illiteracy.
- Identify existing community literacy support systems and help them
- Partner with DAR committees and other organizations whose goal is to improve literacy.
- Honor DAR members, chapters, and states who dedicate their time to promote literacy.
- Thank and recognize individuals and communities for literacy promotion efforts.
- Promote commemorative events related to literacy in the community;
- Celebrate National Family Literacy Day (November 1) with a Literacy Promotion Proclamation.

Celebrate Service and Make Recognition A Part of Literacy Efforts

For more information on this committee, visit the national website, review applications and information about the national contest to showcase Outstanding Service by members, chapters and states, and utilize the downloadable documents for local use below:

- Literacy Promotion Committee Webpage: <https://www.dar.org/members/committees/service-committees/literacy-promotion/about-literacy-promotion-committee>

NATIONAL CONTEST: (Approval Required)

- **Outstanding Member, Chapter or State Service in Literacy Promotion Contest:** The national contest recognizes outstanding DAR service by members, chapters and states in literacy promotion voluntarily completed outside of employment or normal duties. Application and documentation required. Detailed information available at:
 - ❖ Literacy Promotion Outstanding Service Contest Information (LP-1000): <https://www.dar.org/sites/default/files/LP-1000.pdf>
 - ❖ Outstanding Service of DAR Member/Chapter/State Contest Form (LP-1004): <https://www.dar.org/sites/default/files/LP-1004.pdf>

LOCAL RECOGNITIONS: (No National Approval Required)

- **Literacy Champion Award Certificate (LP-WP-2000):** This certificate is a local award and DOES NOT require national committee approval. It recognizes those individuals, DAR or non-DAR, who contribute within their communities or states in an outstanding manner through service or by organizing or participating in community activities that promote literacy. The certificate is fillable and available at: <https://www.dar.org/sites/default/files/members/darnet/forms/LP-WP-2000.pdf>
- **Literacy Promotion Proclamation (LP-WP-2001):** This document is for the annual celebration of November 1, 2023 National Family Literacy Day on November 1, at the city, county, or state level. The certificate is fillable and available at: <https://www.dar.org/sites/default/files/members/darnet/forms/LP-WP-2001.pdf>

NATIONAL DEFENSE, SANDY LANTER RAYNOR, *National Chair*

1113 E. Tierra Buena Lane; Phoenix, AZ 85022-3529, (602) 684-4804, NationalDefense@nsdar.org

The National Defense Committee’s mission is to bring DAR members—and through them, the general public — awareness of U.S. history and pertinent information to help them preserve our American heritage. The committee emphasizes supporting and defending the U.S. Constitution, protecting our national sovereignty, and maintaining a strong American military defense and unwavering faithfulness to the ideals of the Founding Fathers as set forth in the U.S. Constitution.

The committee has three roles: to provide information and awareness for our members on vital current issues pertaining to the committee’s aims through the *National Defender* and the committee’s presence on the Daughters Online Community; to encourage and reward outstanding military cadets in ROTC, JROTC, and non-ROTC military-affiliated programs; and to reach out into our schools and communities to recognize youth, adults, and groups that exemplify honor, service, courage, leadership, and patriotism.

The committee also encourages Daughters to join the Wear RED Movement, which asks Americans to show solidarity and support for our deployed military service members. By wearing red every Friday to show that they “Remember Everyone Deployed,” members publicize the message that our deployed military members are never forgotten.

National Defender

The *National Defender* newsletter, published bimonthly on the DAR Members’ Website, contains articles about national

issues, both current and historical, relevant to the committee's aims. Members are invited to send articles to the National Chair for possible inclusion in the *National Defender*. Please include a signed Permission to use Articles and Photos form (ND-2002) with submitted articles. This form is on the committee's webpage on the DAR Members' Website. Chapters are encouraged to use national defense material—in full, summarized, or excerpted from the *National Defender*, *American Spirit* magazine, and *Daughters* newsletter for their committee reports at all regular meetings, email a monthly national defense report to all members, include a national defense report in monthly chapter newsletters, or post a monthly national defense report on your chapter's private social media can earn an additional 20 points on the Chapter Master Report (CMR). Chapters can also receive credit on the CMR for presenting ROTC/JROTC medals, DAR Outstanding Cadet medals, DAR Youth Citizenship medals, and DAR Distinguished Citizen medals to individuals and groups.

Military Cadet Medals

These medals are presented to cadets who, in the judgment of their military instructors, have performed their military studies in an outstanding manner. ROTC/JROTC cadets must be in the upper 25% of their classes in ROTC and academic subjects. Medals are worn, or not, according to cadet program protocol.

- The DAR Gold ROTC Medal is awarded to a college or university graduate being commissioned in one of the U.S. armed forces (one medal per ROTC unit).
- The DAR Bronze JROTC Medal is awarded to either a junior or senior student in a high school/secondary school JROTC program. In consolidated JROTC programs, one medal may be awarded to an outstanding cadet from each school participating in the program if the JROTC military commander approves.
- The DAR Outstanding Cadet Silver Medal is awarded to a student for exemplary participation in a non-ROTC military affiliated cadet program funded by the school or privately. Eligible programs include, but are not limited to Naval Sea Cadet Corps; Civil Air Patrol; National Defense Cadet Corps (NDCC); American Cadet Alliance (ACA); Young Marines; National Middle School Cadet Corps (NMSCC); U.S. Navy League Cadet Corps; Joint Military Cadets of America (JMCA); and United States Cadet Corps. One medal per year per cadet unit is awarded. Chapters order the appropriate medals and certificates from the DAR Store. When ordering, specify the name of the school, the branch of the armed forces unit where the medal will be awarded, and the name of the chapter presenting the medal. Include medal presentations in annual chapter, state and division reports.

Chapters order the appropriate medals and certificates from the DAR Store. When ordering, specify the name of the school or unit, the branch of the armed forces unit where the medal will be awarded, and the name of the chapter presenting the medal. Include medal presentations in annual chapter, state and division reports.

DAR Citizenship Medals

- The DAR Youth Citizenship Medal is awarded to a boy or girl in grades 5-11 (one medal per grade per school per year) who, in the judgment of the school faculty, and/or student body, best exemplifies the qualities of honor, service, courage, leadership and patriotism. The medal may also be awarded to youth in service and patriotic organizations or members who fulfill these qualities (such as scouts, police cadets, and other community service organizations).

HONOR: honesty – high principles, trustworthiness, loyalty, truthfulness, punctuality, moral strength and stability, cleanliness in mind and body

SERVICE: cooperation, meritorious behavior bringing honor to school or community, kindness, unselfishness, true Americanism – individual responsibility to Home, to Country, to God.

COURAGE: mental and physic, determination to overcome obstacles.

LEADERSHIP: personality, originality, ability to lead and hold others, good sportsmanship – responsibility.

PATRIOTISM: fundamental Americanism.

Chapters order the medals from the DAR Store. Include medal presentations in annual chapter, state and division reports.

- The DAR Distinguished Citizen Medal is presented to an individual, 18 years of age or older, and groups that exemplify the qualities of honor, service, courage, leadership and patriotism. This medal may be awarded to emergency first responders, emergency health responders, active duty military and veterans of the United States Armed Forces, and citizens who have contributed to the defense, security, or freedom of the community, state or nation in an exceptional manner. Chapters may award only two Distinguished Citizen Medals per calendar year, and nominees may not have previously received the award. A group award counts as one award for a chapter's limit of two awards per year, but chapters should report the total number of recipients in a group award. The chapter shall give each member of the awarded group a medal and certificate, and each member of the group will be considered a DAR Distinguished Citizen. The State Chair of the National Defense Committee administers the medal program in her state, including approving the selection of the recipient(s) and forwarding the order for the medal(s) and certificate(s) to the DAR Store. (Chapters can also upload the approved forms

to the DAR Store website when ordering.) The State Chair also maintains a list of award recipients to pass on to her successor. Report the total amounts of contributions to a state national defense fund, local chapter national defense award programs, and scholarships or other monetary awards to ROTC/JROTC and Outstanding Cadets on the Chapter Master Report. The *DAR Handbook* (DHB-1000) and the DAR Members' Website provide further detailed information and instructions on National Defense activities.

Additional Resources:

- ❖ National Defense Committee Webpage: <https://www.dar.org/members/committees/national-committees/national-defense/committee-history>
- ❖ *National Defender*: https://www.dar.org/members/forms-publication-category/sec_natdef
- ❖ National Defense Committee Forms: https://www.dar.org/members/forms-publication-category/comm_natdef
- ❖ National Defense Committee Medals Brochure (ND-WP-2003): <https://www.dar.org/sites/default/files/members/darnet/forms/ND-2003.pdf>
- ❖ DAR Distinguished Citizen Nomination (ND-2004): <https://www.dar.org/sites/default/files/members/darnet/forms/ND-2004.pdf>
- ❖ Permission to Use Articles and Photos (ND-WP-2002): <https://www.dar.org/sites/default/files/members/darnet/forms/ND-2002.pdf>
- ❖ National Division Vice Chairs' Report (ND-WP-1002): <https://www.dar.org/sites/default/files/members/darnet/forms/ND-1002.pdf>
- ❖ State Chairs' Report (ND-WP-1001): <https://www.dar.org/sites/default/files/members/darnet/forms/ND-WP-1001.pdf>
- ❖ Educational Resources Form for DAR Youth Citizenship Medal (ND-2000): <https://www.dar.org/sites/default/files/members/darnet/forms/ND-2000.pdf>
- ❖ Educational Programs for ROTC Medals (ND-2001): <https://www.dar.org/sites/default/files/members/darnet/forms/ND-2001.pdf>
- ❖ Educational Programs for DAR Outstanding Cadet Medal (ND-3000): <https://www.dar.org/sites/default/files/members/darnet/forms/ND-3000.pdf>
- ❖ *DAR Handbook and National Bylaws* (DHB-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/DHB-1000.pdf>
- ❖ The DAR Store online: <https://shop.dar.org/dar-store/>
- ❖ Remember Everyone Deployed: <https://remembereveryonedeployed.org>

SERVICE TO AMERICA, JAMIE BURCHFIELD, *National Chair*

2224 Walnut Manor Drive, Mansfield, TX 76063-5856, servicetoamerica@nsdar.org

Let's celebrate our Service to America as we *Rejoice in our ties of DAR Service and Friendship* during the Wright Administration. One goal of the Wright Administration is to encourage and support projects and service opportunities for every chapter to highlight historic preservation, education, patriotism in unique, local, and impactful ways. By working together to meet this goal, we can achieve 15-million Service to America Hours during the Wright Administration! Log your hours at <https://dar.org/onlinetally> to help us exceed this goal!

Every Hour Counts! No number of hours is too small to be recorded. One of the objectives of the Service to America Committee is to quantify the number of hours of meaningful service DAR members are doing in their local communities across the country and around the world. Please assist us in this effort by logging your Service to America volunteer hours, including your DAR work, at <https://dar.org/onlinetally>. Need clarity about what counts as Service to America? Visit our Committee webpage at <https://www.dar.org/members/committees/special-committees/service-america/what-counts-service-america>. Exceeding our goal of 15 million hours will be a team effort, and we need YOU!

NSDAR Annual Service to America Project: To greater support our Mission of Historic Preservation, Education, and Patriotism, the Wright Administration introduces the NSDAR Annual Service to America Project. This year, Daughters are asked to support Education by counting the number of students/children/adults/veterans that books are read to and the number of books that are donated to community libraries, schools, public places, including the DAR Library. Log the number of people impacted, books donated, and hours spent in the online tally.

National DAR Day of Service: To honor the anniversary of DAR's founding on October 11th, chapters and individuals are encouraged to engage in meaningful service projects in their communities each year on or around October 11th. Please share your National DAR Day of Service projects and photos with us by using the hashtag [#DARDayOfService](#) on social media and by posting in the DAR Service to America Community in the Daughters Online Community. A Chapter Regent can easily log

Service to America Hours collectively for her Chapter members into the online tally. Remember to submit your project for the Outstanding DAR Day of Service Project contest! Two national award winners will be recognized at Continental Congress, one chapter and one state. Entries are due January 15.

Service in Seconds: Chapters and States are encouraged to plan meaningful service projects through out the year. Service in Seconds demonstrates how Daughters can make big impacts in their communities with just seconds of work. Consider planning a Service in Seconds project as a chapter program or as an activity at a state meeting or conference. For project ideas visit the Service to America committee page. Remember to submit your project for the Outstanding Service in Seconds contest! Two national award winners will be recognized at Continental Congress, one chapter and one state. Entries are due January 15.

DAR Salute to Service: "DAR Salute to Service" is an initiative to honor and support deserving members of our communities. This initiative is a collaborative effort of four national committees—DAR Project Patriot, DAR Service for Veterans, National Defense and Service to America—to spotlight on the service of our active-duty military, veterans and first responders – the men and women who protect our way of life. Chapters are challenged to think outside the box for creative ways to honor those special groups and individuals who serve, protect, and defend our country, states and communities! Learn more at: <https://dar.org/salutetoservice>.

Service to America Pin for the Official Ribbon: A member is eligible to wear the Service to America Pin on her official ribbon once she has entered hours into the Service to America online tally at: <https://dar.org/onlinetally>. The Service to America pin is available for purchase in DAR Insignia Store at: <https://shop.dar.org/dar-insignia-store/>.

Service to America Community on the Daughters Online Community (DOC): Please join our DOC community and share your service project ideas, stories and photos, ask questions and connect with fellow DAR members volunteering in their local communities.

Service to America Facebook Group <https://www.facebook.com/groups/ServiceToAmerica/>: Please join our Facebook community and share your service project ideas, stories and photos, ask questions and connect with fellow DAR members volunteering in their local communities.

Service to America Facebook Page: <https://www.facebook.com/darservicetoamerica/> – Do you need a service project idea? The Service to America public Facebook page features wonderful service project photos and stories submitted by DAR members and chapters across the country and around the world. Please email us your service project photos and stories at servicetoamerica@nsdar.org.

WOMEN'S ISSUES, CYNTHIA , National Chair

102 Lilac Court, Coatesville, PA 19320-2044, (540) 221-0101, WomensIssues@nsdar.org

FLORA RIDDLE DOUGLAS, National Vice Chair

1864 Patton Chapel Rd., Birmingham, AL 35266-3317, (205) 908-8650, tadherb@aol.com

SHERRY CLARK CRAVENS, National Vice Chair – Personal Finance Issues

8920 Egyptian Ave., Las Vegas, NV 89143-1172, (702) 355-9833, wi.personalfinance@nsdar.org

CYNTHIA GRANTHAM DAVIS, National Vice Chair – Senior Advocacy

116 N. Tamie Cir., Kathleen, GA 31047-2217, (478) 957-4890, wi.senioradvocacy@nsdar.org

TWILA VEST CARTER, National Vice Chair – Vivian's Outreach for Women

1715 Arbor Forest Trail, Kingwood, TX 77345-1992, (281) 703-3641, wi.viviansoutreach@nsdar.org

DONNA CLARKE, National Vice Chair – Career Issues

209 La Luz Lane, Ruidoso, NM 88345-7806, (575) 258-3701, wi.careerissues@nsdar.org

LINDSEY GURGANIOUS, National Vice Chair – Family Issues

6915 Trimstone Dr., Pasadena, TX 77505-4412, (281) 702-3102, wi.familyissues@nsdar.org

LORY FRARACCIO KENNEY, National Vice Chair – Mental Health Issues

19 Carter Oak Court, Doylestown, PA 18901-2720, (215) 841-3985, wi.mhealth@nsdar.org

MICHELLE McELROY, National Vice Chair – Physical Health Issues

2905 W. Cinnamon Cir., Sioux Falls, SD 57108-6235, (605) 310-5062, wi.phealth@nsdar.org

The Women's Issues Committee was established in April 2001 to provide a platform from which to address those issues that are vital to today's women. By focusing on health, career and family, this committee emphasizes how DAR can become an integral part of the lives of women of all ages. Each of these categories impacts the others, as we travel along the intertwining paths of our life.

The National Theme of the Wright Administration is to *Celebrate Stars & Stripes Forever!* This committee with its focus on Women's Issue will Celebrate and Care for Women to help promote belonging throughout our membership by acknowledging with gratitude and friendship each member and her dedicated service to God, Home, and Country. Each of us balances work and family, while dealing with issues affecting our home and health. Many of us also balance military service to our country. Our new mandate is to strengthen the DAR ties of Service and Friendship through service projects and opportunities through tools that can help impact the most challenging issues facing women in our DAR community and beyond. This is the committee to help you focus and to do all that and more!

What You Need To know:

- **2022–2025 Women's Issues National Theme—Celebrating and Caring for Women:** In each year of the Wright administration, this committee will provide materials to support our priorities of; Career, Family, Physical Health, Mental Health, Personal Finance, Senior Advocacy, and Women Veterans. Please see the information below and be sure to refer to the Women's Issues Committee Webpages on the DAR Members' Website for additional suggestions regarding programs, service projects and essay topic.
- **Programs and Projects:** The National Information Packet (NIP) does not have enough space for all the amazing ideas that Women's Issues has for you – ideas for programs, projects, and service! Refer to the Women's Issues Committee Webpages and the "Women's Issues Committee DAR" Facebook pages for inspiration. You, of course, may have additional, new and innovative ideas – please let us know!
 1. **Program Suggestions:** The ideas range from unique-to-women issues to the realities of being a multigenerational, family caregiver; from booting up to serve our country away from home to embracing our own well-being and career success.
 2. **Service Projects:** Through Women's Issues we learn to plan and participate in Celebrating and Caring Service Projects that enable us to *Rejoice in our DAR ties of Service and Friendship* to bring the talents of our members to the communities in which we live and work. These projects can be stand-alone Women's Issues activities or also consider coordinating with other committees. Ideas are both numerous and far-reaching! Participation in service projects focusing on the theme Celebrating and Caring for Women may receive credited hours under Service to America. Chapters are encouraged to promote projects, report service hours, and share pictures with this committee
 3. Does your chapter include a **Women's Issues "Minute"** in its regular agenda? We hope so, and Women's Issues Committee Webpages includes clear, timely minutes just waiting for your chapter chair to download and share with a focus on history and education in the areas of Career, Family, Physical Health, Mental Health, Personal Finance, Senior Advocacy, and Women Veterans.
- Women's Issues Committee will have **monthly themes** which can assist in framing programming or service projects. These themes will also align with the **Women's Issues "Minute"**:
 - January:** *Connection Coach* – National Mentoring Month
 - February:** *Physical Health* – Heart/Stroke Month
 - March:** *Career* – Women's History Month
 - April:** *Family/Women Veterans* – Month of the Military Child
 - May:** *Mental Health* – Mental Health Month
 - June:** *Women Veterans* – Women Veteran's Month
 - July:** *Celebrate Women* – Celebrate the Woman of DAR
 - August:** *Caring Campaign* – National Wellness Month
 - September:** *Family* – National Family Month
 - October:** *Women* – Global Diversity Month
 - November:** *Senior Advocacy* – Senior Caregiver's Month
 - December:** *Personal Finance* – Financial Education Month / Stress Awareness Month
- The Women's Issues **Celebration Essay Contest** gives women a voice and a platform to explain clearly all the facets of the issues that we face in everyday life. The essay entries may be written about subjects in any of the following four national categories: Physical Health, Mental Health, Career and Family, but we especially encourage participants to consider writing on the National Theme, which is *Celebrating and Caring for Women* and you may incorporate the other areas of focus Personal Finance and Senior Advocacy. Members are encouraged to participate.

The essay must be typed as a Microsoft Word Document and no longer than 1800 words. The first page of the essay will be a Cover page containing the Essay Title, the Category, and the Number of Words. The "Essay Contest Entry Form" must accom-

pany the Essay. Judging begins on the State level. State Winners progress to the Division level and those winners go on to compete on the National Level in their stated category. Essays are judged on:

1. Ideas and Content
2. Organization
3. Voice or Purpose for writing the topic
4. Grammar, Usage, and Mechanics

Each of the four is weighted equally. Forms and Instructions are available on the DAR Members' Website at www.members.dar.org.

- The Women's Issues Health and Family: **Caring Campaign** gives women a voice and a platform to inform and educate our members and community in the areas of Personal Finance, Mental Health, Physical Health, Career, Family and Senior Advocacy. This caring campaign will provide both internal and external outreach opportunities to our members *Celebrate and Care for Women* through one-on-one support, chapter programming and social media campaign.
- The Women's Issues Career: **Connection Coach** supports *Celebrating and Caring for Women* through coaching and mentoring. Coaching and mentoring allows people to learn from one another, providing a path to knowledge transfer. Mentoring reinforces the DAR ties of Service and Friendship. This coaching will provide tools and opportunities for those more seasoned professionals who help guide a lesser experienced person in their professional and personal endeavors. These tools can assist both our own DAR members as well as others in our communities.
- **Vivian's Outreach to Women (VOW)**: The new Vivian Luther Schafer Fund for Indigent and Homeless Women resulted from a generous bequest to the DAR to help homeless women across the United States. DAR will focus on homeless women veterans. The Vivian's Outreach to Women (VOW) is an award program within the Women's Issues Committee. VOW will fund awards made to 501(c)(3) organizations helping indigent, homeless women. VOW will aid organizations/shelters helping women veterans in need of the following services: medical, educational, childcare, housing, clothing, food, or other needs consistent with assisting these women to become self-sufficient in their communities. The VOW Award becomes the catalyst for the sponsoring chapter to establish a long-term relationship with the homeless women's veterans' shelter. Possibilities for involvement are almost limitless. Additional information is available about this fund on the Women's Issues Committee Website, if your chapter wishes to investigate the parameters of applying for funds in support of a shelter.
- **"Women's Issues Committee DAR" DOC Page**: The page includes additional ideas for meaningful service, as well as materials. Daughters are urged to write about their chapter programs and service projects. Post those photos and ideas! Learn something new every day! Remember to ask the Administrator for access, as a brand-new Women's Issues user.
- **Chapter Master Report (CMR)**: Remember to keep records throughout the year, including the numbers of submitted essays and chapter programs. Save news articles and photos taken to complete an extra report to your State Chair for recognition.

Additional Resources:

- ❖ Visit the Women's Issues Committee Webpage: <https://www.dar.org/members/committees/special-committees/womens-issues/committee-overview>
- ❖ Women's Issues Essay Contest Guidelines: <https://www.dar.org/sites/default/files/members/darnet/forms/WI-1001.pdf>
- ❖ Women's Issues Contest Entry Form (WI-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/WI-1000.pdf>
- ❖ VOW Grants Instructions and Timelines (WI-WP-2000): <https://www.dar.org/sites/default/files/members/darnet/forms/WI-WP-2000-Rev2022.pdf>
- ❖ VOW Grant Self Evaluation Form (WI-WP-2001): <https://www.dar.org/sites/default/files/WI-WP-2001.pdf>
- ❖ VOW Grant Application (WI-WP-2002): <https://www.dar.org/sites/default/files/WI-WP-2002.pdf>

GENEALOGY COMMITTEES

APPLICATION TASK FORCE, GEORGIA "ELAINE" ORTMAN, National Chair
P.O. Box 667, Oxford, OH, 45056-0067, (513) 417-6733, apptaskforce@nsdar.org

The Application Task Force (ATF) is a team of DAR Volunteers who offer the Lineage Research Committee (LRC) additional support for the successful completion of difficult member applications by responding to AIRs at the request of the LRC.

When the normal channels for solving AIRs on new member applications have not been successful, the Lineage Research Committee will refer the problem application to the Application Task Force. ATF will analyze the problems associated with the

application and assign it to the researcher who is best qualified to find a solution. If the ATF volunteer cannot find a solution in a reasonable amount of time, generally 20 hours, the application will be returned to the chapter with suggestions for further actions that could be taken. Unfortunately, the committee is not in a position to provide unlimited research.

In the unusual case of an AIR that has not been addressed by Chapter, State, or National Lineage Research resources, the ATF National Chairman may contact the prospective member and determine if she would like to have her application referred directly to the Application Task Force for review.

Additional Resources:

- ❖ Application Task Force Committee Webpage: <https://www.dar.org/members/committees/genealogy-committees/application-task-force/committee-overview>

DAR DNA NETWORK, SHARON M. WITHERS, *National Chair*

2792 Ashbrooke Drive, Lexington, KY 40513-1458, (859) 539-6498, DARDNANetwork@nsdar.org

The goals of the DAR DNA Network are to educate members on the use of DNA testing for genealogy, encourage members to test themselves and their close relatives, and understand how to better utilize DNA information in the application process.

Hot as a firecracker news: Autosomal DNA results may be used as part of an analysis for proving lineage connections in the first three generations! This opens the doors of membership to women who are adopted or who are the daughter or granddaughter of an adoptee. Autosomal DNA may also be used to establish the correct lineage in an NPE (not parent expected) situation. Y-DNA evidence may be used to prove a new son of an established Patriot. A link to the DAR DNA policies is available on the committee website. Please remember that the use of DNA evidence is only appropriate when all traditional research avenues have been exhausted.

Is your chapter in the program doldrums? Consider having a program on the NSDAR DNA Project; excite and engage chapter members about the process of building a DNA database with the potential to help prospective member identify possible Patriot ancestors!

Do you have a question about the use of DNA in the application process? Do you need support in submitting DNA evidence? The DAR DNA Network is here to help; please contact us!

DAR is in our genes—so let's sparkle as we use DNA to discover ties to the past and build connections to new, DAR eligible cousins in the present!

DAR GENEALOGY PRESERVATION, COLLEEN JOYCE, *National Chair*

2317 Keystone Drive, Evergreen, CO, 80439, (303) 909-7987, darprojects@nsdar.org

Welcome to the DAR Genealogy Preservation Committee where DAR volunteers Celebrate Stars & Stripes Forever by preserving DAR records! This committee was established with the goal to index DAR genealogical, organizational, and membership information into computerized searchable databases. These indexed records are vital resources to DAR genealogists and Registrars in the application approval and membership record retrieval processes. The committee has worked on five projects since its inception in 2003 with the most recent being the Supporting Documentation Project. In this project volunteers categorized over 8.5 million paper records that were submitted with applications and supplementals. The Descendants Project and the Supporting Documentation Project continue to be maintained by a small group of volunteers transcribing and indexing new documents for these projects. The enthusiasm and accomplishment of all our volunteers is the reason this committee's projects are a dazzling success. We can't thank you enough for all you have done. You are sparkling examples of DAR volunteers!

Additional Resources:

- ❖ Visit the DAR Genealogy Preservation Committee Webpage: <https://www.dar.org/members/committees/special-committees/dar-genealogy-preservation/committee-mission>

DAR GENEALOGY RESEARCH INSTITUTE, MARCY CARTER-LOVICK, *National Chair*

160 Bent Trail Dr, Southlake, TX 76092-9435, (214) 405-2314, GRI@nsdar.org

The DAR Genealogy Research Institute (GRI) is held in the spring of every year at DAR Headquarters. The three-day institute provides the opportunity for members to attend lectures presented by eminent genealogy experts and also benefit from time to research in the DAR Library. Topics and lecturers vary from year to year.

The dates for the Wright Administration's GRI are as follows: May 1-3, 2023, May 6-8, 2024 and May 5-7, 2025. Registration for the event opens late winter and space is limited. For more information visit the DAR Genealogy Research Institute Webpage.

Additional Resources:

- ❖ Visit the DAR Genealogy Research Institute Committee Webpage: <https://www.dar.org/members/committees/genealogy-committees/dar-genealogy-research-institute/dar-genealogy-research>

GENEALOGICAL RECORDS, CATHERINE STEARNS MEDICH, *National Chair*

14 Stonicker Drive, Lawrenceville, NJ 08648 (609) 577-9138, GenealogicalRecordsChair@nsdar.org

In preparation for America's 250th, the work of the Genealogical Records Committee is to add to the rich collection in the world class DAR Library. For more than a century, DAR members have been contributing genealogical source materials to the DAR Library that are special because they are not available on the internet and are not located in published works. We have made our Genealogical Records Collection one of the largest known. Our goal is to preserve our local histories, assist future applicants, and expand the scope of our library holdings by continuing to gather unpublished primary records. Directions for collecting and transcribing source records can be found on the Genealogical Records Committee Webpage, and in the publication "Instructions for Copying Source Records and Their Preparation for Library Use" and the 2022 National Information Packet Part I. We are looking to add more family Bibles, cemetery transcriptions, early mortuary records, early church rolls, birth, death and marriage records, wills and deeds, and other local records are also important.

Explore these GRC resources on the DAR Members' Website under the heading(s) "Genealogy and GRS."

The Genealogical Records Committee also is proud to announce our new GRC Pin! Volunteers can earn this pin by submitting approved primary documents to their GRC State Chairs. Information and instructions about our pin, as well as links to all our other GRC resources, can be found on the GRC Webpage.

Additional Resources:

- ❖ Visit the Genealogical Records Committee Webpage: <https://www.dar.org/members/committees/national-committees/genealogical-records/committee-history-and-overview>
- ❖ NSDAR Library: Instructions for Copying Source Records and Their Preparations for Library Use (LG-GRC-2000): <https://www.dar.org/sites/default/files/members/darnet/forms/LG-GRC-2000.pdf>
- ❖ NSDAR Library: Genealogical Records Collection Indexing Program (LG-GRC-2001): <https://www.dar.org/sites/default/files/members/darnet/forms/LG-GRC-2001.pdf>

LINEAGE RESEARCH, SUSAN JOHNSTON, *National Chair*

636 Royal Minister Dr, Lewisville, TX 75056-6397. (281) 923-1201, lineageresearch@nsdar.org

The The Lineage Research Committee (LRC) is ready to help each chapter and state propel membership growth by welcoming all descendants of American Patriots. In keeping with our motto "Genealogy is a Team Sport!" the Lineage Research Committee works to locate documentation necessary for the verification of new member applications, and the resolution of AIR letters received on new applications. No matter where we wind up in our *Dazzling* DAR journey, we all began with a quest to prove lineage to a man or woman that assisted with the cause of American independence. The LRC can help you find those missing proof documents that lead to verified applications as we celebrate our nation's rich history and diversity of experience upon the threshold of America's 250th anniversary.

The Lineage Research Committee consists of:

- **Lineage Support – Units Overseas (NVC):** works to support prospective members (PM) overseas submit applications to NSDAR.
- **Lineage Support – Applications (NVC):** works to provide specific lineage documentation support for prospective member applications that have been referred by the State Registrar or State Lineage Research Committee Chair.
- **Lineage Support – Application AIRs (NVC):** works to provide specific lineage documentation for prospective member AIR letters as requested by the State Registrar or State Lineage Research Committee Chair. Difficult papers may be referred to the Application Task Force.
- **Lineage Support – Virtual Support (NVC):** receives requests for virtual consultations on Prospective Member applications.

- **Lineage Regional Support (NVC):** works to provide support for research in a specific location and refers it to the appropriate team(s) and manages the workflow of all Regional Specialists (listed below). This replaces requests previously posted to the Lineage Research Lookup Board (now discontinued). Team members of the various areas will be proficient in research in their specific area or will be able to do research in specific local facilities.
 - a. **Region I Specialist (NVC)** – ME, MA, RI, CT, NH, VT, NY
 - b. **Region II Specialist (NVC)** – NJ, DE, MD, PA, OH, IN, IL, MO
 - c. **Region III Specialist (NVC)** – VA, WV, NC, SC, KY, TN
 - d. **Region IV Specialist (NVC)** – GA, FL, AL, MS, LA, AR
 - e. **Region V Specialist (NVC)** – MI, WI, IA, MN, ND, SD
 - f. **Region VI Specialist (NVC)** – NE, KS, OK, TX, NM, CO
 - g. **Region VII Specialist (NVC)** – MT, WY, ID, UT, AZ, NV, CA, OR, WA, AK, HI
 - h. **Regional Specialist NSDAR Library/NARA (NVC)**
 - i. **Regional Specialist – LDS Library (NVC)**
- **Communications (NVC):** assists in communicating the mission, purpose, and processes of the LRC to Daughters, chapters and states. Administrator of the Daughters Online Community (DOC).
- **Lineage Research – Analysis Review (NVC):** reviews every analysis and service study prepared by the LRC prior to providing it to the chapter/state for submission to NSDAR.
- **Lineage Research – Electronic Applications (NVC):** works to assist chapters preparing and submitting electronic applications (eApps).
- **National Division Vice Chairs:** facilitate reporting of chapters within their division.
 - a. **Northeastern** – CT, ME, MA, NH, NY, RI, VT
 - b. **Eastern** – DE, DC, MD, NJ, PA VA, UO
 - c. **Southeastern** – AL, FL GA, MS, NC, SC TN
 - d. **East Central** – IN, KY MI OH WV
 - e. **North Central** – IL, IA, MN, NE, ND, SD WI
 - f. **South Central** – AR KS, LA, MO, OK, TX
 - g. **Northwestern** – AK, ID, MT, OR, WA, WY
 - h. **Southwestern** – AZ, CA, CO, HI, NV, NM, UT

To obtain Lineage Research Committee help for your Prospective Member or Supplemental AIR letter, FIRST contact your State Lineage Research Chair, State Registrar or other person as designated by your State Regent.

The Lineage Research Committee:

- Receives requests for assistance from State Registrars or State Lineage Research Committee Chairs (or other person as designated by the State Regent) when chapter and state researchers are unable to provide necessary proof documents to submit a provable application or to resolve an AIR letter.
- Triage requests for assistance to assign to person(s) most likely to be able to solve the lineage problems.
- Collaborates with all Lineage Research specialists and/or Specialty Research to obtain necessary information or documentation.
- Communicates and collaborates with state and/or chapter researchers, including making notations in the Prospective Members Database (PMD), thus keeping stakeholders apprised of progress or lack thereof.
- Provides chapter or state researcher with all information located and returns paper for the Chapter Registrar to submit to NSDAR for verification.
- Manages the Lineage Research, Daughters Online Community (DOC) Group.
- Facilitates virtual consultations for new member applications with DAR trained volunteers
- Provides telephone or computer virtual consultations with DAR trained genealogists for members seeking guidance about preparing a Prospective Member application.

Procedure to refer to National Lineage Research Committee:

- State Regents will outline specific procedures depending upon their individual resources and structure, but **chapters will seek assistance first from their state lineage experts** when they encounter a difficult lineage or receive an AIR letter.
- If the state is unable to solve the lineage problem, the State Registrar or State Lineage Research Committee Chair will send a request for assistance to the National Lineage Research Committee using the Research Request button in the PMD. Detailed instructions are found on the LRC webpage on the “How to Receive Lineage Research Assistance” page.
- In rare instances this form may be used to request assistance from the LRC. <https://www.dar.org/sites/default/files/members/committees/lineage/pdf/pdf2022/Lineage%20Research%20Request%20Fillable%2019Jul2022.pdf>

- All prospective members referred to the National Lineage Research Committee must be entered into the PMD before referral to the LRC. The PMD will be used as a communication tool between national, state and chapters.
- A short description of the problem should be included along with any pertinent information that might assist the national researcher. LRC team members will reach out for additional information as needed.
- When the national researcher has completed her work, it will be forwarded back to the Chapter Registrar and the Chapter Registrar will be responsible for putting the information in final form and submitting it to NSDAR or notifying the PM that lineage cannot be proven.
- While the LRC is committed to assisting with the verification of applications for prospective members and members, it is not the job of the committee to provide unlimited free genealogical services. If the LRC determines that a lineage solution is not forthcoming after a reasonably exhaustive search, generally not to include more than 20 cumulative hours of research by LRC members, the paper will be returned to the state/member.
- To obtain an appointment for a virtual consultation on a new member application, contact the NVC Virtual Support. <https://www.dar.org/sites/default/files/members/committees/lineage/pdf/pdf2022/Lineage%20Research%20Request%20for%20Virtual%20Session%2010%20Jul%202022%20R3%20.pdf>

Reporting Deadlines:

- State Lineage Research Chairs report to National Division Vice Chair: **February 25, 2024**
- Lineage Research National Division Vice Chairs report to National Chair: **March 15, 2024**

Let the LRC help you Celebrate the Stars and Stripes as you grow membership, recognize your Patriots through supplemental applications, and share the blessings of DAR by adding new Daughters to our Shining Constellation of Service.

Additional Resources:

- ❖ Lineage Research Committee Webpage: <https://www.dar.org/members/committees/national-committees/lineage-research/lineage-research-committee-mission>
- ❖ Video on How to Receive Lineage Research Assistance: <https://youtu.be/HlJR1Ed8axw>
- ❖ Applications/Supplementals: <https://www.dar.org/members/applications-supplementals>
- ❖ Genealogy Research System: https://services.dar.org/members/dar_research/search/?tab_id=0
- ❖ Genealogy Guidelines (RGG-4000): <https://www.dar.org/sites/default/files/members/darnet/forms/RGG-4000.pdf>
- ❖ Chapter Development and Revitalization Commission: <https://www.dar.org/members/committees/commission/chapter-development-and-revitalization/commission-overview>
- ❖ Permission form for Lineage Research Assistance: <https://www.dar.org/sites/default/files/members/committees/lineage/pdf/pdf2022/03a%20Lineage%20Research%20Getting%20Help%20LRC%20Permission%20Fillable.pdf>
- ❖ Request for Virtual Genealogy Consultation: <https://www.dar.org/sites/default/files/members/committees/lineage/pdf/pdf2022/Lineage%20Research%20Request%20for%20Virtual%20Session%2010%20Jul%202022%20R3%20.pdf>
- ❖ Sign up to serve as a DAR Trained Virtual Volunteer: <https://www.dar.org/sites/default/files/members/committees/lineage/pdf/pdf2022/Lineage%20Research%20Volunteer%20Form.pdf>
- ❖ Genealogy Commission: <https://www.dar.org/members/committees/genealogy-committees/genealogical-commission/dar-genealogy-commission-overview>

SPECIALTY RESEARCH, ANTHONY STARTZ, *National Chair*

10018 Pine Forest Road, Houston, TX 77042-1532, (713) 203-1931, Specialtyresearch@nsdar.org

The Specialty Research Committee (SRC) is a new committee ready to provide resources to educate our membership and the public at large on the role of underrepresented Patriots in the American Revolution. Like our sister committee, the Lineage Research Committee (LRC), we are ready to help each chapter and state propel membership growth by welcoming all descendants of American Patriots. As we celebrate our stars and stripes forever, we will work to recognize the significant, but less frequently recognized, contributions to the cause of American freedom, by men and women residing within North America and in other countries during the time of the Revolutionary War. This effort will lead to DAR membership reflective of the remarkable diversity of our country—strengthening our bonds of service and friendship.

Specialty Research Team National Vice Chairs include:

- African American Research – Reisha Raney
- Jewish Research – Ellen Kowitt

- Spanish Research – Molly Long Fernandez de Mesa
- Native American Research – Anthony Startz
- French Research – Frederique de Beaumont
- French Canadian Research – Debbie Duay
- Dutch Research – Kristen Petersen

These specialty research team National Vice Chairs will direct the efforts to help each unique area of specialty research expand their resources and material base. Areas of concentration for each specialty research area are unique and will include some of these objectives:

- To locate documentation relating to new and previously unrecognized Patriots' contributions to the American Revolution.
- To locate records in archives and repositories both within the United States, and outside, including but not limited to locations in our European allies, Canada, Mexico, Cuba, and the Caribbean.
- Using tools developed by specialty research area, educate the public and our membership about the contributions of underrepresented Patriots of the American Revolution.
- Assist and support chapters when called upon for assistance in applications or supplementals.

If you are working with a prospective member who may identify as one of the specialty research areas or believes she may have a Patriot from a specialty research area, then contacting this committee for help requires following the same guidelines for the Lineage Research Committee (LRC).

For more information about any of the specialty research areas, please contact Anthony Startz at Specialtyresearch@nsdar.org.

VOLUNTEER GENEALOGISTS, MARY ADWELL LEWEY, *National Chair*

6836 Candlewood Lane, Trussville, AL 35173-1793 (205) 401-8511, VolunteerGenealogists@nsdar.org

The Volunteer Genealogists Committee supports the staff of the Register General in its role to verify new member and supplemental applications. Through the mission and work of this committee, members, and chapters *Celebrate Stars & Stripes Forever* by providing:

1. Training to members and chapters on current standards of verification for new and supplemental applications.
2. Assistance, support, and training to Chapter Registrars.
3. Direct assistance to chapters in need.
4. Year-round online and Congress assistance for Applications and Supplementals.

This committee promotes member enrollment in the DAR Genealogy Educational Program (GEP 1, 2, 3, 4, 5, 6, and 7). Volunteer genealogists are encouraged to become actively involved with the Membership and Lineage Research Committees at both the chapter and state level to Attract, Inspire, and Mentor members and prospective members.

Using Training to Reach for the Stars:

- **Become a Volunteer Field Genealogist (VFG):** Complete online Genealogy Educational Programs: Introduction to Genealogy Research for DAR Applications, GEP 1, and Applying Genealogy Research Techniques to DAR Applications, GEP 2.
- **Become a Volunteer Genealogist (VG):** In addition to GEP 1 and GEP 2, complete online Genealogy Educational Program Advanced Problem-Solving Techniques for Establishing Lineage and Service on DAR Applications, GEP 3.
- **Promote DAR in your community:** Raise awareness about DAR and its mission by assisting prospective members and the public to discover their Revolutionary ancestors.
- **Assist a designated chapter:** After request by the State Regent, an Assigned Volunteer Genealogist assists a designated chapter with completion of applications and mentors Chapter Officers.
- **Serve as a Virtual Support volunteer:** Provide consultation and training to members seeking to complete a new-member or supplemental application.
- **Serve as a Balcony volunteer at Continental Congress:** Providing face to face training and consultation to members.
- **State Regents and State CDR Volunteer Genealogists Committee Chairs:** Request assignment of a NSDAR trained volunteer genealogist to a chapter needing assistance with prospective member Applications.
- **State Chairs:** Keep a list of members who have taken GEP classes in the last three years and who are willing to assist other chapters, as well as a list of volunteer genealogists assigned to a designated chapter. You may serve as a member of your state Chapter Development and Revitalization Commission at the request of your State Regent.

- **Chapter Regents:** Plan a chapter genealogy workshop or ‘paper party’, encourage members to enroll in the GEP Courses, encourage Chapter Registrar take the Registrar Training Course (GEP 6); report genealogy activities, and complete a recommendation for your state society’s Outstanding Volunteer Genealogist, if applicable.

Additional Resources:

- ❖ Volunteer Genealogists Committee Webpage: <https://dar.org/members/committees/special-committees/volunteer-genealogists/mission-committee>
- ❖ Volunteer Field Genealogist Workshop Log (VGC-1002): <https://www.dar.org/sites/default/files/members/committees/genies/pdf/VGC-1002.pdf>
- ❖ Volunteer Genealogist Log Form: <https://www.members.dar.org/sites/default/files/members/committees/genies/documents/Volunteer%20Genealogists%20log.pdf>
- ❖ Volunteer Field Genealogist–Chapter Assignment Log (VGC-1003): <https://www.members.dar.org/sites/default/files/members/committees/genies/pdf/VGC-1003.pdf>
- ❖ Registration for Online Genealogy Education Programs: <https://www.dar.org/members/applications-supplementals/genealogy-education-programs-gep>

MEMBER ENGAGEMENT COMMITTEES

CHAPTER DEVELOPMENT AND REVITALIZATION COMMISSION, NANCY SCHIRM WRIGHT, *National Chair* 12 North High Street, Canal Winchester, OH 43110, (614) 271-8983, CDRC@nsdar.org

The mission of the Chapter Development and Revitalization Commission (CDRC) is to coordinate the combined **membership** efforts of the Resource Team consisting of the Offices of the Organizing Secretary General, the Registrar General, and the Reporter General, along with the National Chairs of Membership, DAR Leadership Training, Junior Membership Committees, and the NSDAR Genealogy Commission. The goal is to assist chapters and states in:

- attracting new members
- retaining current membership
- revitalizing struggling chapters
- assisting rural and smaller chapters
- organizing new chapters in underserved areas
- accommodating members unable to attend weekday meetings, and
- involving all members in DAR activities.

We must mentor our members to strengthen their skills and knowledge of DAR. We must build teamwork and improve communications which are essential to our success. All DAR members, including YOUR chapter members, have so much talent. Make that talent SPARKLE and light up the sky!

The CDRC has made some changes to its arsenal of fireworks:

- We are being more proactive in working with our states and chapters.
- Eight new National Division Vice Chairs have been added to work with the CDRC State Chairs in their respective divisions.
- The following National Vice Chairs have been added:
 - a. *Chapter Development* – will be working with the National Division Vice Chairs and the State Chairs to find areas where new chapters may be formed, as well as assisting with and developing struggling chapters.
 - b. *Communications* – will be sending out communications for the committee to National Vice Chairs, National Division Vice Chairs, State Chairs, as well as updating the website and the Daughters Online Community (DOC).
 - c. *Information Support* – will be running reports that provide information to the National Division Vice Chairs and the State Chairs, such as Chapter Trend Analysis reports, that will assist in identifying struggling chapters.
 - d. *Resource Administrator* – will be working with the National Vice Chairs, National Division Vice Chairs and the State Chairs to obtain the resources needed, e.g., training, reports, additional manpower for smaller states, etc.
 - e. *Rural Concerns* – rural and smaller chapters have their own unique problems. We will work on problems and provide support and solutions for them.

- Zoom calls will be used for meetings, training, problem solving.
- A new NSDAR Genealogy Commission has been established to handle the genealogy related information.

Each State is encouraged to develop its own state CDRC. The members of the state CDRC, while wearing many hats, have specialties. Take advantage of these talented volunteers. Their job is to help you be successful in growing your chapter and retaining your members, and making each chapter SPARKLE!

As we *Rejoice in our DAR ties of Service and Friendship*, each member of the Chapter Development and Revitalization Commission stands ready to provide guidance and assistance to chapters and states. Please feel free to contact your state CDRC, your National Division Vice Chair, or the members of the National CDRC for assistance. The CDRC Webpage contains valuable information: <http://members.dar.org/committees/chaptDev-Rev/index.htm>.

Additional Resources:

- ❖ *DAR Handbook and National Bylaws* (DHB-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/DHB-1000.pdf>
- ❖ Organizing Secretary General's Webpage: <https://www.members.dar.org/members/executive-offices-nbm/organizing-secretary-general>
- ❖ Registrar General's Webpage: <https://www.dar.org/members/executive-offices-nbm/registrar-general>
- ❖ Reporter General's Webpage: <https://www.dar.org/members/executive-offices-nbm/reporter-general>
- ❖ DAR Leadership Training Committee: <https://www.dar.org/members/committees/standing-committees/dar-leadership-training/committee-overview>
- ❖ Junior Membership Webpage: <https://www.dar.org/members/committees/national-committees/junior-membership/what-junior-member>
- ❖ Membership Committee Webpage: <http://members.dar.org/committees/membership/index.htm>
- ❖ NSDAR Genealogy Commission Webpage: <https://www.dar.org/members/committees/genealogy-committees/genealogical-commission/dar-genealogy-commission-overview>

CONTINENTAL CONGRESS, CORNELIA "CONNIE" BALL OLDE, National Co-Chair

215 Burd Street, Pennington, NJ 08534-2812, (609) 737-3669, CongressChair@nsdar.org

MELISSA L. WETZEL, National Co-Chair

13609 Sovereign Court, Henrico, VA 23233, (609) 658-1674, CongressChair@nsdar.org

Please mark your calendar and make plans to attend the **133rd Continental Congress**. Opening night will be Wednesday, June 26, 2024, and the Congress concludes with the final business session and installation on Sunday. From one year to the next, DAR members come to experience the excitement of Congress and to hear of the activities and accomplishments of the National Society. Congress is a time to *Celebrate Stars & Stripes Forever! Rejoice in our DAR ties of Service and Friendship*.

When planning your trip to Washington and Continental Congress, check the DAR Members' Website, www.dar.org/Congress, for the most current Congress information. This is especially important when making hotel room reservations. The block of hotel rooms held by the J.W. Marriott at the special DAR rate sells out quickly!

The Office of the Organizing Secretary General will email the credentials packet to Chapter Regents which are due **no later than April 15, 2024**.

Many meetings and social occasions are open to all attendees, and they will give you an opportunity to learn, network and enjoy. Information regarding registration for various events will be available online.

All Daughters have an opportunity to be a part of Continental Congress by working on one of the 20+ Congressional Committees. If you are interested, contact your State Regent **prior to November 30, 2023** and ask her to submit your name to the Office of the President General. Invitations to serve at Congress come from the President General and, when received, the favor of a reply will be expected.

Come and participate while we *Celebrate Stars & Stripes Forever!* at the 133rd Continental Congress, **June 26–30, 2024**.

DAR LEADERSHIP TRAINING, TRISH JACKSON, National Chair

7 Mt. Pleasant Street, Derry, NH 03038-2043, (603) 548-5776, darleadershiptraining@nsdar.org

The DAR Leadership Training Committee is here to enlighten, educate and inspire current and future leaders of our Society, from our newest members to our most experienced members. Whether you have just joined or have been a member

for many years, the DAR Leadership Training Committee has the resources to help expand your knowledge of DAR and the many DAR Committees and to develop your skills as a volunteer leader. Training is offered through the use of online webinars and online Member Training Courses.

Webinars are available on an ongoing basis covering a wide range of topics including DAR committees, history, genealogy, membership and, of course, leadership and skill building. All webinars are archived for future reference and are a great resource for program ideas for chapter and state meetings. Do you have something you always wonder about or would like to learn more about? Let us know! Or, has your chapter or state had a recent training program that you thought was just exceptional? We would love to hear what you are doing and perhaps we could turn it into a webinar to share with others.

The **Member Training Courses** are designed to inspire, educate and enlighten Daughters to be active and involved members. The self-directed online courses are administered at the state level by a state coordinator and are available on the DAR Members' Website under the DAR Leadership Training Committee. For more information on who is your state coordinator, contact this National Chair.

Currently, the following courses are available:

- *Members Course:* Explore the many aspects of DAR and what it means to be a Daughter.
- *Committee Leaders Course:* a deeper dive into the DAR Committees and learn what it takes to be an effective team leader.
- *New Horizons Course:* Build confidence and leadership skills as an aspiring or current DAR leader.

In order to promote training, the Wright Administration has set chapter and state goals for course graduates. Be a shooting star as your chapter and state sparkle in their promotion of leadership training at all levels. Awards will be given at Congress.

Chapter Member Training Awards

Twinkling Star

- Chapter Regent and Chapter Vice Regent each graduated from Members Course AND 25% of the chapter's executive board graduated from the Members Course AND 25% of the chapter's executive board graduated from the Committee Leaders Course AND 10% of the chapter's executive board graduated from the New Horizons Course.

Or Overall Chapter Membership trained, since the inception of the courses:

- Three graduated from the Members Course, AND three graduated from the Committee Leaders Course, AND one graduated from the New Horizons Course.

Shooting Star

- Chapter Regent and Chapter Vice Regent each graduated from Members Course and the Committee Leaders Course AND 50% of the chapter's executive board graduated from the Members Course AND 50% of the chapter's executive board graduated from the Committee Leaders Course AND 25% of the chapter's executive board graduated from the New Horizons Course.

Or Overall Chapter Membership trained, since the inception of the courses:

- Five graduated from the Members Course, AND five graduated from the Committee Leaders Course, AND three graduated from the New Horizons Course.

North Star

- Chapter Regent and Chapter Vice Regent each graduated from Members Course, the Committee Leaders Course and the New Horizons Course AND 75% of the chapter's executive board graduated from the Members Course AND 75% of the chapter's executive board graduated from the Committee Leaders Course AND 50% of the chapter's executive board graduated from the New Horizons Course.

Or Overall Chapter Membership trained since the inception of the courses:

- Ten graduated from the Members Course, AND eight graduated from the Committee Leaders Course, AND five graduated from the New Horizons Course.

State Member Training Awards

Sparkler

- State Regent and State Vice Regent each graduated from Members Course AND 25% of the state's executive board graduated from the Members Course AND 25% of the state's executive board graduated from the Committee Leaders Course AND 10% of the state's executive board graduated from the New Horizons Course.

Fire Cracker

- State Regent and State Vice Regent each graduated from Members Course and the Committee Leaders Course AND 50% of the state's executive board graduated from the Members Course AND 50% of the state's executive board graduated from the Committee Leaders Course AND 25% of the state's executive board graduated from the New Horizons Course.

StarBurst

- State Regent and State Vice Regent each graduated from Members Course, the Committee Leaders Course and the New Horizons Course AND 75% of the state's executive board graduated from the Members Course AND 75% of the state's executive board graduated from the Committee Leaders Course AND 50% of the state's executive board graduated from the New Horizons Course.

Light up the Sky by expanding your knowledge and skills! Please visit the DAR Leadership Training Committee Webpage for additional information, a schedule of upcoming webinars, a listing of archived webinars and information on the Member Training Courses.

Additional Resources:

- ❖ DAR Leadership Training Committee Webpage: <https://www.dar.org/members/committees/standing-committees/dar-leadership-training/committee-overview>
- ❖ Explore the Webinar Archives: <https://www.dar.org/members/committees/standing-committees/dar-leadership-training/webinar-archives>

DEVELOPMENT, DONNA WEIGEL WEAVER, *National Chair*

6811 Prairie Hills Drive, Cheyenne, WY 82009-2602, (307) 778-8831, DevelopmentChair@nsdar.org

Rejoice in our DAR ties of Service and Friendship! Share your love and passion for the DAR mission of historic preservation, education, and patriotism through your personal philanthropy. Your charitable donations to the National Society are expressions of gratitude for the gift of DAR service and friendship. Your generosity is vital for promoting our great organization today and to ensure that its mission endures for future generations to come.

The purpose of the Development Committee, in conjunction with Office of Development, is to make each member aware of the philanthropic opportunities to show her gratitude for her DAR ties of service and friendship. The Committee also makes recommendations to the Executive Committee regarding fundraising programs and policies.

Celebrate Stars & Stripes Forever! during the Wright Administration by giving back to your National Society through gifts to these following established funds.

President General's Project Fund – Building on DAR's long history of making significant gifts to the nation and reinforcing our Society's commitment to historic preservation, education, and patriotism, the President General's Project for the Wright Administration will fund numerous meaningful initiatives in thousands of cities nationwide and at our headquarters to celebrate our nation's rich history and diversity of experience upon the threshold of America's 250th anniversary. The project comprises four important initiatives.

- Awarding Celebration Grants to chapters across the country to honor the men and women who achieved American Independence and celebrate the birth of our nation.
- Funding meaningful initiatives across the country through grants to further advance the celebration of our nations' rich history and diversity of experience.
- Restoring and conserving Memorial Continental Hall, our living monument to our Patriot ancestors, located in the center of our nation's capital and the Heart of our House Beautiful.
- Continuing to strengthen our Society's infrastructure and enhancing DAR's operational effectiveness, ensuring that we continue our important work for generations to come, not only in our nation's capital but throughout our country.

Supporting the **President General's Project** will allow you to sparkle! A donation of \$100 qualifies you to purchase the President General's Project pin for your official DAR ribbon. Celebrate the red, white, and blue by becoming a member of the "Stars & Stripes Supporters Circle!" A one-time donation of \$300 or more during the Wright Administration qualifies you for *Stars & Stripes Giving Circle* recognition and inclusion on the President General's donor wall. Recognition of Star-Spangled Banner one-time donations of \$1,250 and *Old Glory* donations of \$2,500 or more on a cumulative basis, will be recognized with the pin for the official ribbon, a certificate, inclusion on the President General's donor wall and recognition at Continental Congress in 2025.

NSDAR General Fund – For more than a century, the General Fund has provided for the day-to-day care, staffing, and security necessary to maintain our headquarters – and our home. Contributions to the General Fund support the National Society's areas of greatest need and ensures that DAR will professionally present and preserve our vast collections for future generations. A total annual gift of \$500 or more qualifies you for recognition in the **1890 Annual Giving Circle**, for an entry on the digital donor wall, and for the ability to purchase the associated pin for your official ribbon.

Guardian Trust Endowment Fund is a permanently restricted fund, which provides for the preservation, restoration, and conservation of our historic home. Do you know that, as a Daughter, you are the proud owner of the largest complex of historical buildings owned and maintained exclusively by women? What our founders built, we must preserve! When your cumulative gifts to this endowment reach \$5,000 or more, you can purchase the associated pin.

Giving is simple! You can make one-time donations through the website or by mail. Give automatically each month through the **Sustaining Supporter Program** using a credit card charge or an electronic funds transfer from your bank account. And, yes, there is a Sustaining Supporter pin! Increase the impact of your gift by participating in your employer's **Matching Gift Program**, if available. Create your legacy for DAR through planned giving.

The National Society acknowledges with profound gratitude every gift you make to support its important mission to promote historic preservation, education, and patriotism. It also has these donor-recognition societies.

- **Heritage Club** recognizes donors with cumulative donations to NSDAR of \$500 or more. There are nine different recognition levels from Topaz to Diamond, so there are lots of opportunities to sparkle! You are eligible to purchase the Heritage Club pin for your giving level and to update your pin as you reach new levels. Heritage Club donors are invited to events at Continental Congress and those held periodically at your state conference.
- **Founders Club** recognizes donors who have named NSDAR as a beneficiary in their will, trust, retirement plan or insurance policy at \$5,000 or more, or established a Charitable Gift Annuity of \$15,000 or more. You can purchase the Founders Club pin for your official ribbon. You are also invited to a dinner at Continental Congress and to events held periodically at your state conference.

There are so many ways that you can *Rejoice in Our DAR Ties of Friendship & Service*. Let us help you plan how to honor these ties, which are so important to you, by making DAR part of your personal philanthropy. Please feel free to contact the Office of Development to make donations, to plan your giving, or to learn more about the ways that you can help ensure that the DAR endures for generations to come. More information is also available in the resources listed below.

Additional Resources:

- ❖ Visit the Development Committee Webpage: <https://www.dar.org/members/committees/standing-committees/development/committee-objective>
- ❖ *DAR Handbook & Bylaws* – Chapter VIII Development (fundraising) or <https://www.dar.org/sites/default/files/members/darnet/forms/DHB-1000.pdf>
- ❖ Donations and Contributions Form (DEV-1003): <https://www.dar.org/sites/default/files/members/darnet/forms/DEV-1003.pdf>
- ❖ Gift Recognition Societies Webpage: <https://www.dar.org/members/committees/standing-committees/development/recognition-societies>
- ❖ DAR Giving: <https://www.dar.org/giving>
- ❖ Office of Development (800) 449-1776
- ❖ Schedule a session online: <https://dar.10to8.com>

INSIGNIA, MARY TEDESCO, National Chair

P.O. Box 25, Gloucester, MA 01931-0025, InsigniaChair@nsdar.org

The Insignia Committee is one of DAR's oldest committees, first appointed on December 11, 1890. This committee is concerned with the proper use of the DAR Insignia, including the appropriate manner and circumstances for wearing DAR Insignia pins and the official ribbon and sashes. The Executive Committee approves all new pins, their placement on the official ribbon, and the retirement of pins.

On June 26, 2020, the National Society began selling DAR Insignia pins, official ribbons and sashes directly to members through the DAR Insignia Store (<https://shop.dar.org/dar-insignia-store/>). The launch of the DAR Insignia Store brought Insignia operations in-house. Prior to this, DAR contracted with third-party firms to sell Insignia to our members. J.E. Caldwell was DAR's official jeweler from 1891 from 2010, and Hamilton Insignia was the official jeweler from 2011 through February 2020.

The Official DAR Insignia: The official DAR Insignia was unanimously adopted by the National Board of Management on May 26, 1891 and patented September 22, 1891. The golden wheel of the Insignia represents a spinning wheel. The platinum or white gold distaff represents flax. The blue rim and the distaff carry the colors of the Society. And the stars represent the original 13 colonies.

Additional Resources:

- ❖ Visit the Insignia Committee Webpage: <https://www.dar.org/members/committees/special-committees/insignia/dar-official-insignia>
- ❖ The DAR Insignia Store: <https://shop.dar.org/dar-insignia-store>
- ❖ Placement of DAR Insignia and Pins on Official Ribbon (INS-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/INS-1000.pdf>
- ❖ Dispensation of Insignia and DAR Pins for Deceased or Resigned Members (INS-1002): <https://www.dar.org/sites/default/files/members/darnet/forms/INS-1002.pdf>
- ❖ Pin Requirements—NSDAR's requirements to purchase pins for the official ribbon (INS-WP-1001): <https://www.dar.org/sites/default/files/members/committees/insignia/pdf/INS-WP-1001.pdf>

JUNIOR MEMBERSHIP, SARAH GRACE BROOKS, National Chair

19263 Chardonnay Avenue, Baton Rouge, LA 70817, (225) 439-0121, juniormembership@nsdar.org

Through the work and service of the Junior Membership Committee, celebrating 86 years of service in 2023, members 18-35 years of age have sparkled and have or are becoming the next generation of leadership. Junior members serve in a variety of roles at the chapter, state, and national level to bring new ideas and fresh perspectives to the work of our Society. With their energy and enthusiasm for the work of the Society, and with the encouragement of DAR members of all ages, **Junior Hearts Sparkle in Service**. Our symbol during the Wright Administration, a bursting firework in the shape of a heart, remind us that at the heart of all DAR members is the desire to serve DAR and our communities and is the most fun when we work together. In addition to supporting the objectives of the National Society, the Junior Membership Committee supports its own initiatives.

Junior Members sparkle in service in our communities through the Helen Pouch Memorial Fund (HPMF). Established in 1938, this HPMF funds the Helen Pouch Memorial Fund Junior Membership Classroom Grant Program, the annual Helen Pouch Memorial Fund National Project and provides continuing support to our DAR Approved Schools. Recommendations for the 2024 HPMF National Project may be sent to your State Chair. The HPMF Classroom Grant Program awards two grants for educational programs and supplies to a kindergarten through 12th grade classroom teacher in each state and the District of Columbia. Guidelines for recommending projects for either the HPMF National Project or the HPMF Classroom Grants Program are shared with the State Chairs.

Junior Members raise funds for the Helen Pouch Memorial Fund at chapter, state and national events through fundraisers, the sale of nationally approved Junior products and promotion of Friends of Junior Membership. Please contact your state Junior Membership Committee for more information on how to purchase Junior merchandise. One hundred percent of proceeds support the Helen Pouch Memorial Fund.

The Outstanding Junior Contest is one of the best ways to encourage Junior members in their DAR journey. This award recognizes a Junior member's hard work both in DAR and her community, and allows your chapter to be acknowledged for its support of Junior Membership. Chapters should select a Junior (a member 18-35 years of age) as its Outstanding Junior Member between March 1, 2023 and October 31, 2023. There is no minimum point requirement to be named Chapter Outstanding Junior. Chapters may wish to purchase a Chapter Outstanding Junior Member pin from the DAR Insignia Store or a Chapter Outstanding Junior Member Award Certificate from the DAR Store Online to present to their chapter winner. If your Chapter Outstanding Junior has earned a minimum of ten points, and wishes to participate in the Outstanding Junior Contest, refer her to the Junior Membership Committee page on the DAR Members' Website (www.members.dar.org). **THE APPLICATION DEADLINE IS OCTOBER 31, 2023.** All rules and the contest application can be found online on the Junior Committee webpage on the DAR Members' Website.

Junior Hearts Sparkle in Service across our membership, today, tomorrow, and well into the future. This committee is here to make sure all junior members and your chapters efforts to promote Junior Membership sparkle!

Additional Resources:

- ❖ Visit the Junior Membership Committee Webpage: <https://www.dar.org/members/committees/national-committees/junior-membership/what-junior>
- ❖ Letter to Chapter Outstanding Junior (JM-1002): <https://www.members.dar.org/sites/default/files/members/darnet/forms/JM-1002.pdf>
- ❖ National Committees for the Purposes of the Outstanding Junior Member Contest (JM-1010): <https://www.members.dar.org/sites/default/files/members/darnet/forms/JM-1010.pdf>

MASTER REPORTS, HELLEN HICKS POLK, *National Chair*

650 W. Lakeshore Drive, Starkville, MS 39759-6354, (662) 418-7958, masterreports@nsdar.org

The Master Reports Committee is your one-stop committee for the annual Chapter Master Report (CMR), Chapter Achievement Awards (CAA), **and State Master Report (SMR)**. Everything you need to complete these reports is located here. Created by the Wright Administration, the Master Reports Committee is here to help you and your chapter sparkle while reaching for the stars! When combined, the Master Reports are visual measures of established chapter **and state** goals and achievements through DAR's mission of service through historic preservation, education and patriotism, as well as membership. The completed reports enable chapters to promote a sense of belonging among members, celebrate their sparkling accomplishments, and *Rejoice in our DAR ties of Service and Friendship*.

CHAPTER MASTER REPORT, CYNTHIA STAIFER ADDISON, *National Vice Chair*

2300 Crooked Pine Lane, Fleming Island, FL 32003-3215, (619)459-7723, CMR@nsdar.org

The Chapter Master Report (CMR) provides the tools to recognize chapter members for outstanding, sparkling service in reaching the historic preservation, education and patriotism goals and objectives of our Society. The CMR is a star-spangled opportunity for your chapter members to celebrate all things DAR! Your achievements and success as a chapter are important to us! The 2023 CMR reflects members and chapter activities and contributions for the period January 1, 2023 – December 31, 2023. To receive recognition, chapters are required to complete the CMR electronically through **eMembership BEFORE February 1, 2024**, or earlier as your state requires.

Helpful Hints for Chapters:

- The CMR will be posted in August. Don't wait **until** the last minute to begin processing it.
- Recognize deserving individuals in your chapter for their glimmering service in the "Please add any additional information that you wish to report in the box below" box.
- Check with your State Chair for **your** state's submission date. States may set an earlier date than February 1, 2024.

Helpful Hints for National Division Vice Chairs and State Chairs:

- State Chairs – Obtain your six character state committee access pin codes from your National Chairs (begins with SC).
- National Division Vice Chairs – Obtain your six character committee access pin codes, which is the national code, from your National Chairs (begins with NC).
- Access your committee Chapter Master Report (CMR) via the Members Website on February 3rd.
- Use the Chapter Master Report (CMR) to help you complete your reporting requirements to National.
- Recognize deserving, sparkling members and chapters with a state certificate.

Reporting Deadline for the State and National Division Vice Chairs:

- State Chairs report to the National Division Vice Chairs – **February 25**
- National Division Vice Chairs and National Vice Chairs report to the National Chair – **March 15**

CHAPTER ACHIEVEMENT AWARDS, TERRY L. RUBENSTEIN, *National Vice Chair*

7912 Turtle Cove Avenue, Las Vegas, NV 89128-6728, (702)523-6587, CAA@nsdar.org

The Chapter Achievement Awards (CAA) recognizes chapters for achieving the annual historic preservation, education and patriotism goals and objectives as set forth by our Society.

The mission of the Chapter Achievement Awards is to recognize chapters for their exceptional work as it applies to ALL committees; and ALL chapter sizes. The point structure measures multiple benchmarks, with the objective of generating healthy sustainable chapters by promoting membership, membership retention; and active participation, **and** to foster lasting friendships, as we *Celebrate Stars & Stripes Forever! Rejoicing in our DAR ties of Service and Friendship*.

The 2023 CAA report reflects member and chapter activities and contributions for the period January 1, 2023 – December

31, 2023. **To receive recognition, chapters are required to complete the CAA report electronically through the Chapter Master Report (CMR) found on eMembership BEFORE February 1, 2023, or earlier as your state requires. No paper copies will be accepted.** Chapters having trouble with this process should contact their State Chair or a State Officer for assistance. **State Chairs should contact their National Division Vice Chairs.** CAA certificates will be distributed to the State Regents during Continental Congress.

Information about the-2023 CAA form:

Please see the Chapter Achievement Awards Planning Guide (CAA-1001) for more details on the 2023 CAA requirements. The following is a brief synopsis:

- The top four chapters with the highest CAA points for their chapter category, based on chapter sizes, will be recognized with a CAA certificate: 50 or less members; 51-100 members; 101-150 members; and 151 and above members.
- CAA levels are as follows: Blue Ribbon, 600 points and above; Red Ribbon, 450-599 points; White Ribbon, 300-449 points.
- **Section 1A & B:** National Dues: **(Auto-filled)**
- **Section 2:** Membership: (Auto-filled)
 - A. *New Member and Reinstated Member(s) admitted by application or reinstatement,* between January 1, 2023 and December 31, 2023, 10 points per member. If the number of new members(s) and reinstated member(s) does not exceed the total number of drops and resignations for the same time period, deduct half the points.*
 - B. *New and Reinstated Junior Member(s) 5 additional points each.*
 - C. *If your chapter had no more than a 3% drops and resignations, 25 points; 0% drops and resignations, score 50 points.*
- **Section 3:** Service to America: **(Partially Auto-filled)**
 - A. *Participating in the Annual NSDAR Service to America Project by taking part in a community project on or near the National DAR Day of Service on October 11. (NOT Auto-filled - Chapter must complete)*
 - B. *If your chapter met their Service to America Annual Goal hours found in eMembership, 25 points (Auto-filled)*
- **Section 4:** Programs, Service, Activities, Training: (NOT Auto-filled – Chapter must complete)
 - A. *The maximum number of points for Section 4A is 225 points. Chapters may score an additional 25 for a service project or community activity involving significant planning for a committee listed in Section 4A.*
 - B. *Training: Unchanged. (Auto-filled)*
- **Section 5:** Communications: **(NOT Auto-filled – Chapter must complete)**
- **Section 6:** DAR Magazine/Newsletter: **(Auto-filled)**
- **Section 7:** National Defense: (NOT Auto-filled – Chapter must complete)
 - A. *If you read, placed in a newsletter, posted in your chapter's private social media group, or emailed a monthly report of at least three minutes in length on National Defense at each regular meeting, score 20 points, otherwise 0 points*
- **Section 8:** Chapter Contribution: (Auto-filled)
- **Section 9:** Optional Additional Contributions: (Auto-filled)

Maximum points for Section A – 200. B. Maximum points for Section B – 75

Reporting Tips and Auto-Fill Questions:

- The CAA is accessed through the CMR found under the Updates tab in eMembership. Once the form is saved, chapter leaders may access the report as often as necessary **BEFORE February 1, 2024**, to edit the responses as needed by clicking on "Edit CAA."
- **Section 3 is partially auto-filled.** Sections 4 & 7 are NOT auto-filled and must be completed by the chapter. Chapter leaders can indicate participation in any of these areas by clicking on the appropriate boxes/circles.
- **Section 8:** This section is now auto-filled. Chapters indicate if all financial contributions were made through the State Treasurer by the state deadline. State Treasurers will independently confirm the receipt of such contributions via the State Treasurer Entry link in the CMR on eMembership. **All corrections to Section 8 must be completed BEFORE February 1, 2024.**

Auto-Fill Questions:

- **Sections 1, 2, 6 and 9:** These sections are auto-filled. Questions pertaining to the auto-filled value should be directed to the following: **Section 1 & 2:** State Treasurer; the Office of the Organizing Secretary General; and chapters can also review the Chapter Reports found in e-Membership. **Section 6:** State Chair of the DAR Magazine; the DAR Magazine Office; and chapters can also review the Magazine Chapter Achievement and Contest Analysis under Chapter Reports on eMembership. **Section 9:** Development Office; and chapters can also review the Chapter Reports on eMembership.

- Chapters report financial contributions and activities for the period January 1, 2023 – December 31, 2023. Financial contributions must be made and received prior to the deadline listed below for Section 8 and 9.
- **Section 8: Chapter Contributions deadline is set by your State Treasurer.** These donations are sent directly to the State Treasurer. Deadline for funds to be received by the Office of the Treasurer General is **December 15, 2023**.
- **Section 9 deadline:** optional additional contributions must be received in the Development Office **BEFORE December 31, 2023**. These donations are sent directly to the Development Office.

STATE MASTER REPORT, MARLA L. SUTER, *National Vice Chair*

302 W. Montgomery Street, Knoxville, IA 50138-2432, (641) 891-6883 SMR@nsdar.org

The goal of the new State Master Report (SMR) is for State Regents to more accurately portray the magnitude of the states' contributions in the areas of historic preservation, education, and patriotism. It is an opportunity for you to toot your own horns! You realize the value of the time, energy, and money that your state organizations expend to further promote DAR's mission. Now, others will realize the impact of your state's work. Think of this report's value to your state when you transition from one State Regent to the next.

The SMR will be structured in a similar way to the CMR's structuring. Complete instructions and location of the reporting form will be emailed to all State Regents during the summer.

Report only on state projects and state funds. Chapter projects and funds are recorded in the Chapter Master Report (CMR). The SMR is intended to capture information at the state level that is not otherwise reported in the CMR. The SMR covers the calendar year January 1, 2023 – December 31, 2023. If your term as State Regent began midyear, work with your immediate past State Regent to give accurate information. It is not expected that you have entries for all areas. The deadline for completion and submission of the SMR is February 20, 2024.

Helpful Hints for Chapters:

- Download and share with chapter leaders and Chairs the 2023 Chapter Achievement Award Planning Guide (CAA-1001): <https://www.dar.org/sites/default/files/members/darnet/forms/CAA-1001.pdf>

Additional Resources:

- ❖ Master Reports Committee Webpage: <https://www.dar.org/members/committees/membership-engagement-committees/master-reports/committee-overview>

MEMBERSHIP, LAURA DRUKER, *National Chair*

3874 Windsor Ridge Drive NE, Rockford, MI 49341-7030, (810)444-0838, Membership@nsdar.org

OBJECTIVE: The mission of the Membership Committee is to promote the recruitment, retention and reinstatement of DAR members throughout the Society.

DAR is a society of members who dazzle when it comes to their hard work and dedication to serving God, Home and Country. The mission of the Membership Committee is to work to support the goals of the Wright Administration through recruitment, engagement and retention. This is accomplished by reaching out to, welcoming and engaging all descendants of a Patriot who supported the American Revolution. Through engagement, Daughters find their own ways to contribute and make a meaningful impact in the areas of promoting historic preservation, education and patriotism. Showing appreciation for the work being done by members is essential. A supportive and caring chapter environment fosters a sense of belonging and is a place where lifelong friendships are forged.

It is essential to the success of this mission that each chapter and state assign a Membership Chair. This Chair along, with a Membership Committee, should network with other committees and chapter leadership positions to form a unified team.

State Chairs

1. Keep the Prospective Member Database (PMD) up-to-date.
2. Contact Membership Chapter Chairs to be sure they follow up with prospective members.
3. Forward National Society information and communications to Membership Chapter Chairs.
4. Work with the State Organizing Secretary to identify chapters that are not thriving and that are in need of support. Help find them the assistance that they need to grow their membership.
5. Work with the State Organizing Secretary to identify areas where a new chapter would prosper and help in finding new organizing members.
6. Submit membership successes to the Membership Committee for your state to be spotlighted in the DAR Membership Committee Forum Facebook group and on the Membership Committee webpage.

The role of the Membership Chapter Chair:

1. Engage prospective members with the chapter. Invite them to meetings and events. Get to know them and learn more about their interests, skills and talents.
2. Clearly communicate the application process to prospective members while not dampening their excitement. Assure that they are connected to the Chapter Registrar or a Volunteer Genealogist who can assist them. It is important that the PM feels supported through this process.
3. Maintain information in the PMD regarding prospective members. Make note of their personal interests. This can help to connect them to activities that may interest them and to members who share a similar interest.
4. Assist new members as they join the chapter. Hold new member workshops, encourage them to get involved with a committee, and promote taking the DAR Leadership Training Courses.
5. Educate about Life Membership and promote it to your chapter members.
6. Create a vibrant, sparkling chapter environment which is bursting with excitement for the work that is being done. Find activities and programs which will keep members interested. Help support the chapter leadership in their implementation.
7. Reach out to members who cannot attend meetings. Make sure that their connection to the chapter is maintained. Promote activities that they can do at home.
8. Work to retain members by making sure that members feel connected and valued. Follow up with members who have not paid their dues by mid-October. We do not want to lose any member for non-payment of dues.
9. Take time to celebrate! Share successes. Recognize members for their efforts and accomplishments. They are our stars who twinkle. This helps to contribute to an environment of support and appreciation.
10. Your sparkle is a powerful recruiting tool. Share your excitement!
11. Share your membership success stories with your state membership chair.

Chapters are challenged to add four or more members by application and/or reinstatement by the end of 2023 (by 2024).

- The count will run from the March 5th Board of Management through the December 5th Board of Management.
- To count as a reinstatement, the member must have been dropped or resigned for at least two years.
- Applications need to be mailed early in order to have enough review time to meet the deadline.
- Understand that applications with issues may not be verified in time.
- All chapters meeting the challenge will be recognized during the 133rd Continental Congress.

All chapters meeting the challenge will be listed on the Membership Committee Website and posted in the Daughters' Online Community.

Be sure to check out the dazzling Membership Committee Webpage of the Members' Website. There you will find more resources to support the mission of the committee.

Additional Resources:

- ❖ Visit the Membership Committee Webpage: <https://www.dar.org/members/committees/national-committees/membership/membership-committee-mission>
- ❖ Chapter Regent's Manual and Parliamentary Procedure Guide (OSG-4000): <https://www.dar.org/sites/default/files/members/darnet/forms/OSG-4000.pdf>
- ❖ *DAR Handbook and National Bylaws* (DHB-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/DHB-1000.pdf>
- ❖ e-Membership: <https://www.dar.org/members/e-membership>
- ❖ PMD and e-Membership Tutorials: <https://members.dar.org/emem/tutorials>
- ❖ New Member Information: <https://www.dar.org/members/new-member-information/new-member-information>
- ❖ DAR Leadership Training Committee: <https://www.dar.org/members/committees/standing-committees/dar-leadership-training/committee-overview>

PRESIDENT GENERAL'S PROJECT, CYNTHIA STEINBACH, *National Co-Chair*
20 Fairfax Circle, Fredericksburg, VA 22405-2915, (540) 368-1172, PGProject@nsdar.org
AMANDA RASKA THORIN, *National Co-Chair*
12223 Ferncrest Court, Houston, TX 77070-4871, (281) 989-6011, PGProject@nsdar.org

The President General's Project is an opportunity for all Daughters to Celebrate Stars & Stripes Forever through DAR Service and Friendship and to promote the goals of this committee:

- Celebrate our nation's rich history and diversity of experience upon the threshold of America's 250th anniversary.
- Promote belonging throughout our membership by acknowledging with gratitude and friendship each member and her

dedicated service to God, Home and Country.

- Propel membership growth by welcoming all descendants of American Patriots while retaining our treasured Daughters.
- Encourage and support projects and service opportunities for every chapter to highlight historic preservation, education, and patriotism in unique, local and impactful ways.
- Maintain financial stability and maximize operational effectiveness.
- Recognize with appreciation our dedication National Society staff.

Campaign to restore and conserve Memorial Continental Hall

In February, the President General announced an exciting addition to her sparkling President General's Project: "A campaign to restore and conserve Memorial Continental Hall, our living monument to our Patriot ancestors, located in the center of our nation's capital and the Heart of our House Beautiful." Just imagine how spectacular Memorial Continental Hall will be!

How can you participate?

- **Celebration Grants:** Chapters or state societies are encouraged to apply for the Celebration Grants. The one-time \$500 grants are designed to help DAR chapters celebrate America's 250th birthday with vibrant and visible participation within their communities. Funds raised by the President General's Project support these grants.
- **Purchase Sparkle Merchandise:** The DAR Store online is your one-stop shop for Stars & Stripes items.
- **Share the Sparkle in Your State:** Merchandise is available to states on consignment for fall and spring meetings.
- **Donations:** Each contribution to the project, no matter the size, makes a difference. Combining your generosity with support from other members will empower the National Society to accomplish the goals of the Wright Administration.
- **Promotional items:** The DAR wall calendar, address labels, and other items benefit the President General's Project and are delivered directly to your mailbox. Please consider making a donation for these items to support the mission of the Wright Administration as we rejoice in our DAR ties of service and friendship.

President General's Project 100% Chapter Participation

Chapters are strongly encouraged to support the mission of the Wright Administration by remitting the President General's Project Contribution of \$7.50 per member.

- This donation may be made as \$2.50 per member per year of the administration or made in one payment of \$7.50 per member for the three-year term of office.
- The chapter's official membership as of January 1, 2023, less Life Members, will be used to determine the member count for participation regardless of any changes in membership after that date.
- The President General's Project Contribution for a Life Member is paid by the National Society.
- Each chapter completing the 100% Chapter Participation donation of \$7.50 per member during the President General's term of office will be recognized with the President General's Project 100% Chapter Participation Certificate.

Ways to Support the President General's Project

Individual donations may be made online, through the Sustaining Supporter monthly giving program, or by completing the Donations and Contributions Form (DEV-1003). These donations are counted toward Heritage Club membership levels. Donor links are provided in the Additional Resources section below.

President General's Project Pin

NSDAR members who make a one-time gift of \$100 or more to the President General's Project during the Pamela Wright Administration will be eligible to purchase the President General's Project Pin from the DAR Insignia Store.

Stars & Stripes Supporters Circle!

One-time contributions of \$300 or more to the President General's Project during the Pamela Wright Administration qualify you for inclusion on the President General's Project Donor Wall.

Stars & Stripes Giving Circle

Be among the first NSDAR members to be recognized as a President General's Project Stars & Stripes Giving Circle Donor of the Pamela Wright Administration. Honor your commitment to this historic campaign by making a one-time donation of \$1,250 or more to Celebrate Stars & Stripes Forever! Your generous gift will not only help lead the way as we work to celebrate our nation's rich history but will also qualify you to:

- Receive your complimentary President General's Stars & Stripes Giving Circle Pin* and certificate from the NSDAR Office of Development.

- Be eligible for a 4-line inscription on the new President General's Donor Wall.
- Fun fact: Your \$1,250 ONE-TIME contribution to the President General's Project does count toward the \$2,500 cumulative gift total needed to qualify for your President General's Old Glory Giving Circle Pin!

Old Glory Giving Circle

NSDAR members who make cumulative contributions totaling \$2,500 or more to the President General's Project during the Pamela Wright Administration will be recognized as a President General's Project Old Glory Giving Circle Donor. Your generous gifts will not only help us to Celebrate Stars & Stripes Forever!, but will also qualify you to:

- Receive your complimentary President General's Old Glory Giving Circle Pin and certificate from the NSDAR Office of Development.
- Be eligible for a 4-line inscription on the new President General's Donor Wall.
- Fun fact: Make a one time donation of \$1,250 or more on your way to the \$2,500 cumulative gift total as an Old Glory and qualify for your President General's Stars and Stripes Giving Circle Pin, too!

Additional Resources:

- ❖ Visit the President General's Project Committee Webpage: <https://www.dar.org/members/committees/special-committees/president-generals-project/president-generals-project>
- ❖ Development Committee Webpage: <https://www.dar.org/members/committees/standing-committees/development/development-committee-objective>
- ❖ The DAR Store: <https://shop.dar.org/dar-store/>
- ❖ The DAR Insignia Store: <https://shop.dar.org/dar-insignia-store>

PROTOCOL, JANET WHITTINGTON, *National Chair*

P.O. Box 159 Bentonia, MS 39040, (662) 571-4663, protocol@nsdar.org

The Protocol Committee provides members guidance in proper and correct etiquette for recognizing and honoring those in leadership positions. The fundamental principles of protocol are dictated by ethics, courtesy and common sense. The order for receiving lines, processions and seating at DAR functions has been prepared and revised through the years by members with knowledge of the rules and customs of the National Society and with advice from the Protocol Division of the United States Department of State.

To ensure correct protocol, read the DAR Order of Precedence found in Document No. WP-PRT-2000—*Official Procedure and Protocol* (Rev. February 2000). It can be found online <https://members.dar.org/committees/protocol>. Consult this booklet when planning state conferences and other meetings so that members and guests will be honored correctly at various DAR events as well as in the state boxes in Constitution Hall during Congress.

Additional information can be found in the chapter on Protocol (Chapter XIII) in the *DAR Handbook*.

Additional Resource:

- ❖ *DAR Handbook and National Bylaws* (DHB-1000): <https://www.dar.org/sites/default/files/members/darnet/forms/DHB-1000.pdf>

PUBLIC RELATIONS AND MEDIA, KATE JOHANNS, *National Chair*

14812 Avery Ranch Blvd. Apt. 13, Austin, TX 78717-3941, (512) 922-6214, PublicRelationsandMedia@nsdar.org

The Public Relations and Media Committee is excited to help your chapter tell its story of service and friendship! This committee's work is the perfect complement to the DAR mission of historic preservation, education, and patriotism. As our nation prepares for its 250th anniversary in 2026, DAR will receive unprecedented attention and membership interest, which means it's time for us to sparkle!

Using social media, press coverage, and thoughtfully created brochures and newsletters, your chapter can connect with prospective members and engage with current Daughters in exciting ways. As you document your efforts to *Celebrate Stars & Stripes Forever!* please keep the following administration goals in mind:

- Celebrating our nation's rich history and diversity of experience upon the threshold of America's 250th anniversary.
- Promoting belonging throughout our membership by acknowledging with gratitude and friendship each member and her dedicated service to God, Home, and Country.

- Propelling membership growth by welcoming all descendants of American Patriots while retaining our treasured Daughters.
- Encouraging and supporting projects and service opportunities for every chapter to highlight historic preservation, education, and patriotism in unique, local, and impactful ways.

Your chapter is already sharing in these goals—but you may not be talking about it! That’s where the Public Relations & Media Committee comes in. Use the resources provided by this committee to tell your story. And remember that the entire Public Relations and Media team is here to brainstorm ideas and help you overcome obstacles.

Once you’ve told your story, share your sparkling public relations efforts with your State Chair! We want to recognize effective chapter PR and share it far and wide to inspire our fellow Daughters.

Daughters Online Community

The Public Relations and Media Committee is also responsible for general administration and promotion of the Daughters Online Community, available at <https://community.dar.org>. This is a secure, private online platform where Daughters may interact and share ideas. Please contact this National Chair if you would like information about promoting the Daughters Online Community to members in your chapter or state.

Resources

The Public Relations and Media Committee webpage at <https://members.dar.org/committees/pr> offers many resources to inspire and instruct chapters in PR endeavors. Available resources include tips for writing press releases, examples of chapter public relations efforts, tips for chapters and State Chairs, links to NSDAR Websites of the Month for inspiration, and more. The Public Relations and Media Committee Community in the Daughters Online Community is also an excellent place to find and share ideas with other chapters and states.

The Photo/Video Release Form (NSDAR-1000) is to be used when photographs of minors are included in chapter and state publications and social media.

Public Relations Awards and Recognition

1. **Chapter public relations recognition:** Chapters achieving outstanding media coverage, maximizing the use of social media, and/or producing exceptional internal communications such as newsletters and brochures may be recognized for their accomplishments with certificates of recognition from this National Chair. Please report proof of your outstanding work on the annual Chapter Master Report. Send examples of your efforts to your State Chair.
2. **Website of the Month Award:** Each month, the Public Relations and Media Committee will announce a “Site of the Month” selected from the websites approved by the VIS Committee during the preceding month. The “Site of the Month” is recognized the Daughters Online Community, and the recognized chapter or state may display the “Site of the Month” graphic on its site. Volunteers are needed to assist the committee in judging sites for this honor. Please contact the National Vice Chair, Chapter Resources and Contests, to be placed on the volunteer list.
3. **Local media awards:** Advance greater awareness of your chapter’s work and DAR’s mission by recognizing a local member of the radio, TV, film, or print industry for outstanding work that promotes historic preservation, education, or patriotism. There is no approval process required for these awards, which can also serve as another tool for promoting your chapter’s presence within your community. Daughters are reminded that this award, like all DAR activities, should always be non-political in nature.
4. **DAR Media and Entertainment Award:** Chapters are encouraged to nominate an individual or program for outstanding film, radio, or television work that highlights historic preservation, education, or patriotism on a national scale. The National Society’s Media and Entertainment Award will be presented at Continental Congress. Nominations are due **by December 31**. A partial listing of past awardees is available on this committee’s webpage.

Guidelines for this National Award nomination:

- The individual or program must be nationally recognized but need not be from the nominating chapter’s local area.
- Individuals nominated for this award are to be recognized for their entertainment or media work, not for work or activism outside the media or entertainment industry.
- Nominated programs must have been released or aired new episodes during the 2023 calendar year.
- Contact information for the honoree or program must be included with the nomination letter.
- Nomination letters accompanied by a sample of the nominated work must be **postmarked by December 31** and sent to the National Vice Chair overseeing this award.

UNITS OVERSEAS, SHARON (SHARI) K. THORNE-SULIMA, National Chair
6315 Westmont Court, Dunkirk, MD 20754 (301) 520-0108, UnitsOverseas@nsdar.org

Tying the Ribbons of Service and Friendship with Daughters at Home and Abroad!

Units Overseas encompasses Daughters belonging to the 19 chapters spread across 11 countries and one U.S. territory. As their state-side sisters do, international Daughters have advanced the mission of historic preservation, education, and patriotic endeavor—from the first overseas chapter organized in 1897 in Hawaii to our youngest chapter organized in 2020 in Vancouver, B.C. The committee provides representation at the national level to these international members and unites us all over the globe with the bow of service and friendship. Overseas chapters are actively seeking new members and associate members to share ideas and endeavors promoting our society's mission. Contact the committee or any of our Units Overseas chapters about membership opportunities.

The Wright Administration is committed to encouraging camaraderie among U.S.-based and international Daughters through chapter sisterhood. Regardless of the time zone your DAR day begins, we can be united in service to advance our Society's mission, and tie the ribbons of friendship in our increasing global environment. Learn about our Units Overseas chapters and how you can become an associate member. Lend your support to your overseas sisters, and explore DAR around the world!

- U.S. Chapters are encouraged to partner with a UO Chapter (and vice versa)
- Communicate frequently with your UO sister chapter to keep the bow firmly tied
- Share ideas, suggestions and support to strengthen Chapters on both sides of the globe
- Contact the Units Overseas Committee if you require assistance with the partnership process

Remember to Tie the Ribbons of Your "BOW"

Become a Units Overseas Chapter Associate Member,
Offer ideas, encouragement and support, so together
We strengthen DAR at home and abroad!

Additional Resources:

- ❖ Visit the Units Overseas Committee Webpage: <https://www.dar.org/members/committees/special-committees/units-overseas/units-overseas-committee>
- ❖ Units Overseas Forms: <https://www.dar.org/members/committees/special-committees/units-overseas/units-overseas-forms>

VOLUNTEER INFORMATION SPECIALISTS, BEVERLY J. BAKER, National Chair
804 Kirby Dr., Woodstock, GA 30188, (678) 488-1975, vischair@nsdar.org

OBJECTIVE: The Volunteer Information Specialists (VIS) Committee is a unique group of DAR volunteers who use their computer skills to *Celebrate Stars & Stripes Forever!* and *Rejoice in our DAR ties of Service and Friendship.*

We are committed to:

1. Offering educational opportunities and other resources to national leaders, states and chapters so they can use technology to promote awareness of DAR, its objectives, and its good work to the public and to members;
2. Promoting belonging in DAR with training on electronic tools that allow members to connect;
3. Acknowledging gratefully the dedicated service of every member through awards and templates.

VIS Committee members and volunteers serve at the chapter, state, and national levels. Whether a committee member or a project volunteer, they help chapters and states to build and to maintain websites and social media accounts to support their public and members-only internet presence. They help to promote the use of technology, such as videoconferencing, to connect members to each other. They make templates for certificates to acknowledge members' service as well as for yearbooks, labels, name tags, presentation, other certificates, videos, and almost anything else that can be created. They can also provide other types of technology support, such as indexing records for the Genealogical Records Committee.

State Regents and Chapter Regents: Please know that all public DAR websites and social media platform accounts must be submitted to the National VIS Committee for approval before going public. State and chapter websites and social media accounts are public relations tools with the prime objectives of educating the public about the good work of the DAR and attracting new members. A public site should focus on state and chapter activities in promoting historic preservation, education, and patriotism. Have your public relations committee work with your webmaster to include content that appeals to the general public. Ask your VIS team to assist you with using technology to connect members and to recognize their service.

VIS State Chairs: You are responsible for reviewing all proposed new and updated public websites for the chapters in your state. Ensure that each website has followed the “VIS Style Guide” and is compliant with the “NSDAR Online Policy.” (Both documents can be downloaded from the VIS Committee Webpage under VIS Guides and Tools.) Please review all public websites in your state during the summer to ensure that all links work properly, that content—including administration graphics—is current, and that the website remains compliant with the NSDAR online policy. Each website should reflect any changes in national, state, and chapter officers, themes, programs, and dates. Help all chapters in your state have a public website to promote the good work that they are doing in their communities. The National VIS Committee has resources to help each chapter and state have a stellar website! Support, using electronic tools and technology, the efforts of the state organization and chapters to promote a sense of belonging among members and to recognize the dedicated service of members.

All Webmasters: Please review your websites regularly to be sure that all links are working properly and that the content is fresh and appealing. Ensure that your websites are using the current national administration’s graphics. Work with the public relations committee to be sure that your public website shows the good works of DAR with photographs and information about your chapter or your state in action in the community, such as presenting awards, working on projects, or participating in community events. Demonstrate that DAR is more than just a lineage society; it is the premier women’s service organization dedicated to historic preservation, education, and patriotism! Inspire eligible women of all backgrounds to become members and to join us in our efforts to serve our communities. Keep in mind our core brand identity, as detailed on the Public Relations Committee’s webpage on the NSDAR Members’ Website, as well as the “NSDAR Online Policy” and “VIS Style Guide,” both of which can be found on the VIS Committee’s VIS Guides and Tools webpage. Avoid DAR-specific terminology on public websites. Such terminology and other membership-related content, such as meeting location and specifics, minutes, and histories, belong on your members-only, password-protected website. Please know that *housekeeping* updates, like fixing broken links, a change of contact information, photos or uploading an awarded badge, do not need to be submitted for national approval; however, if you make content updates to the site, then you are required to submit all revised pages for reapproval. The approval (reapproval) process is necessary to ensure that DAR messaging is accurate and consistent throughout the Society.

VIS Pin: Members who use their computers to assist with projects unrelated to their appointed positions and who log their hours and activity are eligible to earn the VIS pin, and bars and stars. Eligibility is detailed on the VIS Committee Webpage under VIS Pin Requirements. Please follow instructions on the VIS Log form regarding required signatures.

VIS Volunteer of the Year: States are encouraged to select one winner annually for this award. Each winner is then eligible to purchase the VIS Volunteer of the Year pin. Please notify this National Chair, when your state has selected a State VIS Volunteer of the Year. Separately, the National Chair selects a National VIS Volunteer of the Year, based on work done directly for the national committee.

Please visit the Volunteer Information Specialists Committee Webpage for links to all committee tools and information: <https://www.members.dar.org/members/committees/service-committees/volunteer-information-specialists/committee-home>.

ADMINISTRATIVE COMMITTEES

BYLAWS, LINDA HARDIN SEHRT, *National Chair*

4616 S. Crysler Avenue, Independence, MO 64055, (816) 353-1936, bylaws@nsdar.org

The Bylaws Committee is an administrative committee that receives, reviews and carefully considers proposals for amendments to the National Society Bylaws. **All proposals for amendments to the NSDAR Bylaws must be submitted to the Bylaws Committee on or before October 1 in the year preceding the desired date for consideration at Continental Congress.**

PROCESS: Committees authorized by the Executive Committee, National Board of Management (NBM) and Continental Congress may submit proposed amendments. The following shall be furnished to the Bylaws Committee prior to consideration by the Committee:

1. Amended text
2. Rationale
3. Committee proposing the amendment
4. Date on which the committee voted to propose the amendment
5. Signature of the Committee Chair

Chapters may also submit proposed amendments so long as the proposed amendment is endorsed by an additional nine chapters. Of the 10 chapters proposing or endorsing the amendment, at least five different states shall be represented. The following shall be furnished to the Bylaws Committee prior to consideration by the Committee:

1. Amended text
2. Rationale
3. Chapter information
 - a. Name of the chapter and whether it is the proposing or an endorsing chapter
 - b. Name of the state in which each chapter is located
 - c. Names, addresses and signatures of the Regent and Recording Secretary of each chapter
 - d. Date(s) on which each chapter voted to propose or endorse the amendment

REVIEW: Proposed amendments received by the October 1 deadline will be reviewed by the Committee and submitted to the Executive Committee. If recommended by the Executive Committee, they will be submitted to the NBM no later than its February meeting proceeding the desired date for consideration at Continental Congress. If recommended by the NBM, proposed amendments will be considered at the next scheduled Continental Congress. All chapters will be notified of proposed amendments no less than 60 days prior to Continental Congress.

Proposed amendments received **after October 1** will be considered only if the Committee has sufficient time to adequately consider the proposed amendments; the Committee Chair shall make the final determination as to whether there is adequate time for the Committee to consider and submit the request to the NBM. If the Committee is unable to submit such request to the NBM at its February meeting, the proposed amendment shall be submitted for consideration at the next regularly-scheduled NBM meeting and if recommended by the NBM, will be submitted for consideration at Continental Congress in the following year.

Additional Resource:

- ❖ *DAR Handbook and National Bylaws (DHB-1000):* <https://www.dar.org/sites/default/files/members/darnet/forms/DHB-1000.pdf>

COMMERCE, LEANN TURBYFILL, *National Chair*

1830 Fountain Dr Unit 508, Reston, VA 20190-4472 (540) 353-6278, LeAnnT1776DAR@gmail.com

The Commerce Committee was formed in October 2022 to provide member support and insight to the DAR Store and the DAR Insignia Store regarding each store's online presence. Committee members are tasked with specific projects to assist store staff in their duties and to enhance the respective websites of each.

For the Insignia Store, software adjustments continue to be made to smooth the online ordering experience. Clearer engraving instructions, informational links to national committee webpages, and additional links are being added to pin descriptions for ease in finding related items such as engraved bars.

For the DAR Store, item descriptions and high-resolution photographs continue to be reviewed and updated as needed. Links to national committee websites have been included to provide the member with more information. Item titles are being clarified with descriptive language.

Longer term projects are being developed with the overall goal to support the store staff in accomplishing their work on a daily basis. While much of this work is being done behind the scenes by a talented group of National Vice Chairs and committee members, it is vitally important as a much more inviting online shopping experience is created. That is something each DAR member can appreciate!

LONG RANGE PLANNING COMMISSION, CYNTHIA MOODY PARNELL, *National Chair*
836 S Curry Street, Unit 1300, Portland, OR 97239, (503) 806-4802, moodyparnell@aol.com

The NSDAR Long Range Planning Commission was originally authorized by Continental Congress in 1987 as a special committee. The committee continually assesses the future needs of the Society to ensure its viability. The Commission recommends measures to be taken to enhance operations and suggest methods of implementation for such measures.

The Long Range Planning Commission consists of 12 members who serve for up to nine years. Each member is appointed by the President General with approval of the Executive Committee. Commission members meet monthly and are comprised of DAR members with different professional strengths, DAR histories and backgrounds.

SPECIAL COMMITTEE

AMERICA 250!, KATHRYN WALKER WEST, *National Chair*

1901 Pine Ridge Drive, Leavenworth, KS, 66048-5420, (913) 306-0781, america250@nsdar.org

The United States stands on the eve of a grand anniversary – and DAR is preparing to celebrate in a big way! The America 250! Committee was established to plan DAR's involvement and maximize its visibility during our nation's upcoming 250th birthday in 2026. Much like the 1976 Bicentennial celebration, this observance provides an exceptional opportunity for community involvement, positive public relations and – most important – membership growth throughout DAR. Currently, NSDAR is in the internal readiness phase as we prepare to welcome many new members. The transition to phase two, external observances, begins in 2023 and continues to 2033, the 250th anniversary of the Treaty of Paris that ended the Revolution.

- Chapters should seek out and welcome all prospective members.
- Encourage training of members to assist with Application papers to propel membership of all descendants of American Patriots.
- Promote belonging by working with each other to support projects and service opportunities for which the founding of our nation is at the forefront.
- Bring Patriots to life through their remarkable stories and their legacies. Demonstrate modern relevancy and diversity of experience for our Patriots.

The America 250! Committee offers an opportunity for every member in every chapter to participate in honoring our Patriots and increasing membership as we rejoice in our DAR ties of service and friendship. The America 250! Committee has several exciting projects to promote this milestone celebration, including the new Stars and Stripes America 250! Celebration Grants. The committee structure has changed to facilitate the transition to our external observances phase and members are encouraged to view the committee page for complete details.

STARS AND STRIPES AMERICA 250! CELEBRATION GRANTS, RETHA BLECHA, *National Vice Chair*

2558 Granite Road, Munden, KS 66959-8011, (785) 527-0828, celebrationgrants@nsdar.org

It's time to celebrate the Stars and Stripes as we prepare for our nation's 250th birthday and we want to help you make it possible! What better way to celebrate, inform your community about the founding of our nation and the Patriots that achieved American Independence, encourage the study of family history, and promote DAR membership than to provide your chapter or state society with a \$500 grant as a gift of this administration?

Projects, events, or activities considered for grants must support the NSDAR America 250! vision of celebrating the 250th birthday of the United States of America and the Patriots who achieved American independence. Events could be a booth at a community wide event, establishing a permanent walk-up kiosk, a short video production, marking or rehabilitating a Patriot grave – the possibilities and scenarios are endless. These one-time \$500 grants are designed to help DAR chapters celebrate America's 250th birthday with vibrant and visible participation within their communities.

Grant applications may be submitted at any time. Please allow 30 days for the review and 75 days for the grant funds to be disbursed. An After-Action Report following the event is also required from each grantee and must be received within 45 days following the event. Projects must be completed **by February 28, 2025**.

A chapter may receive one \$500 Celebration Grant during the Wright Administration and it is not transferrable to other organizations/entities. DAR chapters may consolidate grant resources with other DAR chapters to provide for a larger or more robust event or activity. See the NIP Part II for the instructions, application form and After-Action Report.

COMMUNITY ENGAGEMENT, CARRIE ANN ALFORD, National Vice Chair
6619 E. Wakefield Drive, Apartment B2, Alexandria, VA 22307-6819, (571) 982-9633

New to the committee is this position whose function is to:

- support state society leaders as individuals to petition their states to establish a 250 Commission and encourage the appointment of a DAR member to the same
- to support those DAR members appointed to their state 250 Commission
- to encourage the placement of America 250 Patriot Marker across the United States.

Remember that DAR is not a lobbying organization. You may only seek support as an individual – not as a state society, chapter, or committee.

Additional Resources:

- ❖ Visit the America 250! Webpage to learn more about the committee including the new Celebration Grants: <https://www.dar.org/members/committees/special-committees/america-250/preparing-america's-250th-birthday-celebrations>
- ❖ Visit Honoring Our Patriots to learn more about Our Patriots, Pathway of the Patriots and E Pluribus Unum: <https://honoringourpatriots.dar.org>
- ❖ Members are encouraged to join the DAR America 250! Facebook group: <https://www.facebook.com/groups/DAR>
- ❖ View the Road to 250 Presentation: <https://www.youtube.com/watch?v=yPtY0jM2XRA> and https://www.dar.org/sites/default/files/members/darnet/forms/MrsYoungPresentation_Roadto250.pdf
- ❖ View the America 250! December 2020 Video: <https://www.dar.org/members/committees/special-committees/america-250/references-videos-templates>



***Rejoice in our
DAR ties of Service and Friendship.***

